

# **TOWN OF BREWSTER**



## **2016 ANNUAL REPORTS**

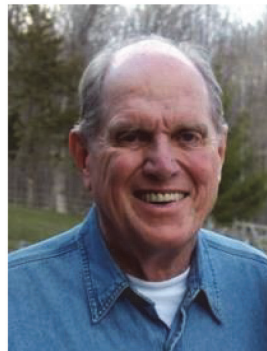
### **In Memoriam: George Fleming**

George faithfully served the town for six years on the Board of Selectmen. He was also chairman of several committees; among them were the Brewster Septic Betterment Committee, The First Drummer Boy Children's Playground, The Capital Planning Committee, and the Tri-Town Septic Treatment Plant Board of Managers. George was an active member of the Captain's Course and was instrumental in its expansion to a 36 hole facility.



### **In Memoriam: Deane Keuch**

Deane served as a long term member of the Brewster Water Commission. Deane was also a dedicated member of the Energy Committee, serving as Brewster's Representative on the Cape Light Compact and providing information and guidance on the Town's behalf.



### **In Memoriam: Frank Borek**

Frank served as a long time Shellfish warden and Herring warden for the Town. Known to many as "Uncle Frank," his charm and smile was the first and last impression many visitors at the Herring Run and shell fishermen on the Flats had of the Town. Frank was active as a volunteer with the "Brewster Flats".



# **TOWN OF BREWSTER**



## **ANNUAL TOWN REPORTS**

**For the period ending  
December 31, 2016**

# **MASSACHUSETTS ELECTED OFFICIALS 2016**

## **REPRESENTATIVE IN GENERAL COURT**

### First Barnstable District

Timothy Whelan (R)  
State House, Rm 39  
Boston, MA 02133  
617-722-2014  
[Timothy.WheLAN@mahouse.gov](mailto:Timothy.WheLAN@mahouse.gov)

## **SENATOR IN GENERAL COURT**

### Cape & Islands District

Julian Andre Cyr (D)  
24 Beacon Street, Room 405  
Boston, MA 02133  
617-722-1570  
[julian.cyr@masenate.gov](mailto:julian.cyr@masenate.gov)

## **SENATOR IN CONGRESS**

### Ninth District

Elizabeth Warren (D)  
317 Russell Senate Office Building  
Washington, DC 20515  
202-224-4543  
[http://www.warren.senate.gov/?p=email\\_senator](http://www.warren.senate.gov/?p=email_senator)  
2400 JFK Federal Building  
15 New Sudbury Street  
Boston, MA 02203  
617-565-3170

## **GOVERNOR**

Charlie Baker (R)  
State House, Rm 280  
Boston, MA 02133  
617-725-4005  
888-870-7770 (in state)  
[www.mass.gov](http://www.mass.gov)

## **SECRETARY OF THE COMMONWEALTH**

William Francis Galvin (D)  
One Ashburton Place, Rm 1611  
Boston, MA 02108  
1-800-392-6090  
<http://www.sec.state.ma.us>  
[cis@sec.state.ma.us](mailto:cis@sec.state.ma.us)

## **REPRESENTATIVE IN GENERAL COURT**

### Fourth Barnstable District

Sarah K. Peake (D)  
State House, Rm 163  
Boston, MA 02133  
617-722-2040 fax: 617-722-2239  
[Sarah.peake@mahouse.gov](mailto:Sarah.peake@mahouse.gov)  
District Office: 508-487-5694

## **REPRESENTATIVE IN CONGRESS**

### Ninth District

William R. Keating (D)  
315 Cannon HOB  
Washington, DC 20515  
202-225-3111  
[www.house.gov/keating](http://www.house.gov/keating)  
297 North St. Suite 312  
Hyannis, MA 02601  
508-771-0666

## **SENATOR IN CONGRESS**

### Ninth District

Edward J. Markey (D)  
218 Russell Senate Office Building  
Washington, DC 20510  
Phone: (202) 224-2742  
<http://www.markey.senate.gov/>  
10 Causeway Street, Suite 559  
Boston, MA 02222  
Phone: (617) 565-8519

## **ATTORNEY GENERAL**

Maura Healey  
One Ashburton Place  
Boston, MA 02108  
617-727-2200  
[www.mass.gov/ago](http://www.mass.gov/ago)  
[ago@state.ma.us](mailto:ago@state.ma.us)



# **TOWN OF BREWSTER- ELECTED OFFICIALS**

TERM  
EXPIRES

**2016**

## Board of Selectmen

3 Year Term		Five Members
Peter G. Norton	Vice-Chairman	2018
Cynthia A Bingham		2019
David C. Whitney		2019
James W. Foley	Clerk	2018
John T. Dickson	Chairman	2017

## Board of Health

3 Year Term		Five Members
Mary W. Chaffee		2017
Joseph Robert Ford	Vice-Chairman	2019
James Gallagher		2019
Annie Dugan		2017
Carmen Scherzo	Chairman	2018

## Brewster Housing Authority

5 Year Term		Five Members
Mary E. Haynes	Resigned 3/1/2016	2017
Zachary Volpicelli		2021
Leonard V. Avery		2019
Barbara Burgo		2020
Robert H. Hooper	Chairman	
Brian Harrison	<i>Appt. until next election</i>	2017

## Brewster School Committee

3 Year Term		Five Members
Robert Miller		2019
Jessica Larsen		2018
David Telman		2019
Claire Gradone		2017
Marie Enochty		2017

<u>Moderator</u>		
One Year Term		One Member
Charles L. Sumner		2017
<u>Constable</u>		
One Year Term		One Member
Roland W. Bassett Jr		2017
<u>Brewster Old Kings Highway Regional Historic District</u>		
4 Year Term		Elected 4 Members
Patricia Busch		2019
Lawrence Houghton		2017
Donald C. Arthur		2020
James Trabulsie		2019
John Halvorson	Chairman, Appt. by BOS	
<u>Recreation Commission</u>		
3 Year Term		Five Members
Roland W. Bassett, Jr.	Chairman	2017
George A. Bausch		2017
Allen J. Ryone		2019
Thomas Wingard, Jr.		2018
Sherrie McCullough		2016
<u>Planning Board</u>		
5 Year Term		Seven Members
Elizabeth Taylor		2020
Richard J. Judd, Jr.	Chairman	2017
Kari Sue Hoffmann		2020
Madalyn Hillis-Dineen		2021
Scott F. Collum		2018
William Crane Hoag		2017
Charlotte Degen		2019
<u>Nauset Regional School District Committee</u>		
3 Year Term		Four Brewster Members
Edward S. Lewis		2019
John M. O'Reilly		2017
Tracy Vanderschmidt		2018
James R. O'Leary		2019

## APPOINTED TOWN OFFICERS

Micheal Embury ..... Town Administrator  
Jillian D. Douglass..... Assistant Town Administrator  
Jonathan Silverstein, KP Law .....Town Counsel  
Richard Koch..... Police Chief  
Patrick Ellis .....Superintendent, Dept. of Public Works  
Lisa Souve (retired September 2016)..... Finance Director  
Irene Larivee ..... Finance Director  
David Tately..... Deputy Assessor  
Nancy Ellis Ice ..... Health Director  
Sherrie McCullough .....Assistant Health Director  
Lynda J. Brogden-Burns ..... Inspector of Animals  
Denise Rego ..... Director, Council on Aging  
Mark O'Brien ..... Director of Operations, Captains Golf Course  
Peter Ervin..... Superintendent, Golf Course  
Lisa Vitale..... Town Treasurer/Collector  
Robert Moran..... Fire Chief/Emergency Management Director  
Paul Anderson .....Superintendent, Water Department  
Noelle Bramer .....Conservation Admin./Natural Resources Officer  
Ellen Bearse .....Recreation Director  
Victor Staley ..... Building & Zoning Agent  
Roland Bassett, Jr. .... Wiring Inspector  
Scott VanRyswood ..... Gas Inspector /Plumbing Inspector  
Christopher Miller..... Director of Natural Resources  
Kathleen Lambert ..... Information Technology Coordinator  
Ryan Bennett..... Town Planner

**Town of Brewster  
APPOINTED OFFICIALS**

OFFICE/BOARD/COMMITTEE/COMMISSION	NAME	TERM END	DATE OF APPT.
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**AGRICULTURE COMMISSION**

MEMBER	PETER HERRMANN	6/30/2019	7/11/2016
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**ALEWIFE COMMITTEE**

CHAIR	DANA CONDIT	6/30/2018	6/22/2015
MEMBER	WILLIAM LEMAITRE	6/30/2019	6/20/2016
MEMBER	WILLIAM TODD	6/30/2017	6/23/2014

**ALEWIFE WARDEN**

MEMBER	DANA CONDIT	6/30/2017	6/20/2016
MEMBER	DOUG ERICKSON	6/30/2017	6/20/2016
MEMBER	WILLIAM LEMAITRE	6/30/2017	6/20/2016

**ALL CITIZENS ACCESS**

MEMBER	JOAN CARSTANJEN	6/30/2017	9/15/2014
MEMBER	CLAIRE GRADONE	6/30/2018	6/22/2015
MEMBER	JUDY MILLER	6/30/2019	6/20/2016
MEMBER	ROBERTA MURPHY	6/30/2019	6/20/2016
MEMBER	JAMES O'LEARY	6/30/2019	9/26/2016
MEMBER	DENISE REGO	6/30/2017	6/23/2014

**ARCHIVIST**

MEMBER	ELLEN ST SURE	6/30/2017	7/11/2016
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**ASSESSORS BOARD**

MEMBER	BELINDA EYESTONE	6/30/2018	6/22/2015
MEMBER	G. HOWARD HAYES	6/30/2017	6/22/2015
MEMBER	DIANE SALOMONE	6/30/2019	7/11/2016

**BIKEWAYS COMMITTEE**

ALTERNATE	GEORGE BAUSCH	6/30/2019	9/26/2016
MEMBER	ERIC LEVY	6/30/2018	6/22/2015
MEMBER	HAL MINIS	6/30/2018	6/1/2015
MEMBER	SUSAN RISEMAN	6/30/2017	4/7/2014
MEMBER	GREGORY WRIGHT	6/30/2018	6/1/2015

**BUILDING & NEEDS ASSESSMENT**

MEMBER	DAVID TELMAN	6/30/2018	6/22/2015
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**CABLE TELEVISION ADVISORY**



<b>OFFICE/BOARD/COMMITTEE/COMMISSION</b>	<b>NAME</b>	<b>TERM END DATE OF APPT.</b>	
MEMBER	ZEB BARKER	6/30/2017	6/23/2014
MEMBER	LAWRENCE GREELEY	6/30/2017	9/12/2016
MEMBER	JANET HUSBAND	6/30/2017	6/23/2014
MEMBER	JAMES KANE	6/30/2017	8/4/2014
MEMBER	WALTER POWERS	6/30/2017	6/23/2014

#### **CAPE & VINEYARD ELECTRIC COOPERATIVE**

MEMBER	CHARLES HANSON	6/30/2018	6/22/2015
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#### **CAPE COD COMMISSION**

MEMBER	ELIZABETH TAYLOR	4/24/2019	4/4/2016
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#### **CAPE COD PATHWAYS**

MEMBER	NOELLE BRAMER	6/30/2017	6/20/2016
MEMBER	GARY CHRISTEN	6/30/2019	6/20/2016
MEMBER	DOUG ERICKSON	6/30/2019	6/20/2016
MEMBER	ELIZABETH FINCH	6/30/2019	7/11/2016
MEMBER	PATRICIA TAMMAR	6/30/2018	5/18/2015
MEMBER	GEORGE THURBER	6/30/2017	6/23/2014

#### **CAPE COD REGIONAL TRANSIT AUTHORITY**

	ROY JONES		12/5/2016
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#### **CAPE COD REG'L TECHNICAL HIGH SCHOOL**

MEMBER	RICHARD HOFFMAN	6/30/2017	11/3/2015
MEMBER	NORMAN MICHAUD	6/30/2019	6/30/2016

#### **CAPE COD WATER PROTECTION COLLABORATIVE**

MEMBER	RYAN BENNETT	6/30/2019	11/14/2016
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#### **CAPE LIGHT COMPACT**

MEMBER	DEANE KEUCH	6/30/2018	6/22/2015
MEMBER	COLIN ODELL	6/30/2018	1/9/2017

#### **CCC/COASTAL RESOURCES COMMITTEE**

MEMBER	CHRIS MILLER	6/30/2018	6/22/2015
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#### **CEMETERY COMMISSION**

MEMBER	JOAN CARSTANJEN	6/30/2018	1/12/2015
MEMBER	ALBERT FITZGERALD	6/30/2017	9/15/2014
MEMBER	NORMA MODZELEWSKI	6/30/2018	1/26/2015
MEMBER	THOMAS ROGERS	6/30/2019	7/11/2016
MEMBER	JOAN VACHON	6/30/2017	4/4/2016

OFFICE/BOARD/COMMITTEE/COMMISSION	NAME	TERM	END DATE OF APPT.
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#### COASTAL COMMITTEE

MEMBER	ABIGAIL ARCHER	6/30/2017	3/24/2014
MEMBER	RACHEL HUTCHINSON	6/30/2020	1/9/2017
MEMBER	MARY O'NEIL	6/30/2020	1/9/2017

#### COMMUNITY PRESERVATION COMMITTEE

MEMBER	JEANNE BOEHM	6/30/2019	6/20/2016
MEMBER	JOAN CARSTANJEN	6/30/2018	12/7/2015
MEMBER	FAYTHE ELLIS	6/30/2019	11/10/2016
MEMBER	PETER JOHNSON	6/30/2018	3/30/2015
MEMBER	WILLIAM KLEIN	6/30/2017	9/24/2013
CHAIR	PAUL RUCHINSKAS	6/30/2018	6/22/2015
MEMBER	ELIZABETH TAYLOR	6/30/2018	6/22/2015

#### CONSERVATION COMMISSION

MEMBER	SHANA BROGAN	6/30/2018	6/22/2015
MEMBER	BRUCE EVANS	6/30/2017	6/23/2014
MEMBER	WILLIAM KLEIN	6/30/2019	6/20/2016
MEMBER	NICOLE SMITH	6/30/2019	8/1/2016
MEMBER	MICHAEL TOBIN	6/30/2018	6/22/2015
MEMBER	PETER WELLS	6/30/2018	8/1/2016
MEMBER	HAYLEY WINFIELD	6/30/2019	6/20/2016

#### COUNCIL ON AGING BOARD

MEMBER	ROBERT DELOYE	6/30/2017	6/23/2014
MEMBER	EDWARD MCGOWN	6/30/2017	6/20/2016
MEMBER	ANDREA NEVINS	6/30/2018	8/10/2015
MEMBER	CYNTHIA O'LEARY	6/30/2018	6/22/2015
MEMBER	SHARON TENNSTEDT	6/30/2019	6/20/2016
MEMBER	KAREN THURBER	6/30/2019	6/20/2016
MEMBER	BRENDA VAZQUEZ	6/30/2018	8/17/2015

#### CULTURAL COUNCIL

MEMBER	JOAN BERNSTEIN	6/30/2017	5/21/2014
MEMBER	MAUREEN CALLAHAN	6/30/2017	7/7/2014
MEMBER	ANNIE GERRITY	6/30/2019	2/22/2016
MEMBER	SHARON LEDER	6/30/2018	8/3/2015
MEMBER	RALPH MAROTTI	6/30/2018	8/3/2015
MEMBER	JOANN PHILLIPS	6/30/2017	9/15/2014
MEMBER	MONIKA WOODS	6/30/2018	10/5/2015

OFFICE/BOARD/COMMITTEE/COMMISSION	NAME	TERM	END DATE OF APPT.
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#### DOG PARK DEVELOPMENT COMMITTEE

MEMBER	DEBORAH BLACKMAN-JACOBS	6/30/2019	11/7/2016
MEMBER	TOM LINCOLN	6/30/2019	8/1/2016
MEMBER	ARLENE MILLER-JONES	6/30/2017	12/19/2016
MEMBER	OLGA SHERRY	6/30/2019	12/19/2016
MEMBER	HAYLEY WINFIELD	6/30/2019	8/1/2016

#### EGG COMMITTEE

MEMBER	LISA LABRECQUE		6/18/2012
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#### ELECTIONS

MEMBER	CHARLES BROOKS	6/30/2019	10/24/2016
MEMBER	JACKIE COURCHESNE	6/30/2019	6/20/2016
MEMBER	DONALD CURT TAYLOR JR.	6/30/2019	8/22/2016

#### EMERGENCY MANAGEMENT

MEMBER	MICHAEL EMBURY	6/30/2017	7/11/2016
MEMBER	ROBERT MORAN	6/30/2017	7/11/2016

#### ENERGY COMMITTEE

MEMBER	CHARLES HANSON	6/30/2017	6/23/2014
MEMBER	COLIN ODELL	6/30/2019	1/9/2017
MEMBER	PETER SOULE	6/30/2019	7/11/2016
MEMBER	EDWARD SWINIARSKI	6/30/2018	6/22/2015
MEMBER	RICHARD WOLF	6/30/2017	6/23/2014

#### ETHICS COMMISSION LIAISON

	COLETTE WILLIAMS		1/3/2012
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#### FINANCE COMMITTEE

MEMBER	SUSAN BALLANTINE	6/30/2017	6/23/2014
MEMBER	HARVEY PETE DAHL	6/30/2019	8/22/2016
MEMBER	WILL DEMAIDA	6/30/2019	8/22/2016
MEMBER	CHARLES DEVITO	6/30/2018	5/22/2015
CHAIR	MICHAEL FITZGERALD	6/30/2017	6/23/2014
VICE-CHAIR	DENNIS HANSON	6/30/2018	6/30/2015
CLERK	GREGORY LEVASSEUR	6/30/2017	6/23/2014
MEMBER	HERB MONTGOMERY	6/30/2019	7/14/2016
MEMBER	MADHAVI VENKATESAN	6/30/2018	5/22/2015

#### FIRE STATION BUILDING COMMITTEE

<b>OFFICE/BOARD/COMMITTEE/COMMISSION</b>	<b>NAME</b>	<b>TERM END</b>	<b>DATE OF APPT.</b>
MEMBER	RALPH INGEGNERI	6/30/2019	1/11/2016
MEMBER	ROBERT MILLER	6/30/2019	1/11/2016
MEMBER	HERB MONTGOMERY	6/30/2019	1/11/2016
MEMBER	CHARLES SUMNER	6/30/2019	1/11/2016
MEMBER	HAYLEY WINFIELD	6/30/2019	1/11/2016

#### **GOLF COMMISSION**

MEMBER	CARL BLANCHARD	6/30/2019	6/20/2016
MEMBER	JUDY MCCARTHY	6/30/2017	6/20/2016
MEMBER	WYN MORTON	6/30/2017	3/16/2015
MEMBER	ANNE O'CONNELL	6/30/2017	7/7/2014
MEMBER	JEFFRY ODELL	6/30/2018	6/22/2015
MEMBER	EDWARD PAVLU	6/30/2018	6/22/2015
MEMBER	JOHN PIEMONTESE	6/30/2018	7/20/2015

#### **GOVERNMENT STUDY COMMITTEE**

MEMBER	GERALDINE CARLIN	6/30/2017	11/17/2014
MEMBER	CHRIS KENNEY	6/30/2017	6/9/2014
MEMBER	COLIN ODELL	6/30/2017	6/9/2014
MEMBER	ELBERT ULSHOEFFER	6/30/2017	6/9/2014

#### **HARBOR MASTER**

EMPLOYEE	RYAN BURCH	12/24/2014
EMPLOYEE	CHRIS MILLER	12/24/2014

#### **HAZARDOUS WASTE COMMITTEE**

MEMBER	PAUL ANDERSON	6/30/2017	7/11/2016
MEMBER	PATRICK ELLIS	6/30/2017	7/11/2016
MEMBER	NANCY ICE	6/30/2017	7/11/2016
MEMBER	ROBERT MORAN	6/30/2017	7/11/2016

#### **HISTORICAL COMMISSION**

MEMBER	GEORGE BOYD	6/30/2017	6/23/2014
MEMBER	PATRICIA BUSCH	6/30/2018	6/22/2015
MEMBER	RENEE DEE	6/30/2019	4/4/2016
MEMBER	FAYTHE ELLIS	6/30/2019	7/11/2016
MEMBER	JEFFREY HAYES	6/30/2017	2/3/2014
MEMBER	PATRICIA HESS	6/30/2019	2/22/2016

#### **HOUSING PARTNERSHIP**

MEMBER	LISA FORHAN	6/30/2019	6/20/2016
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<b>OFFICE/BOARD/COMMITTEE/COMMISSION</b>	<b>NAME</b>	<b>TERM END DATE OF APPT.</b>	
MEMBER	PEYTON JOHNSON	6/30/2017	5/21/2014
MEMBER	RALPH MAROTTI	6/30/2018	6/22/2015
MEMBER	DIANE PANSIRE	6/30/2017	5/21/2014
MEMBER	SARAH ROBINSON	6/30/2018	5/18/2015
MEMBER	STEVE SEAVER	6/30/2019	2/22/2016

#### **HUMAN SERVICES COMMITTEE**

MEMBER	DEBORAH BLACKMAN-JACOBS	6/30/2017	6/23/2014
MEMBER	VIVIAN CAFARELLA	6/30/2017	6/23/2014
MEMBER	PATRICIA HESS	6/30/2019	7/11/2016
MEMBER	ANNE O'CONNELL	6/30/2019	7/11/2016
MEMBER	JONATHAN O'NEIL	6/30/2018	1/12/2015
MEMBER	SEAN PARKER	6/30/2017	9/15/2014
MEMBER	LISA PERKINS	6/30/2017	7/7/2014
MEMBER	DENISE REGO	6/30/2019	7/11/2016
MEMBER	ANTHONY ZELLER	6/30/2017	3/24/2014

#### **LIBRARY BUILDING COMMITTEE**

MEMBER	JOAN CASSIDY	6/30/2018	8/22/2016
MEMBER	KATHLEEN COCKCROFT	6/30/2018	8/22/2016
MEMBER	JEFF GARDNER	6/30/2018	8/22/2016
MEMBER	CHRIS KENNEY	6/30/2018	8/22/2016
MEMBER	CHARLES SUMNER	6/30/2018	8/22/2016

#### **LONG RANGE VISION PLAN ADVISORY GROUP**

MEMBER	ROBERTA BARRETT	6/30/2019	12/5/2017
MEMBER	LUCAS DINWIDDIE	6/30/2019	12/5/2016
MEMBER	JILLIAN DOUGLASS	6/30/2019	12/5/2016
MEMBER	PATRICIA HESS	6/30/2019	12/5/2016
MEMBER	KARI HOFFMANN	6/30/2019	12/5/2016
MEMBER	DON KEERAN	6/30/2019	12/5/2016
MEMBER	SUSAN SEARLES	6/30/2019	12/5/2016

#### **LOWER CAPE COMMUNITY ACCESS TELEVISION**

MEMBER	ZEB BARKER	6/30/2017	7/21/2014
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#### **MILLSITES COMMITTEE**

MEMBER	DANA CONDIT	6/30/2018	6/22/2015
MEMBER	FAYTHE ELLIS	6/30/2019	6/20/2016
MEMBER	DOUG ERICKSON	6/30/2017	6/23/2014
MEMBER	SANDRA GODWIN	6/30/2018	6/22/2015

<b>OFFICE/BOARD/COMMITTEE/COMMISSION</b>	<b>NAME</b>	<b>TERM END DATE OF APPT.</b>	
MEMBER	ROGER O'DAY	6/30/2017	6/23/2014
MEMBER	PETER OGOZALEK	6/30/2018	7/20/2015
MEMBER	EMILY SUMNER	6/30/2019	6/20/2016

#### **OPEN SPACE COMMITTEE**

MEMBER	JEANNE BOEHM	6/30/2019	6/20/2016
MEMBER	GARY CHRISTEN	6/30/2017	8/18/2014
MEMBER	PETER HERRMANN	6/30/2017	7/7/2014
MEMBER	DON KEERAN	6/30/2017	6/23/2014
MEMBER	TOM KOWALSKI	6/30/2017	6/23/2014
MEMBER	ANDREW PERKINS	6/30/2017	7/7/2014

#### **PLEASANT BAY ALLIANCE**

MEMBER	RYAN BENNETT	6/30/2019	11/14/2016
MEMBER	CHRIS MILLER	6/30/2018	6/22/2015

#### **RECORDS ACCESS OFFICER**

MEMBER	COLETTE WILLIAMS		12/19/2016
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#### **RECYCLING COMMISSION**

MEMBER	JOHN CUNNINGHAM	6/30/2017	6/23/2014
MEMBER	PATRICK ELLIS	6/30/2019	7/11/2016
MEMBER	DEBRA JOHNSON	6/30/2019	7/11/2016
MEMBER	PETER JOHNSON	6/30/2019	7/11/2016
MEMBER	MEG MORRIS	6/30/2018	6/22/2015
MEMBER	EDWARD PREVOST	6/30/2019	7/11/2016

#### **REGISTRAR**

DEMOCRAT REGISTRAR	THADDEUS NABYWANIEC	3/31/2017	11/7/2011
REPUBLICAN REGISTRAR	FRANCIS SMITH	6/30/2019	11/28/2016
MEMBER	COLETTE WILLIAMS		5/24/2010

#### **TRI-TOWN GROUNDWATER PROTECTION**

MEMBER	MICHAEL EMBURY	6/30/2018	12/14/2015
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#### **WATER COMMISSIONER**

MEMBER	DEANE KEUCH	6/30/2018	6/22/2015
MEMBER	SUSAN NEESE-BROWN	6/30/2017	8/4/2014
MEMBER	DOUGLAS WILCOCK	6/30/2017	6/23/2014

#### **WATER QUALITY REVIEW COMMITTEE**

MEMBER	WILLIAM HOAG	6/30/2017	7/11/2016
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<b>OFFICE/BOARD/COMMITTEE/COMMISSION</b>	<b>NAME</b>	<b>TERM END DATE OF APPT.</b>	
MEMBER	NANCY ICE	6/30/2017	7/11/2016
MEMBER	CHRIS MILLER	6/30/2017	7/11/2016
MEMBER	CARMEN SCHERZO	6/30/2017	7/11/2016
MEMBER	VICTOR STALEY	6/30/2017	7/11/2016
MEMBER	DAVID WHITNEY	6/30/2017	7/11/2016
MEMBER	DOUGLAS WILCOCK	6/30/2017	7/11/2016

#### **ZONING BOARD OF APPEALS**

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MEMBER	PATRICIA EGGERS	6/30/2017	6/20/2016
MEMBER	LES ERIKSON	6/30/2017	6/20/2016
MEMBER	BRIAN HARRISON	6/30/2017	6/23/2014
MEMBER	PAUL KEARNEY	6/30/2019	6/20/2016
MEMBER	BRUCE MACGREGOR	6/30/2018	7/20/2015
MEMBER	JOHN NIXON	6/30/2017	6/23/2014
MEMBER	ARTHUR STEWART	6/30/2019	6/20/2016

# REPORT OF THE BOARD OF SELECTMEN

The last year has seen many projects come full circle for the Town of Brewster. After much diligent work of multiple boards, departments and volunteers, final design plans for the new Fire Station were completed and the project was put out to bid to select a general contractor and sub-contractors qualified to undertake this important venture. By the end of the year, Delphi Construction of Mashpee was contracted to begin work in early 2017. The Board of Selectmen thanks all the volunteers and staff that made this progress possible, particularly the Fire Chief, Robert Moran; Deputy Fire Chief, Kevin Varley; Owner Project Manager Team of Richard Pomroy & Taylor MacDonald; the design team from CDR Maguire and the Fire Station Building Committee. The Construction phase is estimated to take 18 months, during which we thank our citizens for their patience and support. The existing Fire Station will remain open and fully functional during this time.

In the summer of 2016, the Board with the assistance of Public Works, Natural Resources and the Police Department provided additional beach parking for Crosby Beach in the area adjacent to the Crosby Mansion. With the continued demands on the Town for more beach parking, this overflow area was a significant improvement to providing residents and visitors alike access to our beautiful beaches. We thank Brian Locke, Crosby Mansion Manager, the Department of Conservation & Recreation and the local neighbors who worked with our town departments to create a successful solution for the 2016 beach season. All the work was able to be completed in house by our competent and creative Department of Public Works staff.

Additionally, two other beach landings were improved before the 2016 summer season, Linnell Landing and Fisherman's Landing. The installation of new drainage structures

at both locations will further the Town's mission to prevent storm water overflow from seeping into our waters. Both projects included improvements to the parking lots and entryways. The Board of Selectmen is committed to protecting and improving our treasured town landing resources. To that end, the Brewster Coastal Advisory Group, appointed by the Board of Selectmen and made of multiple constituents, worked diligently to create a Coastal Adaptation Strategy on behalf of the town. Working with Horsley Witten and the Consensus Building Institute, much spirited discussion and public input went into the final report which the Board will review in 2017.

In relation to on-going planning, the Government Study Committee completed its review of town processes and strategies for fiscal and operational efficiencies. The final report was presented to the Board in September. The Report included 27 findings which the Board and staff will review and consider in the upcoming months. We are profoundly thankful for the thorough work that this committee of volunteers undertook over almost a two year period. Spring boarding on strategic and long term planning, the Board formed a Long Range Vision Plan Advisory Group who will be tasked with work on a long range plan to guide the town and future Boards.

Continuing in our commitment to pavement management and upkeep of town roads, the Underpass & Snow Road project was completed by the fall of 2016. A much improved road and sidewalks on this well-traveled town road will contribute to both pedestrian and vehicle safety. We thank the townspeople and businesses who showed patience and collaboration throughout this project as well as the Department of Public Works for their oversight. Significant work was also accomplished on the State's renovation of Route 6A. By the summer of 2016, most of



the new sidewalk installations were completed by the State's contractor, Lawrence Lynch with minimal disruption to the public. Sidewalk and re-paving work continued in the fall and will begin again in the spring of 2017, way ahead of the original time schedule. The Police Department and Public Works played a significant role in the coordination and interaction with local businesses and residents during the implementation of this project.

With respect to personnel, we saw the departure of long time Town Accountant, Lisa Souve and Assistant Town Administrator, Jillian Douglass. Both had served the Town for over 25 years and were dedicated, valued and respected employees who will be greatly missed. A new Town Accountant, Irene Larivee, began her employment with the Town in September. We also welcomed Ryan Bennett as the Town's Planner in August, successfully filling a key position that had been vacant for several months. Additionally, Captain Kevin Varley was promoted to Deputy Fire Chief, fulfilling a long term staffing plan for the Fire Department. The Town's longest serving employee, John Ward retired from his full time position in December. We

honor his 44 years of service in the Department of Public Works in his very public position, maintaining Town roads and working at the recycling center. We are lucky that John will continue at the Recycling Center as a part-time, friendly and beloved attendant.

As always, we would like to recognize the dedicated efforts of all our Town employees and the hundreds of volunteer board and committee members, who donate so much of their time, energy, and unique abilities to make our Town the extraordinary and wonderful place that it is. Thank you, All.

Respectfully submitted,

John Dickson, Chairman

Peter Norton, Vice Chairman

James Foley, Clerk

Cindy Bingham

David Whitney



# REPORT OF THE TOWN ACCOUNTANT

I hereby submit my Annual Report for the Fiscal Year ending June 30, 2016 in compliance with Chapter 42, Section 61 of the General Laws of Massachusetts.

Many thanks are extended to the Board of Selectmen, Mr. Michael Embury, Town Administrator, along with his staff.

A special thank you for 28 years of service goes to Mrs. Ann Christen who is the Assistant Town Accountant. Her dedication and dependable service is invaluable.

The General Fund and Water Fund expenditures are detailed. Special Funds are by account name and with June 30, 2016 balances.

To all departments for their support, knowledge and cooperation, I extend my appreciation.

Respectfully submitted,

On Behalf of Lisa A. Souve

Retired September 30, 2016

Irene D. Larivee

Finance Director/Town Accountant



# GENERAL FUND 2016

DEPARTMENT	Budget	Net Transfers Transfers	Avail. Budget	Revenues	YTD Expended	Ending Balance
Wages - Elected Official	300.00	0.00	300.00	0.00	300.00	0.00
MODERATOR	300.00	0.00	300.00	0.00	300.00	0.00
Wages - Full Time	55,186.00	0.00	55,186.00	0.00	55,185.84	0.16
Wages - Overtime	1,500.00	0.00	1,500.00	0.00	1,496.81	3.19
WAGES	56,686.00	0.00	56,686.00	0.00	56,682.65	3.35
Wages - Elected Officials	8,000.00	0.00	8,000.00	0.00	8,000.00	0.00
WAGES - ELECTED OFFICIALS	8,000.00	0.00	8,000.00	0.00	8,000.00	0.00
Educational Reimbursement Tuition	1,000.00	0.00	1,000.00	0.00	365.00	635.00
EDUCATIONAL REIMBURSEMENT	1,000.00	0.00	1,000.00	0.00	365.00	635.00
Professional Services	0.00	30,000.00	30,000.00	0.00	30,000.00	0.00
Employee Physicals	2,750.00	0.00	2,750.00	0.00	2,387.00	363.00
Medical Indemnity	100.00	0.00	100.00	0.00	0.00	100.00
Legal Classified Advertising	10,000.00	0.00	10,000.00	0.00	9,993.40	6.60
Town Meeting Expenses	8,750.00	0.00	8,750.00	0.00	8,686.59	63.41
Printing Expense	0.00	2,000.00	2,000.00	0.00	41.58	1,958.42
Supplies	1,200.00	0.00	1,200.00	0.00	896.28	303.72
Pleasant Bay Assessment	11,237.00	0.00	11,237.00	0.00	11,237.00	0.00
Meetings	695.00	0.00	695.00	150.00	750.00	95.00
Lodging	1,098.00	0.00	1,098.00	0.00	1,066.25	31.75
Meals	550.00	0.00	550.00	0.00	235.60	314.40
Mileage	800.00	0.00	800.00	0.00	395.50	404.50
DuesMembershipsSubscriptions	2,300.00	0.00	2,300.00	0.00	2,338.00	-38.00
GENERAL EXPENSES	39,480.00	32,000.00	71,480.00	150.00	68,027.20	3,602.80
SELECTMEN	105,166.00	32,000.00	137,166.00	150.00	133,074.85	4,241.15
County Tax Assessment	1,250.00	0.00	1,250.00	0.00	1,250.00	0.00
GREENHEAD FLY ASSESSMENT	1,250.00	0.00	1,250.00	0.00	1,250.00	0.00
Wages - Full Time	282,649.00	0.00	282,649.00	0.00	282,647.92	1.08
Wages - Temp Seasonal	12,755.00	0.00	12,755.00	0.00	12,100.12	654.88
Town Admin - Overtime	1,200.00	0.00	1,200.00	0.00	1,189.69	10.31
Wages - Longevity	4,350.00	0.00	4,350.00	0.00	4,350.00	0.00
WAGES	300,954.00	0.00	300,954.00	0.00	300,287.73	666.27
Permits	4,500.00	0.00	4,500.00	0.00	3,672.85	827.15
Meetings	220.00	0.00	220.00	0.00	535.00	-315.00
Lodging	434.00	0.00	434.00	0.00	620.60	-186.60
Meals	150.00	0.00	150.00	0.00	134.17	15.83
Mileage	4,500.00	0.00	4,500.00	0.00	4,414.85	85.15
DuesMembershipsSubscriptions	450.00	0.00	450.00	0.00	426.20	23.80
GENERAL EXPENSES	10,254.00	0.00	10,254.00	0.00	9,803.67	450.33
TOWN ADMINISTRATOR	311,208.00	0.00	311,208.00	0.00	310,091.40	1,116.60
Wages - Part Time	4,500.00	1,500.00	6,000.00	0.00	5,382.40	617.60
Other ChargesExpenditures	500.00	0.00	500.00	0.00	219.75	280.25
FINANCE COMMITTEE	5,000.00	1,500.00	6,500.00	0.00	5,602.15	897.85
Other ChargesExpenditures	101,270.00	-98,095.00	3,175.00	0.00	0.00	3,175.00
RESERVE FUND	101,270.00	-98,095.00	3,175.00	0.00	0.00	3,175.00
Wages - Full Time	162,017.00	0.00	162,017.00	0.00	162,016.33	0.67
Wages - Longevity	4,500.00	0.00	4,500.00	0.00	4,500.00	0.00
WAGES	166,517.00	0.00	166,517.00	0.00	166,516.33	0.67

## GENERAL FUND 2016

ProfessionalTechnical	25,500.00	0.00	25,500.00	0.00	22,000.00	3,500.00
AUDIT OF ACCOUNTS	25,500.00	0.00	25,500.00	0.00	22,000.00	3,500.00
Supplies	625.00	0.00	625.00	0.00	1,175.54	-550.54
Computer Supplies	225.00	0.00	225.00	0.00	270.97	-45.97
Meetings	400.00	0.00	400.00	0.00	0.00	400.00
Meals	190.00	0.00	190.00	0.00	146.86	43.14
Mileage	250.00	0.00	250.00	0.00	90.38	159.62
DuesMembershipsSubscriptions	115.00	0.00	115.00	0.00	115.00	0.00
GENERAL EXPENSES	1,805.00	0.00	1,805.00	0.00	1,798.75	6.25
ACCOUNTANT	193,822.00	0.00	193,822.00	0.00	190,315.08	3,506.92
Wages - Full Time	120,796.00	0.00	120,796.00	0.00	120,795.66	0.34
Wages - Longevity	1,800.00	0.00	1,800.00	0.00	1,800.00	0.00
WAGES	122,596.00	0.00	122,596.00	0.00	122,595.66	0.34
Professional Expense	750.00	0.00	750.00	0.00	470.00	280.00
ProfessionalTechnical	500.00	0.00	500.00	0.00	217.99	282.01
Supplies	450.00	0.00	450.00	0.00	319.57	130.43
Mileage	250.00	0.00	250.00	0.00	0.00	250.00
DuesMembershipsSubscriptions	450.00	0.00	450.00	0.00	230.00	220.00
GENERAL EXPENSES	2,400.00	0.00	2,400.00	0.00	1,237.56	1,162.44
ASSESSOR	124,996.00	0.00	124,996.00	0.00	123,833.22	1,162.78
Wages - Full Time	213,836.00	0.00	213,836.00	0.00	204,571.21	9,264.79
Wages - Longevity	2,550.00	0.00	2,550.00	0.00	2,550.00	0.00
WAGES	216,386.00	0.00	216,386.00	0.00	207,121.21	9,264.79
R M Office or Equipment	600.00	0.00	600.00	0.00	393.25	206.75
Printing	8,000.00	0.00	8,000.00	0.00	5,347.89	2,652.11
Tax Title	10,000.00	0.00	10,000.00	0.00	6,906.78	3,093.22
Bond Registration	3,300.00	0.00	3,300.00	0.00	3,354.94	-54.94
Supplies	1,400.00	0.00	1,400.00	0.00	676.84	723.16
Meetings	500.00	0.00	500.00	0.00	438.00	62.00
Lodging	750.00	0.00	750.00	0.00	390.96	359.04
Meals	150.00	0.00	150.00	0.00	0.00	150.00
Mileage	800.00	0.00	800.00	0.00	702.92	97.08
DuesMembershipsSubscriptions	335.00	0.00	335.00	0.00	295.00	40.00
Office Equipment	100.00	0.00	100.00	0.00	100.91	-0.91
Interest	250.00	0.00	250.00	0.00	0.00	250.00
GENERAL EXPENSES	26,185.00	0.00	26,185.00	0.00	18,607.49	7,577.51
TREASURER/COLLECTOR	242,571.00	0.00	242,571.00	0.00	225,728.70	16,842.30
ProfessionalLabor	20,000.00	0.00	20,000.00	0.00	46,605.35	-26,605.35
ProfessionalTown	140,000.00	37,595.00	177,595.00	0.00	150,989.65	26,605.35
LEGAL EXPENSES	160,000.00	37,595.00	197,595.00	0.00	197,595.00	0.00
Wages - Full Time	85,794.00	0.00	85,794.00	0.00	85,793.89	0.11
Longevity	1,050.00	0.00	1,050.00	0.00	1,050.00	0.00
WAGES	86,844.00	0.00	86,844.00	0.00	86,843.89	0.11
Contracted Services	67,229.00	0.00	67,229.00	0.00	67,234.82	-5.82
Computer Supplies	6,500.00	0.00	6,500.00	0.00	6,721.44	-221.44
Internet Services	1,000.00	0.00	1,000.00	0.00	717.34	282.66
EXPENSES	74,729.00	0.00	74,729.00	0.00	74,673.60	55.40
INFORMATION TECHNOLOGY	161,573.00	0.00	161,573.00	0.00	161,517.49	55.51
Wages - Full Time	110,458.00	0.00	110,458.00	0.00	110,457.57	0.43
Wages - Longevity	1,050.00	0.00	1,050.00	0.00	1,050.00	0.00
Wages - Part Time - Elections	16,075.00	0.00	16,075.00	0.00	11,311.40	4,763.60
Wages - Part Time - Registrars	8,500.00	0.00	8,500.00	0.00	7,448.68	1,051.32



## GENERAL FUND 2016

WAGES	136,083.00	0.00	136,083.00	0.00	130,267.65	5,815.35
Professional/Technical	1,600.00	0.00	1,600.00	0.00	1,295.29	304.71
Printing	2,550.00	0.00	2,550.00	0.00	3,655.94	-1,105.94
Purchased Services	14,550.00	0.00	14,550.00	0.00	11,786.28	2,763.72
Supplies	1,700.00	0.00	1,700.00	0.00	1,478.06	221.94
Postage	1,920.00	0.00	1,920.00	0.00	2,234.57	-314.57
Food Supplies	2,000.00	0.00	2,000.00	0.00	1,795.96	204.04
Archivist Expense	500.00	0.00	500.00	0.00	521.49	-21.49
Meetings	900.00	0.00	900.00	0.00	135.62	764.38
Dues/Memberships/Subscriptions	430.00	0.00	430.00	0.00	395.00	35.00
GENERAL EXPENSES	26,150.00	0.00	26,150.00	0.00	23,298.21	2,851.79
TOWN CLERK/ELECTIONS/REGISTRARS	162,233.00	0.00	162,233.00	0.00	153,565.86	8,667.14
Wages - Full Time	133,259.00	0.00	133,259.00	0.00	131,579.45	1,679.55
Wages - Part Time	21,743.00	0.00	21,743.00	0.00	20,185.20	1,557.80
Wages - Overtime	2,300.00	0.00	2,300.00	0.00	1,498.83	801.17
Wages - Longevity	150.00	0.00	150.00	0.00	150.00	0.00
WAGES	157,452.00	0.00	157,452.00	0.00	153,413.48	4,038.52
Tuition-Education	300.00	0.00	300.00	0.00	0.00	300.00
Printing	500.00	0.00	500.00	0.00	0.00	500.00
Supplies	700.00	0.00	700.00	0.00	672.28	27.72
Meetings	280.00	0.00	280.00	0.00	564.00	-284.00
Mileage	500.00	0.00	500.00	0.00	0.00	500.00
Dues/Memberships/Subscriptions	710.00	0.00	710.00	0.00	720.00	-10.00
GENERAL EXPENSES	2,990.00	0.00	2,990.00	0.00	1,956.28	1,033.72
PLANNING	160,442.00	0.00	160,442.00	0.00	155,369.76	5,072.24
Wages - Full Time	94,540.00	0.00	94,540.00	0.00	94,540.00	0.00
Wages - Longevity	1,350.00	0.00	1,350.00	0.00	1,350.00	0.00
WAGES	95,890.00	0.00	95,890.00	0.00	95,890.00	0.00
Clothing Allowance	800.00	0.00	800.00	0.00	972.20	-172.20
Alarm Maintenance	1,000.00	0.00	1,000.00	0.00	1,248.50	-248.50
Rentals and Leases	4,000.00	0.00	4,000.00	0.00	3,377.50	622.50
Custodial Supplies	1,500.00	0.00	1,500.00	0.00	1,595.63	-95.63
Elevator Maint/Inspect	2,000.00	4,300.00	6,300.00	0.00	5,938.39	361.61
Bldg Equip	7,000.00	0.00	7,000.00	0.00	7,031.27	-31.27
GENERAL EXPENSES	16,300.00	4,300.00	20,600.00	0.00	20,163.49	436.51
TOWN OFFICE MAINTENANCE	112,190.00	4,300.00	116,490.00	0.00	116,053.49	436.51
Other Charges/Expenditures	500.00	0.00	500.00	0.00	389.00	111.00
DRUMMER BOY MUSEUM	500.00	0.00	500.00	0.00	389.00	111.00
Other Charges/Expenditures	3,800.00	0.00	3,800.00	0.00	3,800.00	0.00
TOWN REPORT	3,800.00	0.00	3,800.00	0.00	3,800.00	0.00
Debt-Road Bttmt-Principal	130,000.00	0.00	130,000.00	0.00	130,000.00	0.00
Debt - Road Bttmt - Interest	17,057.00	0.00	17,057.00	0.00	17,056.25	0.75
Debt - Water Bttmt - Principal	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00
Debt - Water Bttmt - Interest	1,840.00	0.00	1,840.00	0.00	1,840.00	0.00
Debt - Bond Issue - Town - Principal	1,479,925.00	0.00	1,479,925.00	0.00	1,479,925.00	0.00
Debt - Bond Issue - Town - Interest	373,571.00	9,286.00	382,857.00	0.00	382,857.03	-0.03
Debt - Bond Issue - Water - Principal	315,000.00	0.00	315,000.00	0.00	315,000.00	0.00
Debt - Bond Issue - Water - Interest	131,630.00	0.00	131,630.00	0.00	131,630.00	0.00
Repayment of Temporary Loans	289,376.00	0.00	289,376.00	0.00	289,371.39	4.61
DEBT SERVICE	2,743,399.00	9,286.00	2,752,685.00	0.00	2,752,679.67	5.33
Unemployment Insurance	78,000.00	0.00	78,000.00	0.00	103,194.68	-25,194.68
Group Insurance	2,824,159.00	-7,200.00	2,816,959.00	0.00	2,783,943.52	33,015.48
Medicare Tax/Town Share	195,000.00	0.00	195,000.00	0.00	196,679.02	-1,679.02

# GENERAL FUND 2016

FRINGE BENEFITS	3,097,159.00	-7,200.00	3,089,959.00	0.00	3,083,817.22	6,141.78
State Liability	238.00	0.00	238.00	0.00	237.20	0.80
RetirementBarnstable County	1,885,218.00	0.00	1,885,218.00	0.00	1,885,218.00	0.00
Deferred Comp - Town Administrator	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00
OPEB (Other Post Employment Benefits)	25,000.00	0.00	25,000.00	0.00	25,000.00	0.00
RETIREMENT/PENSION	1,915,456.00	0.00	1,915,456.00	0.00	1,915,455.20	0.80
Diesel Fuel	102,900.00	0.00	102,900.00	0.00	100,801.01	2,098.99
Heating Fuel - Natural Resources	1,158.00	0.00	1,158.00	0.00	823.53	334.47
Heating Fuel - Landfill	2,160.00	0.00	2,160.00	0.00	1,557.10	602.90
Heating Fuel - Old Town Hall COA	5,170.00	0.00	5,170.00	0.00	7,475.20	-2,305.20
Electricity - Town Hall	12,621.00	2,490.00	15,111.00	0.00	15,567.84	-456.84
Electricity - Drummer Boy	345.00	0.00	345.00	0.00	288.20	56.80
Electricity - Police Dept	42,135.00	8,312.00	50,447.00	0.00	36,653.36	13,793.64
Electricity - Fire Station	21,614.00	4,264.00	25,878.00	299.07	21,742.79	4,434.28
Electricity - Natural Resources	1,292.00	255.00	1,547.00	0.00	1,180.92	366.08
Electricity - DPW	16,298.00	3,215.00	19,513.00	0.00	17,428.87	2,084.13
Electricity - DPW - Traffic Signals	385.00	0.00	385.00	0.00	388.74	-3.74
Electricity - DPW Recreation Electricity	994.00	196.00	1,190.00	0.00	1,928.18	-738.18
Electricity - Old Town Hall COA	3,826.00	755.00	4,581.00	0.00	3,363.21	1,217.79
Electricity - Ladies Library	24,397.00	4,812.00	29,209.00	0.00	27,795.70	1,413.30
Electricity - Old Mill Sites	160.00	0.00	160.00	0.00	228.02	-68.02
Electricity - Satucket Rd - Tree	80.00	0.00	80.00	0.00	105.64	-25.64
CVEC PV solar installation electricity charg	0.00	0.00	0.00	0.00	1,426.12	-1,426.12
Utilities expense - trans from town meeting	0.00	14,916.00	14,916.00	0.00	0.00	14,916.00
Gasoline	130,000.00	0.00	130,000.00	0.00	120,257.32	9,742.68
Natural Gas - Police Station	22,000.00	0.00	22,000.00	0.00	20,301.44	1,698.56
Natural Gas - Fire Station	13,900.00	0.00	13,900.00	1,586.57	12,894.44	2,592.13
Natural Gas - Office/Garage	7,300.00	0.00	7,300.00	0.00	5,918.06	1,381.94
Natural Gas - Town Hall	5,000.00	0.00	5,000.00	0.00	6,439.86	-1,439.86
CommunicationTelephone	65,000.00	0.00	65,000.00	0.00	65,367.58	-367.58
Postage	30,000.00	0.00	30,000.00	0.00	28,372.71	1,627.29
System Repairs	2,800.00	0.00	2,800.00	0.00	2,117.42	682.58
UTILITIES	511,535.00	39,215.00	550,750.00	1,885.64	500,423.26	52,212.38
Boilers Machinery	2,531.00	0.00	2,531.00	0.00	2,578.00	-47.00
Boat Policy	22,194.00	0.00	22,194.00	0.00	21,579.00	615.00
Workers Compensation	145,662.00	0.00	145,662.00	0.00	148,124.00	-2,462.00
Multiperil Property Liability	41,507.00	0.00	41,507.00	0.00	41,917.00	-410.00
Public Officials	19,450.00	0.00	19,450.00	0.00	18,864.00	586.00
Bonds - Various	1,290.00	0.00	1,290.00	0.00	1,287.00	3.00
Umbrella	9,432.00	0.00	9,432.00	0.00	8,970.00	462.00
Fleet Auto	41,709.00	0.00	41,709.00	0.00	43,802.00	-2,093.00
School Board Legal	2,074.00	0.00	2,074.00	0.00	2,326.00	-252.00
Fire Police Accident	36,400.00	0.00	36,400.00	0.00	29,322.42	7,077.58
Police Professional	8,850.00	0.00	8,850.00	0.00	9,070.00	-220.00
General Liability	86,835.00	0.00	86,835.00	0.00	87,876.00	-1,041.00
SavingsPolicy Adjustments	-28,609.00	-20,000.00	-48,609.00	0.00	-49,957.41	1,348.41
GENERAL LIABILITY INSURANCE	389,325.00	-20,000.00	369,325.00	0.00	365,758.01	3,566.99
Wages - Full Time	1,985,238.00	-8,000.00	1,977,238.00	0.00	1,897,556.69	79,681.31
Wages - Part Time	17,500.00	0.00	17,500.00	0.00	22,611.16	-5,111.16
Wages - Overtime	169,600.00	0.00	169,600.00	0.00	174,877.62	-5,277.62
Wages - Longevity	25,050.00	0.00	25,050.00	0.00	24,750.00	300.00
WAGES	2,197,388.00	-8,000.00	2,189,388.00	0.00	2,119,795.47	69,592.53
Wages - Elected Officials	250.00	0.00	250.00	0.00	250.00	0.00
WAGES - ELECTED OFFICIAL	250.00	0.00	250.00	0.00	250.00	0.00
Animal Control	1,300.00	0.00	1,300.00	0.00	126.18	1,173.82
Clothing Allowance	38,000.00	2,000.00	40,000.00	0.00	36,558.96	3,441.04
R M Office or Equipment	26,350.00	0.00	26,350.00	0.00	29,842.19	-3,492.19
R M Building	30,370.00	11,000.00	41,370.00	0.00	40,050.63	1,319.37
R M Motor Vehicle	14,000.00	0.00	14,000.00	0.00	14,277.09	-277.09
Staff TrainingSeminars	13,500.00	0.00	13,500.00	0.00	11,677.53	1,822.47
Police Academy Fees	100.00	3,000.00	3,100.00	0.00	6,000.00	-2,900.00

# GENERAL FUND 2016

Animal Rescue League - Kennel Expense	4,000.00	0.00	4,000.00	0.00	4,000.00	0.00
Administrative	14,520.00	0.00	14,520.00	0.00	14,805.29	-285.29
GENERAL EXPENSES	142,140.00	16,000.00	158,140.00	0.00	157,337.87	802.13
POLICE DEPARTMENT	2,339,778.00	8,000.00	2,347,778.00	0.00	2,277,383.34	70,394.66
Wages - Full Time	1,027,525.00	0.00	1,027,525.00	0.00	1,031,082.15	-3,557.15
Wages - Part Time - Call	230,000.00	65,000.00	295,000.00	0.00	293,251.33	1,748.67
Educational Stipends	9,020.00	0.00	9,020.00	0.00	8,500.00	520.00
Wages - Overtime	340,838.00	0.00	340,838.00	0.00	301,643.87	39,194.13
Wages - Longevity	16,350.00	0.00	16,350.00	0.00	17,088.48	-738.48
Wages - Holiday Pay	43,600.00	0.00	43,600.00	0.00	27,341.70	16,258.30
WAGES	1,667,333.00	65,000.00	1,732,333.00	0.00	1,678,907.53	53,425.47
Clothing Allowance	24,500.00	0.00	24,500.00	10.00	24,386.89	123.11
R M Office or Equipment	47,000.00	0.00	47,000.00	0.00	46,654.38	345.62
Breathing Apparatus Maint.	6,000.00	0.00	6,000.00	0.00	6,000.00	0.00
Hose Replacement	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00
Radio Repair Replacement	8,500.00	0.00	8,500.00	0.00	7,524.79	975.21
Tuition - Education	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00
Medical Expense	4,000.00	0.00	4,000.00	0.00	5,807.65	-1,807.65
Hardware	2,500.00	0.00	2,500.00	0.00	1,807.20	692.80
Mileage	500.00	0.00	500.00	0.00	0.00	500.00
DuesMembershipsSubscriptions	1,300.00	0.00	1,300.00	0.00	1,300.00	0.00
Additional Equipment	3,500.00	0.00	3,500.00	0.00	4,211.63	-711.63
GENERAL EXPENSES	107,800.00	0.00	107,800.00	10.00	107,692.54	117.46
Station - Generator	2,000.00	0.00	2,000.00	0.00	1,046.95	953.05
Station - R M Building	25,000.00	0.00	25,000.00	530.34	24,461.45	1,068.89
Station Expense - Office Supplies	4,000.00	0.00	4,000.00	0.00	3,949.13	50.87
Station - Computer Supplies	7,990.00	0.00	7,990.00	0.00	7,861.09	128.91
Station - General Operations	5,000.00	0.00	5,000.00	0.00	5,376.07	-376.07
STATION EXPENSES	43,990.00	0.00	43,990.00	530.34	42,694.69	1,825.65
Rescue - Clothing Allowance	4,000.00	0.00	4,000.00	0.00	4,099.96	-99.96
Rescue - R M Office or Equipment	1,000.00	0.00	1,000.00	0.00	966.51	33.49
Rescue - Ambulance Maintenance	12,000.00	0.00	12,000.00	0.00	11,735.97	264.03
Rescue - ProfessionalTechnical	2,000.00	0.00	2,000.00	0.00	2,094.91	-94.91
Rescue - Contracted Services	18,600.00	0.00	18,600.00	0.00	18,594.70	5.30
Rescue - Tuition-Education	10,000.00	0.00	10,000.00	0.00	9,838.64	161.36
Rescue - Medical Supplies	2,000.00	0.00	2,000.00	0.00	2,051.76	-51.76
Rescue - Medical and Surgical Supplies	15,100.00	0.00	15,100.00	0.00	15,130.11	-30.11
Rescue - Advanced Life Support Supplies	28,000.00	0.00	28,000.00	0.00	28,052.53	-52.53
Rescue - Administrative	9,000.00	0.00	9,000.00	0.00	9,000.00	0.00
RESCUE EXPENSES	101,700.00	0.00	101,700.00	0.00	101,565.09	134.91
FIRE DEPARTMENT	1,920,823.00	65,000.00	1,985,823.00	540.34	1,930,859.85	55,503.49
Wages - Full Time	239,639.00	0.00	239,639.00	0.00	239,639.21	-0.21
Wages - Part Time	103,600.00	17,500.00	121,100.00	0.00	108,815.00	12,285.00
Wages - Longevity	2,850.00	0.00	2,850.00	0.00	2,850.00	0.00
WAGES	346,089.00	17,500.00	363,589.00	0.00	351,304.21	12,284.79
Clothing Allowance	685.00	0.00	685.00	0.00	676.86	8.14
Printing	900.00	0.00	900.00	0.00	795.00	105.00
Supplies	855.00	0.00	855.00	0.00	717.53	137.47
Meetings	2,250.00	0.00	2,250.00	0.00	1,230.00	1,020.00
Lodging	500.00	0.00	500.00	0.00	682.14	-182.14
Mileage	300.00	0.00	300.00	0.00	371.06	-71.06
DuesMembershipsSubscriprions	350.00	0.00	350.00	0.00	330.00	20.00
GENERAL EXPENSES	5,840.00	0.00	5,840.00	0.00	4,802.59	1,037.41
BUILDING DEPARTMENT	351,929.00	17,500.00	369,429.00	0.00	356,106.80	13,322.20
Wages - Full Time	230,870.00	-14,000.00	216,870.00	0.00	209,375.82	7,494.18
Wages - Part Time	1,539.00	0.00	1,539.00	0.00	1,482.04	56.96

## GENERAL FUND 2016

Wages - Overtime	4,000.00	0.00	4,000.00	0.00	3,351.39	648.61
Wages - Longevity	3,450.00	0.00	3,450.00	0.00	3,450.00	0.00
WAGES	239,859.00	-14,000.00	225,859.00	0.00	217,659.25	8,199.75
R M Building	2,000.00	0.00	2,000.00	0.00	1,833.00	167.00
R M Boat	2,000.00	0.00	2,000.00	0.00	2,207.14	-207.14
Conservation Maintenance	600.00	0.00	600.00	0.00	897.24	-297.24
Environmental Monitoring	6,500.00	0.00	6,500.00	0.00	1,300.00	5,200.00
Printing	500.00	0.00	500.00	0.00	434.02	65.98
Supplies	6,800.00	0.00	6,800.00	0.00	6,885.89	-85.89
Professional Supplies	1,300.00	0.00	1,300.00	0.00	984.25	315.75
Environmental Monitoring - Golf	2,700.00	0.00	2,700.00	0.00	2,768.78	-68.78
Environmental Monitoring - Ponds	5,200.00	0.00	5,200.00	0.00	5,785.44	-585.44
Meetings	800.00	0.00	800.00	0.00	583.00	217.00
Mileage	650.00	0.00	650.00	0.00	535.88	114.12
Mooring Expenses	1,500.00	0.00	1,500.00	0.00	1,475.23	24.77
DuesMembershipsSubscriptions	1,400.00	0.00	1,400.00	0.00	1,085.00	315.00
GENERAL EXPENSES	31,950.00	0.00	31,950.00	0.00	26,774.87	5,175.13
Shellfish Propagation - Other ChargesExper	12,000.00	0.00	12,000.00	0.00	12,000.00	0.00
Shellfish Propagation - Oyster Program	2,500.00	0.00	2,500.00	0.00	1,275.00	1,225.00
SHELLFISH PROPAGATION	14,500.00	0.00	14,500.00	0.00	13,275.00	1,225.00
DEPT. OF NATURAL RESOURCES	286,309.00	-14,000.00	272,309.00	0.00	257,709.12	14,599.88
Wages - Part Time	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
WAGES	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
Other ChargesExpenditures	900.00	0.00	900.00	0.00	0.00	900.00
GENERAL EXPENSES	900.00	0.00	900.00	0.00	0.00	900.00
ALEWIVES COMMITTEE	3,400.00	0.00	3,400.00	0.00	0.00	3,400.00
Stony Brook Elementary School Expenses	3,558,714.00	43,066.00	3,601,780.00	240.00	3,294,050.86	307,969.14
STONY BROOK ELEMENTARY SCHOOL	3,558,714.00	43,066.00	3,601,780.00	240.00	3,294,050.86	307,969.14
NRSD School Assessment	9,337,699.00	0.00	9,337,699.00	0.00	9,337,699.00	0.00
NAUSET REGIONAL ASSESSMENT	9,337,699.00	0.00	9,337,699.00	0.00	9,337,699.00	0.00
Cape Cod Tech - School Assessment	734,873.00	0.00	734,873.00	0.00	734,873.00	0.00
CAPE COD TECH ASSESSMENT	734,873.00	0.00	734,873.00	0.00	734,873.00	0.00
Eddy Elementary School Expenses	3,322,585.00	0.00	3,322,585.00	0.00	3,001,540.44	321,044.56
EDDY ELEMENTARY SCHOOL	3,322,585.00	0.00	3,322,585.00	0.00	3,001,540.44	321,044.56
Wages - Full Time	906,557.00	0.00	906,557.00	0.00	880,033.33	26,523.67
Wages - Part Time	11,839.00	0.00	11,839.00	0.00	12,612.78	-773.78
Wages - Seasonal	11,520.00	0.00	11,520.00	0.00	10,745.00	775.00
Wages - Overtime	18,711.00	14,000.00	32,711.00	0.00	24,841.83	7,869.17
Wages - Longevity	14,370.00	0.00	14,370.00	0.00	13,880.00	490.00
WAGES	962,997.00	14,000.00	976,997.00	0.00	942,112.94	34,884.06
Road Machinery - R M Equipment	4,400.00	20,000.00	24,400.00	0.00	38,226.48	-13,826.48
Road Machinery - Parts	48,500.00	0.00	48,500.00	0.00	32,791.00	15,709.00
Road Machinery - Lubricants	7,000.00	0.00	7,000.00	0.00	7,638.58	-638.58
Road Machinery - Additional Equipment	1,000.00	0.00	1,000.00	0.00	2,243.94	-1,243.94
ROAD MACHINERY	60,900.00	20,000.00	80,900.00	0.00	80,900.00	0.00
SnowIce - Addtl Gross Overtime	46,200.00	0.00	46,200.00	0.00	97,842.96	-51,642.96
SnowIce - R M Equipment	2,300.00	0.00	2,300.00	0.00	6,567.13	-4,267.13
SnowIce - Rentals and Leases	21,500.00	0.00	21,500.00	0.00	110,654.48	-89,154.48
SnowIce - Salt Sand	49,000.00	0.00	49,000.00	0.00	127,882.13	-78,882.13
SnowIce - EquipmentSupplies	10,000.00	0.00	10,000.00	0.00	5,189.54	4,810.46

## GENERAL FUND 2016

SNOW & ICE CONTROL	129,000.00	0.00	129,000.00	0.00	348,136.24	-219,136.24
Clothing Allowance	14,100.00	0.00	14,100.00	0.00	13,690.11	409.89
AlarmCommunications	324.00	0.00	324.00	0.00	878.50	-554.50
R M Equipment	1,750.00	0.00	1,750.00	0.00	805.92	944.08
R M Building	6,000.00	0.00	6,000.00	0.00	9,127.73	-3,127.73
R M Radio	750.00	0.00	750.00	0.00	586.31	163.69
Rentals and Leases	97,212.00	0.00	97,212.00	0.00	107,096.59	-9,884.59
Traffic ControlPolice Dept	5,000.00	0.00	5,000.00	0.00	2,398.47	2,601.53
Traffic Markings	33,188.00	0.00	33,188.00	0.00	2,154.22	31,033.78
Traffic Sign Materials	9,000.00	0.00	9,000.00	0.00	8,700.41	299.59
Recreation Materials	17,000.00	0.00	17,000.00	0.00	6,092.26	10,907.74
ProfessionalTechnical	6,000.00	0.00	6,000.00	0.00	13,845.58	-7,845.58
MedicalClinics	600.00	0.00	600.00	0.00	8,854.12	-8,254.12
Supression Control	1,350.00	0.00	1,350.00	0.00	1,252.00	98.00
Office Supplies	2,000.00	0.00	2,000.00	0.00	2,795.24	-795.24
Custodial Supplies	1,300.00	0.00	1,300.00	0.00	1,219.19	80.81
Tools	6,000.00	0.00	6,000.00	0.00	6,683.87	-683.87
R M Swap Shop	300.00	0.00	300.00	0.00	467.53	-167.53
Unclassified Supplies	5,000.00	0.00	5,000.00	0.00	9,115.04	-4,115.04
Mileage	250.00	0.00	250.00	0.00	119.61	130.39
DuesMembershipsSubscriptions	2,500.00	0.00	2,500.00	0.00	3,345.59	-845.59
Cemetery Expenses	0.00	0.00	0.00	0.00	3,180.58	-3,180.58
Office Equipment	500.00	0.00	500.00	0.00	743.36	-243.36
EquipmentNon-Registered	6,500.00	0.00	6,500.00	0.00	3,606.29	2,893.71
Safety Equipment	4,000.00	0.00	4,000.00	0.00	3,083.31	916.69
ConstructionSuppliesMaterials	33,925.00	0.00	33,925.00	0.00	20,269.73	13,655.27
Vehicle Pool RM	10,450.00	0.00	10,450.00	0.00	7,198.03	3,251.97
GENERAL EXPENSES	264,999.00	0.00	264,999.00	0.00	237,309.59	27,689.41
Solid Waste Disposal - Capital Projects	230,439.00	-20,000.00	210,439.00	0.00	167,842.13	42,596.87
SOLID WASTE DISPOSAL	230,439.00	-20,000.00	210,439.00	0.00	167,842.13	42,596.87
DEPARTMENT OF PUBLIC WORKS	1,648,335.00	14,000.00	1,662,335.00	0.00	1,776,300.90	-113,965.90
Street Lighting	4,000.00	0.00	4,000.00	784.34	4,627.84	156.50
STREETLIGHTING EXPENSES	4,000.00	0.00	4,000.00	784.34	4,627.84	156.50
Wages - Full time	184,836.00	0.00	184,836.00	0.00	184,835.56	0.44
Overtime	250.00	0.00	250.00	0.00	161.42	88.58
Wages - Longevity	4,800.00	0.00	4,800.00	0.00	4,800.00	0.00
WAGES	189,886.00	0.00	189,886.00	0.00	189,796.98	89.02
Visiting Nurse Association - Contracted Svc	18,357.00	0.00	18,357.00	0.00	18,357.00	0.00
VISITING NURSE ASSOCIATION	18,357.00	0.00	18,357.00	0.00	18,357.00	0.00
Clothing Allowance	200.00	0.00	200.00	0.00	99.88	100.12
R M Office or Equipment	200.00	0.00	200.00	0.00	153.88	46.12
Printing	250.00	0.00	250.00	0.00	397.80	-147.80
MedicalClinics	500.00	0.00	500.00	0.00	0.00	500.00
Supplies	400.00	0.00	400.00	0.00	335.89	64.11
Meetings	400.00	0.00	400.00	0.00	918.00	-518.00
Mileage	700.00	0.00	700.00	0.00	584.68	115.32
DuesMembershipsSubscriptions	700.00	0.00	700.00	0.00	611.00	89.00
Office Equipment	500.00	0.00	500.00	0.00	49.95	450.05
GENERAL EXPENSES	3,850.00	0.00	3,850.00	0.00	3,151.08	698.92
BOARD OF HEALTH	212,093.00	0.00	212,093.00	0.00	211,305.06	787.94
Wages - Full Time	137,995.00	0.00	137,995.00	0.00	137,994.70	0.30
Wages - Part Time	53,607.00	0.00	53,607.00	0.00	51,198.44	2,408.56
Wages - Longevity	600.00	0.00	600.00	0.00	600.00	0.00
WAGES	192,202.00	0.00	192,202.00	0.00	189,793.14	2,408.86
R M Office or Equipment	3,400.00	0.00	3,400.00	0.00	1,818.84	1,581.16
Contract Services	990.00	0.00	990.00	0.00	990.00	0.00

## GENERAL FUND 2016

Supplies	1,800.00	0.00	1,800.00	0.00	2,456.25	-656.25
Postage	2,700.00	0.00	2,700.00	0.00	2,399.99	300.01
Program Expenses	10,000.00	0.00	10,000.00	0.00	8,103.60	1,896.40
Meetings	1,500.00	0.00	1,500.00	0.00	437.17	1,062.83
Mileage	2,734.00	0.00	2,734.00	0.00	2,088.53	645.47
DuesMembershipsSubscriptions	500.00	0.00	500.00	0.00	254.40	245.60
GENERAL EXPENSES	23,624.00	0.00	23,624.00	0.00	18,548.78	5,075.22
COUNCIL ON AGING	215,826.00	0.00	215,826.00	0.00	208,341.92	7,484.08
R M Building	4,800.00	21,000.00	25,800.00	0.00	15,951.16	9,848.84
Elevator Maintenance	2,000.00	0.00	2,000.00	0.00	1,122.97	877.03
GENERAL EXPENSES	6,800.00	21,000.00	27,800.00	0.00	17,074.13	10,725.87
OLD TOWN HALL MAINT (COA)	6,800.00	21,000.00	27,800.00	0.00	17,074.13	10,725.87
Veterans Services Assessment	24,243.00	0.00	24,243.00	0.00	24,242.87	0.13
Veterans Benefits	48,000.00	7,200.00	55,200.00	0.00	53,803.66	1,396.34
GENERAL EXPENSES	72,243.00	7,200.00	79,443.00	0.00	78,046.53	1,396.47
VETERANS SERVICES	72,243.00	7,200.00	79,443.00	0.00	78,046.53	1,396.47
Wages - Full Time	224,869.00	0.00	224,869.00	0.00	228,521.01	-3,652.01
Wages - Part Time	171,372.00	0.00	171,372.00	0.00	163,436.56	7,935.44
Wages - Longevity	4,875.00	0.00	4,875.00	0.00	5,625.00	-750.00
Holiday Pay	3,927.00	0.00	3,927.00	0.00	1,850.88	2,076.12
Wages - Sunday Hours	9,666.00	0.00	9,666.00	0.00	7,211.39	2,454.61
WAGES	414,709.00	0.00	414,709.00	0.00	406,644.84	8,064.16
Natural Gas	1,252.00	0.00	1,252.00	0.00	1,252.00	0.00
Telephone	1,400.00	0.00	1,400.00	0.00	1,332.51	67.49
C.L.A.M.S.	32,498.00	0.00	32,498.00	0.00	30,896.05	1,601.95
R M Building	7,000.00	5,000.00	12,000.00	0.00	13,074.98	-1,074.98
Contracted Services	7,500.00	0.00	7,500.00	0.00	8,781.45	-1,281.45
Postage	490.00	0.00	490.00	0.00	245.00	245.00
Custodial Supplies	500.00	0.00	500.00	0.00	480.90	19.10
Library Supplies	8,000.00	0.00	8,000.00	0.00	7,633.37	366.63
Mileage	425.00	0.00	425.00	0.00	419.36	5.64
Dues	160.00	0.00	160.00	0.00	110.00	50.00
Adult Books	70,000.00	0.00	70,000.00	0.00	69,997.43	2.57
GENERAL EXPENSES	129,225.00	5,000.00	134,225.00	0.00	134,223.05	1.95
BREWSTER LADIES LIBRARY	543,934.00	5,000.00	548,934.00	0.00	540,867.89	8,066.11
Wages - Full Time	59,981.00	0.00	59,981.00	0.00	59,980.41	0.59
Wages - Temp Seasonal	49,626.00	0.00	49,626.00	0.00	49,029.75	596.25
WAGES	109,607.00	0.00	109,607.00	0.00	109,010.16	596.84
Office Maintenance	700.00	0.00	700.00	0.00	700.00	0.00
R M Boat	800.00	0.00	800.00	0.00	969.96	-169.96
R M Ballfields	300.00	0.00	300.00	0.00	109.50	190.50
Baseball	1,600.00	0.00	1,600.00	0.00	1,600.00	0.00
Seasonal Certifications	625.00	0.00	625.00	0.00	380.00	245.00
Skateboard Park	500.00	0.00	500.00	0.00	500.00	0.00
Meetings	300.00	0.00	300.00	0.00	620.80	-320.80
Mileage	300.00	0.00	300.00	0.00	453.47	-153.47
Public Rec - Playground	1,000.00	0.00	1,000.00	0.00	964.75	35.25
Public Rec - Office	300.00	0.00	300.00	0.00	416.40	-116.40
Public Rec - Boys Youth Soccer	1,800.00	0.00	1,800.00	0.00	1,800.00	0.00
Public Rec - Boys Youth Basketball	2,000.00	0.00	2,000.00	0.00	2,000.00	0.00
Public Rec - Swim	600.00	0.00	600.00	0.00	255.14	344.86
Softball - Youth	1,300.00	0.00	1,300.00	0.00	1,300.00	0.00
Advertising/Promotions	500.00	0.00	500.00	0.00	554.98	-54.98
GENERAL EXPENSES	12,625.00	0.00	12,625.00	0.00	12,625.00	0.00
RECREATION	122,232.00	0.00	122,232.00	0.00	121,635.16	596.84

## GENERAL FUND 2016

Wages - Full Time Maintenance	516,663.00	0.00	516,663.00	0.00	507,654.76	9,008.24
Wages - Part Time Maintenance	244,052.00	0.00	244,052.00	0.00	234,480.28	9,571.72
Wages - Full Time Administrative	217,026.00	0.00	217,026.00	0.00	217,026.26	-0.26
Wages - Part Time Administrative	187,577.00	0.00	187,577.00	0.00	197,660.71	-10,083.71
Wages - Overtime	55,000.00	0.00	55,000.00	0.00	43,575.36	11,424.64
Wages - Longevity	16,478.00	0.00	16,478.00	0.00	17,297.02	-819.02
<b>WAGES</b>	<b>1,236,796.00</b>	<b>0.00</b>	<b>1,236,796.00</b>	<b>0.00</b>	<b>1,217,694.39</b>	<b>19,101.61</b>
Clothing Allowance	8,000.00	0.00	8,000.00	0.00	8,189.41	-189.41
OilGrease - Maint	3,000.00	0.00	3,000.00	47.50	4,293.70	-1,246.20
Diesel Fuel - Maint	19,980.00	0.00	19,980.00	0.00	21,251.58	-1,271.58
Heating - Maint Bldg	2,500.00	0.00	2,500.00	0.00	2,203.66	296.34
Gasoline - Maintenance	15,750.00	0.00	15,750.00	0.00	13,176.23	2,573.77
Electricity - Maintenance Bldg	6,956.00	1,615.00	8,571.00	0.00	10,156.53	-1,585.53
Electricity - Clubhouse	31,266.00	7,260.00	38,526.00	0.00	39,324.09	-798.09
Electricity - Irrigation Pump	18,659.00	4,333.00	22,992.00	0.00	24,970.09	-1,978.09
Heating - Clubhouse	9,300.00	0.00	9,300.00	0.00	8,043.24	1,256.76
R M Equipment	78,000.00	33,152.00	111,152.00	0.00	78,697.13	32,454.87
R M Irrigation Maintenance	18,000.00	0.00	18,000.00	0.00	21,962.34	-3,962.34
ProfessionalTechnical	5,000.00	0.00	5,000.00	0.00	2,535.00	2,465.00
Phones - Maintenance	720.00	0.00	720.00	0.00	631.84	88.16
Phones - Clubhouse	1,200.00	0.00	1,200.00	0.00	1,072.43	127.57
Alarm - Maintenance	1,100.00	0.00	1,100.00	0.00	1,109.65	-9.65
Alarm - Clubhouse	3,000.00	0.00	3,000.00	0.00	3,949.18	-949.18
Office Supplies	8,500.00	0.00	8,500.00	0.00	11,180.36	-2,680.36
Score Cards	3,600.00	0.00	3,600.00	0.00	3,353.88	246.12
Golf Maintenance Supply	8,500.00	0.00	8,500.00	0.00	7,193.75	1,306.25
Range Supplies	10,000.00	0.00	10,000.00	0.00	5,750.13	4,249.87
Computer Supplies	5,600.00	0.00	5,600.00	0.00	6,819.83	-1,219.83
Office Supplies - Maintenance	500.00	0.00	500.00	0.00	1,610.33	-1,110.33
Custodial Supplies	8,000.00	0.00	8,000.00	0.00	9,646.48	-1,646.48
Rubbish RemovalSanitation	7,500.00	0.00	7,500.00	0.00	7,699.34	-199.34
Seed Sod	29,000.00	0.00	29,000.00	0.00	18,017.25	10,982.75
Tee Green	12,000.00	0.00	12,000.00	0.00	10,953.98	1,046.02
Landscaping	4,500.00	0.00	4,500.00	0.00	3,817.50	682.50
Topsoil Sand	22,000.00	0.00	22,000.00	0.00	15,413.52	6,586.48
Fertilizer	80,000.00	0.00	80,000.00	0.00	59,749.98	20,250.02
Fungicide	142,000.00	0.00	142,000.00	0.00	132,726.23	9,273.77
Insecticides	23,000.00	0.00	23,000.00	0.00	14,076.52	8,923.48
Misc. Wetting Agents Lime	65,000.00	0.00	65,000.00	0.00	36,243.21	28,756.79
Cart Lease	118,000.00	0.00	118,000.00	0.00	116,064.89	1,935.11
Clubhouse Furnishings Repair	20,000.00	0.00	20,000.00	0.00	27,162.33	-7,162.33
Credit Card Expense	41,000.00	0.00	41,000.00	0.00	42,267.83	-1,267.83
In-State-Travel - Maintenance	450.00	0.00	450.00	0.00	0.00	450.00
MeetingsTravel - Maintenance	1,000.00	0.00	1,000.00	0.00	340.00	660.00
MeetingsTravel - Administrative	200.00	0.00	200.00	0.00	1,039.13	-839.13
DuesSubscriptions - Maintenance	1,520.00	0.00	1,520.00	0.00	1,639.00	-119.00
DuesSubscriptions - Administrative	2,300.00	0.00	2,300.00	110.00	2,340.00	70.00
Clothing Allowance Administrative	1,900.00	0.00	1,900.00	0.00	1,753.16	146.84
Electricity - Driving Range	3,378.00	785.00	4,163.00	0.00	3,860.19	302.81
AdvertisingPromotions	50,000.00	0.00	50,000.00	0.00	61,517.26	-11,517.26
<b>GENERAL EXPENSES</b>	<b>891,879.00</b>	<b>47,145.00</b>	<b>939,024.00</b>	<b>157.50</b>	<b>843,802.18</b>	<b>95,379.32</b>
<b>GOLF</b>	<b>2,128,675.00</b>	<b>47,145.00</b>	<b>2,175,820.00</b>	<b>157.50</b>	<b>2,061,496.57</b>	<b>114,480.93</b>
Historical Assessment	9,500.00	0.00	9,500.00	0.00	9,500.00	0.00
<b>HISTORICAL ASSESSMENT</b>	<b>9,500.00</b>	<b>0.00</b>	<b>9,500.00</b>	<b>0.00</b>	<b>9,500.00</b>	<b>0.00</b>
Other ChargesExpenditures	1,500.00	0.00	1,500.00	0.00	1,500.00	0.00
<b>MEMORIAL/VETERANS DAY</b>	<b>1,500.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.00</b>
Other Property Related Services	500.00	0.00	500.00	0.00	533.00	-33.00
Contract Services - Miller	1,500.00	0.00	1,500.00	0.00	1,500.00	0.00
Supplies	2,000.00	0.00	2,000.00	0.00	1,967.00	33.00
<b>GENERAL EXPENSES</b>	<b>4,000.00</b>	<b>0.00</b>	<b>4,000.00</b>	<b>0.00</b>	<b>4,000.00</b>	<b>0.00</b>
<b>OLD MILL SITE COMMITTEE</b>	<b>4,000.00</b>	<b>0.00</b>	<b>4,000.00</b>	<b>0.00</b>	<b>4,000.00</b>	<b>0.00</b>
StateCty Assmt - County Tax Assessment	286,166.00	0.00	286,166.00	0.00	282,755.00	3,411.00

## GENERAL FUND 2016

StateCty Assmts - Mosquito Control Proj Cl	89,109.00	0.00	89,109.00	0.00	89,109.00	0.00
StateCty Assmt - Air Pollution Control CH t	5,436.00	0.00	5,436.00	0.00	5,436.00	0.00
StateCty Assmt - RMV-Nonrenewal Excise C	7,260.00	0.00	7,260.00	0.00	7,260.00	0.00
StateCty Assmt - School Choice Assmt	94,114.00	0.00	94,114.00	0.00	154,273.00	-60,159.00
StateCty Assmts - Regional Transit Auth Cl	46,477.00	0.00	46,477.00	0.00	46,477.00	0.00
 ASSESSMENTS	 528,562.00	 0.00	 528,562.00	 0.00	 585,310.00	 -56,748.00
STATE & COUNTY ASSESSMENTS	528,562.00	0.00	528,562.00	0.00	585,310.00	-56,748.00
 TOTAL EXPENDED GENERAL FUND	 37,857,005.00	 212,512.00	 38,069,517.00	 3,757.82	 37,206,847.77	 866,427.05



# WATER FUND FISCAL 2016

Water Department	Appropriation	Net Transfers	Avail. Budget	Revenue	YTD Expended	Acct. Balance
Wages - Full Time	\$622,297.00	\$0.00	\$622,297.00	\$0.00	\$611,732.30	\$10,564.70
Standby Pay	\$13,000.00	\$0.00	\$13,000.00	\$0.00	\$13,250.00	-\$250.00
Wages - Overtime	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$45,366.14	\$4,633.86
Wages - Longevity	\$4,650.00	\$0.00	\$4,650.00	\$0.00	\$4,650.00	\$0.00
WAGES	\$689,947.00	\$0.00	\$689,947.00	\$0.00	\$674,998.44	\$14,948.56
Operating - Propane	\$22,000.00	\$0.00	\$22,000.00	\$0.00	\$10,211.15	\$11,788.85
Operating - Natural Gas	\$110,000.00	\$23,210.00	\$133,210.00	\$57.81	\$125,360.74	\$7,907.07
Operating - Electricity	\$73,000.00	\$0.00	\$73,000.00	\$0.00	\$81,086.44	-\$8,086.44
Operating - R M Office or Equipment	\$40,000.00	\$0.00	\$40,000.00	\$125.00	\$37,114.55	\$3,010.45
Operating - Professional Expense	\$13,000.00	\$0.00	\$13,000.00	\$0.00	\$18,985.41	-\$5,985.41
Operating - Supplies	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$8,023.44	\$1,976.56
Operating - Postage	\$90,000.00	\$0.00	\$90,000.00	\$0.00	\$63,434.81	\$26,565.19
Operating - Small Tools	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$3,798.96	\$1,201.04
Operating - Equipment Assessment	\$700.00	\$0.00	\$700.00	\$0.00	\$648.28	\$51.72
Operating - Mileage	\$29,000.00	\$0.00	\$29,000.00	\$0.00	\$41,325.43	-\$12,325.43
Operating - Scheduled System Mainte						
OPERATING EXPENSES	\$392,700.00	\$23,210.00	\$415,910.00	\$182.81	\$389,989.21	\$26,103.60
<b>TOTAL EXPENDED WATER FUND</b>	\$1,082,647.00	\$23,210.00	\$1,105,857.00	\$182.81	\$1,064,987.65	\$41,052.16

**FY 2016  
BREWSTER**

**ACCOUNT NAME**

**ACCOUNT BALANCE**

June 30, 2016

**School Lunch Program:**

School Lunch	\$20,866.84
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**Highway Improvements:**

Highway Projects-Chap 90	-\$45,104.08
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**School Grants:**

Stony Brook Elementary:	
CC5 Educational Mini Grant	\$509.92
Garden Club Educational Grant	\$900.00
Big Yellow School Bus Grant	\$200.00
Gifts/Donations	\$3,446.32
Building Use/Grounds Fee	\$7,789.61
Jan Chase Rutz Grant	\$500.00
Building Use	\$0.01
Building Rental - YMCA	\$7,883.23

Eddy Elementary:	
CC5 Educational Mini Grant	\$2,125.19
Gifts/Donations	\$4,917.81
Big Yellow School Bus Grant	\$200.00
Unicycle Group	\$1,198.66
Friends of Pleasant Bay Grant - Habitat Science	\$6,667.74
Garden Club Education Grant	\$586.74

Total	\$36,925.23
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**CPA Fund**

Gifts/Donations Open Space	\$200.00
A31 ATM 5/00 M45 L9 Land Acq	\$9,000.00
A5 STM 11/08 Fund Bal - Affordable Housing Pricebuydown	\$212,500.00
A6 ATM 5/14 Historic/Reserve - Baptist Church Steeple	\$50,000.00
A6 STM 5/16 Housing - HECH Grant/Loan Program	\$118,000.00
A6 STM 5/16 Reserve - Cape Cod Village	\$100,000.00
A6 STM 5/16 Historic & Reserve - Cape Rep. Theatre	\$225,000.00
A6 STM 5/16 Reserve - Babe Ruth Baseball Field Project	\$60,000.00
A7 STM 5/15 Reserve: Cemetery Repairs/restorations/vault	\$54,174.00
A7 STM 5/15 Reserve/Historic - Captn Elijah Cobb House	\$20,000.00
A6 ATM 5/15 Open Space - Professional Services	\$11,120.00
A6 ATM 5/16 Housing - Professional Services	\$2,310.00
A6 ATM 5/15 Reserve - Professional Services	\$6,964.88
Fund Balance - Open Space 50%	\$506,911.63
Fund Balance - Historic 10%	\$125,934.60
Fund Balance - Comm Housing 10%	\$58,729.95
Undesignated Fund Balance	\$1,909,800.87

Total	\$3,470,645.93
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**ACCOUNT NAME****ACCOUNT BALANCE****Town Grants:**

CC Commission	\$5,576.20
Pathways Grant - Barnstable County	\$1,110.78
Cultural Council Grant	\$2,155.83
Cultural Council-Gifts/Donations/Interest	\$2,008.80
Wellness Grant	\$6.00
MTC Clean Energy Choice - Solar Panel	\$21,320.00
S.A.F.E. - Fire Grant	\$3,884.49
Senior S.A.F.E. Grant	\$1,978.75
Punkhorn Land Management Grant - Natural Resources	\$306.19
Punkhorn Wildfire Mitigation Grant - Natural Resources	\$2,881.78
Developing a Coastal Adaptation Strategy	-\$81,630.31
NRCS - Freemans Pond Engineering & Construction ARRA	\$16,637.51
Shellfish - Disease Testing/Bnstbl Cty	\$500.00
CCC Fishermans Alliance Grant - Natural Resources	\$5,000.00
Floating Upweller Refurbishment Grant - Natural Resources	\$677.68
Municipal Waste Reduction Grant - DPW	\$1,290.00
Sustainable Materials Grant - DPW	\$6,200.00
Elder Services - Transportation Grant - COA	\$212.26
Samaritans - Transition Workshop Grant - COA	\$277.28
FY15 Nonresident Circulation Grant	\$4,217.38
FY15 Library Incentive Grant	\$625.11
FY16 Nonresident Circulation Grant	\$4,284.63
FY16 Municipal Equalization Grant	\$1,477.58
FY16 Library Incentive Grant	\$6,479.41
Planning & Design Grant - Ladies Library - Eddy Foundation	\$12,859.52
Planning & Design Grant - Ladies Library - State Grant	\$3,211.70
ARRA 319 Grant-PavingMillsite	\$79,263.26
Race To The Top Federal Grant - Elementary Schools	\$783.10
Septic Grant/Loan Payback	\$21,659.94
Total	\$125,254.87

ACCOUNT NAME	ACCOUNT BALANCE
Golf ProShop Revenue 5/99	\$10,000.00
Gift - Pond Monitoring Program	\$2,663.11
Affordable Housing Fund	\$86,934.24
Gift - Memorial Fund - B. Mant	\$752.04
Foreclosure Properties/Conservation Trust	\$8,755.11
Appeals Board - Consultant	\$906.86
DARE Program	\$57.08
Gift - Police	\$2,127.51
Law Enforcement Trust	\$8,927.75
Telecommunications Acct	\$175,579.95
Gift - Animal Welfare Kennel Costs	\$7,609.00
Ocean Edge-MEPA Section 61	\$14,532.61
Gift-Conservation	\$6,148.21
Stony Brook Circuit Breaker State Funds	\$12,457.86
Gift- Crosby Ramp	\$1,000.00
Gift - Crosby Linnell Landing State Property Development Plan	\$350.00
Gifts/Donations Crosby Mansion	\$9,905.49
Chap 53E 1/2 Crosby Mansion	\$39,157.65
Gift - Christmas Tree - Herring Run	\$2,175.00
Gift - DPW - Wood for Swap Shop	\$493.97
Gift - Open Space Land Bank	\$393.00
Gift - Council on Aging	\$105,202.35
Recreation Fund - 53 E 1/2 Acct	\$106,812.26
Recreation - Breakfast with Santa	\$306.71
Recreation - Bayside Skippers Accou	\$122.13
Recreation - Youth of the Year Scholarship	\$20,378.16
Gift-Old Mill Sites	\$13,106.83
Gift - Golf - Friends of the Captains	\$747.08
Gift - Junior Golf Day	\$1,131.24
Professional Development - Golf	\$1,274.69
Ouimet Scholarship Fund - Golf	\$2,115.00
Handicap Fee-Golf	
Total	\$642,122.89

**Receipts Reserved:**

Sale of Cemetery Lots	\$9,979.17
Municipal Waterways Fund	\$39,108.52
Cablevision Franchise Fee 8/06	\$335,062.84
Wetland Protection Fund	\$31,728.89
Wetland Protection Fund - Consultant	\$21,493.25
Ambulance Receipts	\$1,027,837.69
Golf Receipts Reserved	\$894,940.38
Total	\$2,360,150.74

**Capital Project:**

A 9 S 10/88 DPW-Equipment	\$6,993.09
A 51 5/88 DPW-Garage/Office	\$2,566.31
Total	\$9,559.40

<b>ACCOUNT NAME</b>	<b>ACCOUNT BALANCE</b>
<b>Capital Projects:</b>	
Land Acq A92 5/86	\$3,071.86
Land Acq-Cove Rd 5/88	\$15,000.00
Total	\$18,071.86
<b>Capital Projects-Water Bttmts:</b>	
Water Bttmt-Maple Lane	\$1,952.28
A30 ATM 5/07 Fiddlers Lane Water Bttmt Int/Costs	\$540.00
A30 ATM 5/06 Cranview Road Water Main Extension	\$74,437.33
A23 ATM 5/01 Slough Rd - Water Bttmt	63,380.27
A30 ATM 5/07 Fiddlers Lane Water Bttmt	11,101.61
A15 STM 11/00 Sears Rd Water Bttmt	4,398.89
Total	\$155,810.38
<b>Special Revenue : Private Road Betterments</b>	
A33 ATM 5/09 Standish Heights PRB Improvements	\$15,977.00
A22 ATM 5/08 Beaver Muskrat PRB Improvements	\$5,388.00
A23 ATM 5/08 Old Valley Rd PRB Improvements	\$3,988.00
A25 ATM 5/11 Hazel Lane PRB Improvements	507.00
a19 atm 5/13 South Poond Dr PRB - Interest/Costs	2,500.00
A19 ATM 5/14 Ebenezer PRB - Interest/Costs	3,689.00
A19 ATM 5/15 Moss, Commons, Magnet PRB - Improvements	-73,849.00
A19 ATM 5/16 Moss, Commons, Magnet PRB - Interest/Costs	2,301.50
A4 STM 5/15 Tower Hill Circle PRB - Engineering	1,302.50
A20 ATM 5/15 Tower Hill Circle PRB - Improvements	-165,178.35
A20 ATM 5/15 Tower Hill Circle PRB - Interest/Costs	9,979.50
A3 STM 5/16 Leona Terrace PRB - Engineering	6,500.00
	-186,894.85
<b>Capital Project: Golf Course Improvements</b>	
A3 STM 11/13 Golf Course Improvements	-\$149,205.77
<b>Capital Project: Fire Station Design/Construct</b>	
A1 STM 11/15 Fire Station Design/Const	-\$255,407.12
Total	-\$255,407.12
<b>Capital Project: Well # 3 Access Road Improvement</b>	
A5 STM 5/15 Well # 3 Access Road Improvements	\$3,023.09
Total	\$3,023.09
<b>Capital Project: Landfill</b>	
A5 STM 5/15 Landfill Monitoring Expense	\$3,048.95
Total	\$3,048.95

**ACCOUNT NAME****ACCOUNT BALANCE****Capital Project:**

A5 STM 5/14 Eddy Roof & HVAC Replacement Project	-\$255,299.26
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**Capital Equipment Purchases:**

A4 STM 5/16 Town Hall Roof Replacement Project	\$85,000.00
A4 STM 11/14 Stony Brook Window Repair Project	-\$78,900.00
A2 STM 9/2/15 Golf Utility Vehicles	-\$66,902.80
Total	-\$60,802.80

**Capital Project:**

A2 STM 9/2/15 Ladies Library Parking Lot Improvement Project	-\$169,050.00
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**Capital Projects: Beach & Landings****A10 STM 9/2/15:**

Breakwater Beach	\$29,015.13
Ellis Landing	\$101,500.00
Slough Pond Landing	\$3,980.00
Long Pond Boat Ramp	\$10,000.00
Paines Creek Foot Bridge	\$6,500.00
DCR/Nickerson Parking	\$162.50
DCR/Nickerson Construction	\$20,723.60
Total	\$171,881.23

**Capital Project: Road Improvement Projects**

A30 ATM 5/15 Road Repair/Resurface - Improvements	-\$282,941.22
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**Expendable Trusts:**

A22 STM 11/08 Insurance Reserve Fund Chap 40 S13	\$71,129.28
A8 STM 11/13 Workers Comp Ch 40 S 13A	\$6,606.17
Pension Fund	\$52,606.53
OPEB/HSCB	\$1,299,332.15
Trust Fund Legislation	\$215.05
Cemetery Trusts	\$117,460.34
Needy Sick Children	\$5,361.32
Irving D. Cummings	\$26,204.95
Nickerson Olmsted fund	\$1,653.75
C. Ellis Scholarship Fund	\$27,903.79
Conservation fund	\$12,285.46
Stabilization fund	\$2,064,083.37
Total	\$3,684,842.16

**Nonexpendable Trusts:**

Cemetery Funds	\$150,387.83
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**ACCOUNT NAME****ACCOUNT BALANCE****Agency Funds:**

Due to Others - Performance Bonds	\$88,906.24
Firearms Records Trust	\$1,737.50
Special Details - Police	-\$16,026.26
Special Details - Fire Dept	\$1,000.00
Due to Registry - Bttmt Release Fee	\$14.00
	\$75,631.48

Total



**Report of the  
COLLECTOR**

**The following amounts were paid to the Treasurer in FY 2016:**

	<u>Year</u>	<u>Amounts</u>	<u>Totals</u>
<b>Real Estate</b> (net of refunds)			
	2016	\$28,332,320.77	
	2015	\$ 370,934.48	\$ 28,703,255.25
<b>Community Preservation Act</b> (net of refunds)			
	2016	\$ 851,293.29	
	2015	\$ 10,514.29	\$ 861,807.58
<b>Personal Property</b> (net of refunds)			
	2016	\$ 366,485.98	
	2015	\$ 2,953.23	
	2014	\$ 61.63	\$ 369,500.84
<b>Motor Vehicle Excise</b> (net of refunds)			
	2016	\$ 1,211,981.35	
	2015	\$ 189,676.13	
	2014	\$ 6,685.63	
	2013	\$ 1,159.10	
	2012	\$ 546.36	
	2011	\$ 204.93	
	2010	\$ 45.00	
	Prior Years	\$ 1,582.24	\$ 1,411,880.74
<b>Boat Excise</b> (net of refunds)			
	2016	\$ 7,271.00	
	Prior Years	\$ 180.00	\$ 7,451.00
<b>Liens</b>			
Apportioned Water Betterments	\$	4,350.97	
Water Betterment Committed Interest	\$	1,727.04	
Water Betterment Paid in Advance	\$	1,947.06	
Water Betterment CI Paid in Advance	\$	80.01	
Water Liens Added to Taxes	\$	31,489.37	
Water Lien Charges Added to Taxes	\$	2,550.00	
Apportioned Road Betterments	\$	76,971.36	
Road Betterment Committed Interest	\$	22,974.80	
Road Betterment Paid in Advance	\$	120,753.42	
Road Betterment CI Paid in Advance	\$	599.73	
Septic Betterment #2 Principal	\$	7,637.00	
Septic Betterment #2 Committed Interest	\$	3,403.68	\$ 274,484.44
<b>Other Miscellaneous</b>			
Municipal Lien Certificates	\$	12,500.00	
Interest and Charges	\$	140,535.37	\$ 153,035.37
<b>Grand Total</b>			<b>\$ 31,781,415.22</b>

**OUTSTANDING TAXES AND LIENS AS OF 06/30/2016**

	<u><b>Year</b></u>	<u><b>Amounts</b></u>	<u><b>Total</b></u>
<b>Real Estate</b>			
	2016	\$339,233.96	
	2015	\$4,490.97	
	2014	\$1,240.91	\$344,965.84
<b>Community Preservation Act (Formerly Land Bank)</b>			
	2016	\$9,195.24	
	2015	\$134.73	
	2014	\$37.23	\$9,367.20
<b>Personal Property</b>			
	2016	\$4,161.37	
	2015	\$694.09	
	2014	\$256.44	
	2013	\$210.59	
	2012	\$154.83	
	2011	\$131.09	
	2010	\$13.02	\$5,621.43
<b>Apportioned Road Betterments &amp; Committed Interest</b>			
	2016	\$2,758.82	\$2,758.82
<b>Apportioned Septic Betterment &amp; Committed Interest # 2</b>			
	2016	\$0.00	\$0.00
<b>Apportioned Water Betterments/Committed Interest</b>			
	2016	\$0.00	\$0.00
<b>Water Liens</b>			
	2016	\$2,099.68	
	2014	\$320.71	\$2,420.39
<b>Water Lien Charges</b>			
	2016	\$250.00	
	2014	\$50.00	\$300.00
<b>Boat Excise</b>			
	2016	\$481.00	
	2015	\$296.00	
	2014	\$226.00	
	2013	\$206.02	
	2012	\$322.00	
	2011	\$184.00	
	2010	\$173.00	
	2006	\$15.00	\$1,903.02
<b>Motor Vehicle Excise</b>			
	2016	\$85,351.00	
	2015	\$21,431.19	
	2014	\$9,839.30	
	2013	\$3,739.49	
	2012	\$3,949.06	
	2011	\$4,678.04	
	2010	\$5,251.49	
	2009	\$3,899.40	
	2008	\$5,184.09	
	2007	\$2,925.43	
	2006	\$3,533.55	
	2005	\$3,570.66	
	2004	\$3,453.77	
	2003	\$3,802.20	
	2002	\$3,398.65	\$164,007.32
<b><u>Grand Total</u></b>			<b>\$531,344.02</b>

Respectfully submitted,

Lisa L. Vitale  
Treasurer/Collector

**Report of the  
TREASURER**

**Cash as of July 1, 2015** **\$ 23,117,310.03**

**Receipts from Departments**

Tax Collector	\$	31,781,415.22	
Golf Course	\$	3,896,862.37	
State Aid	\$	4,032,242.76	
Water Department	\$	2,846,576.36	
Other Departments/Sources	\$	20,399,689.09	<b>\$ 62,956,785.80</b>

**Interest Earned**

General Fund	\$	28,755.54	
Trust & Special Funds	\$	41,705.17	<b>\$ 70,460.71</b>

**Disbursements** **\$ 61,504,043.55**

**Cash as of June 30, 2016** **\$ 24,640,512.99**

**Tax Title/Deferral Balance as of July 1, 2015** **\$ 489,836.60**

**Total Payments**

Redemptions	\$	133,888.47	
Interest, Charges & Fees	\$	51,498.98	<b>\$ 185,387.45</b>

**Accounts Foreclosed or Disclaimed/Vacated** **\$ 17,361.02**

**Amounts Added**

Additional Tax Title	\$	93,539.21	
Additional Deferrals	\$	12,138.01	<b>\$ 105,677.22</b>

**Balance as of June 30, 2016**

Tax Title Accounts	\$	356,905.50	
Elderly Tax Deferrals	\$	87,358.83	<b><u><u>\$ 444,264.33</u></u></b>

## **Road Betterment Assessment Program**

### **Kings Grant**

Amount borrowed \$307,000.00 on 09/01/2005 at 3.636967% interest.

State House Notes

Due 09/01/2006	\$37,000.00	Paid
Due 09/01/2007	\$30,000.00	Paid
Due 09/01/2008	\$30,000.00	Paid
Due 09/01/2009	\$30,000.00	Paid
Due 09/01/2010	\$30,000.00	Paid
Due 09/01/2011	\$30,000.00	Paid
Due 09/01/2012	\$30,000.00	Paid
Due 09/01/2013	\$30,000.00	Paid
Due 09/01/2014	\$30,000.00	Paid
Due 09/01/2015	\$30,000.00	Paid

### **Baron's Way**

Amount borrowed \$170,000.00 on 09/01/2005 at 3.636967% interest.

State House Notes

Due 09/01/2006	\$20,000.00	Paid
Due 09/01/2007	\$20,000.00	Paid
Due 09/01/2008	\$20,000.00	Paid
Due 09/01/2009	\$20,000.00	Paid
Due 09/01/2010	\$15,000.00	Paid
Due 09/01/2011	\$15,000.00	Paid
Due 09/01/2012	\$15,000.00	Paid
Due 09/01/2013	\$15,000.00	Paid
Due 09/01/2014	\$15,000.00	Paid
Due 09/01/2015	\$15,000.00	Paid

### **Herringbrook Lane**

Amount borrowed \$125,000.00 on 06/15/2007 at 4.4858575% interest.

General Obligation Bond

Due 06/15/2008	\$15,000.00	Paid
Due 06/15/2009	\$15,000.00	Paid
Due 06/15/2010	\$15,000.00	Paid
Due 06/15/2011	\$15,000.00	Paid
Due 06/15/2012	\$15,000.00	Paid
Due 06/15/2013	\$10,000.00	Paid
Due 06/15/2014	\$10,000.00	Paid
Due 06/15/2015	\$10,000.00	Paid
Due 06/15/2016	\$10,000.00	Paid
Due 06/15/2017	\$10,000.00	

**Fiddlers Lane**

Amount borrowed \$180,000.00 on 06/15/2007 at 4.4858575% interest.

**General Obligation Bond**

Due 06/15/2008	\$20,000.00	Paid
Due 06/15/2009	\$20,000.00	Paid
Due 06/15/2010	\$20,000.00	Paid
Due 06/15/2011	\$20,000.00	Paid
Due 06/15/2012	\$20,000.00	Paid
Due 06/15/2013	\$20,000.00	Paid
Due 06/15/2014	\$15,000.00	Paid
Due 06/15/2015	\$15,000.00	Paid
Due 06/15/2016	\$15,000.00	Paid
Due 06/15/2017	\$15,000.00	Paid

**Muskrat & Beaver Lane**

Amount borrowed \$114,000.00 on 06/15/2008 at 3.958408% interest.

**General Obligation Bond**

Due 06/15/2009	\$19,000.00	Paid
Due 06/15/2010	\$15,000.00	Paid
Due 06/15/2011	\$10,000.00	Paid
Due 06/15/2012	\$10,000.00	Paid
Due 06/15/2013	\$10,000.00	Paid
Due 06/15/2014	\$10,000.00	Paid
Due 06/15/2015	\$10,000.00	Paid
Due 06/15/2016	\$10,000.00	Paid
Due 06/15/2017	\$10,000.00	
Due 06/15/2018	\$10,000.00	

**Old Valley Road**

Amount borrowed \$142,000.00 on 06/15/2008 at 3.958408% interest.

**General Obligation Bond**

Due 06/15/2009	\$17,000.00	Paid
Due 06/15/2010	\$15,000.00	Paid
Due 06/15/2011	\$15,000.00	Paid
Due 06/15/2012	\$15,000.00	Paid
Due 06/15/2013	\$15,000.00	Paid
Due 06/15/2014	\$15,000.00	Paid
Due 06/15/2015	\$15,000.00	Paid
Due 06/15/2016	\$15,000.00	Paid
Due 06/15/2017	\$10,000.00	
Due 06/15/2018	\$10,000.00	

**Standish Heights**

Amount borrowed \$237,000.00 on 06/30/2011 at 3.836248% interest.

**General Obligation Bond**

Due 06/15/2012	\$27,000.00	Paid
Due 06/15/2013	\$25,000.00	Paid
Due 06/15/2014	\$25,000.00	Paid
Due 06/15/2015	\$25,000.00	Paid
Due 06/15/2016	\$25,000.00	Paid
Due 06/15/2017	\$25,000.00	
Due 06/15/2018	\$25,000.00	
Due 06/15/2019	\$20,000.00	
Due 06/15/2020	\$20,000.00	
Due 06/15/2021	\$20,000.00	

**Hazel Lane**

Amount borrowed \$87,880.00 on 06/30/2011 at 3.836248% interest.

**General Obligation Bond**

Due 06/15/2012	\$12,880.00	Paid
Due 06/15/2013	\$10,000.00	Paid
Due 06/15/2014	\$10,000.00	Paid
Due 06/15/2015	\$10,000.00	Paid
Due 06/15/2016	\$10,000.00	Paid
Due 06/15/2017	\$10,000.00	
Due 06/15/2018	\$10,000.00	
Due 06/15/2019	\$5,000.00	
Due 06/15/2020	\$5,000.00	
Due 06/15/2021	\$5,000.00	

**Prell Circle**

Amount borrowed \$67,331.00 on 06/15/2014 at 2.7989690% interest.

**General Obligation Bond**

Due 06/15/2015	\$12,331.00	Paid
Due 06/15/2016	\$10,000.00	Paid
Due 06/15/2017	\$10,000.00	
Due 06/15/2018	\$5,000.00	
Due 06/15/2019	\$5,000.00	
Due 06/15/2020	\$5,000.00	
Due 06/15/2021	\$5,000.00	
Due 06/15/2022	\$5,000.00	
Due 06/15/2023	\$5,000.00	
Due 06/15/2024	\$5,000.00	

**Allen Drive**

Amount borrowed \$83,185.00 on 06/15/2014 at 2.7989690% interest.

**General Obligation Bond**

Due 06/15/2015	\$13,185.00	Paid
Due 06/15/2016	\$10,000.00	Paid
Due 06/15/2017	\$10,000.00	
Due 06/15/2018	\$10,000.00	
Due 06/15/2019	\$10,000.00	
Due 06/15/2020	\$10,000.00	
Due 06/15/2021	\$5,000.00	
Due 06/15/2022	\$5,000.00	
Due 06/15/2023	\$5,000.00	
Due 06/15/2024	\$5,000.00	

**South Pond Drive/Captain Fitts Road**

Amount borrowed \$122,354.00 on 03/01/2016 at 1.900422% interest.

**General Obligation Bond**

Due 03/01/2017	\$12,354.00
Due 03/01/2018	\$10,000.00
Due 03/01/2019	\$10,000.00
Due 03/01/2020	\$10,000.00
Due 03/01/2021	\$10,000.00
Due 03/01/2022	\$10,000.00
Due 03/01/2023	\$10,000.00
Due 03/01/2024	\$10,000.00
Due 03/01/2025	\$10,000.00
Due 03/01/2026	\$10,000.00
Due 03/01/2027	\$5,000.00
Due 03/01/2028	\$5,000.00
Due 03/01/2029	\$5,000.00
Due 03/01/2030	\$5,000.00

**Ebenezer Lane**

Amount borrowed \$104,720.00 on 03/01/2016 at 1.900422% interest.

**General Obligation Bond**

Due 03/01/2017	\$14,720.00
Due 03/01/2018	\$10,000.00
Due 03/01/2019	\$10,000.00
Due 03/01/2020	\$10,000.00
Due 03/01/2021	\$10,000.00
Due 03/01/2022	\$10,000.00
Due 03/01/2023	\$5,000.00
Due 03/01/2024	\$5,000.00
Due 03/01/2025	\$5,000.00
Due 03/01/2026	\$5,000.00

**Ebenezer Lane**

Amount borrowed \$104,720.00 on 03/01/2016 at 1.900422% interest.

General Obligation Bond

Due 03/01/2027	\$5,000.00
Due 03/01/2028	\$5,000.00
Due 03/01/2029	\$5,000.00
Due 03/01/2030	\$5,000.00

**Water Betterment Assessment Program****Fiddlers Lane**

Amount borrowed \$96,000.00 on 06/15/2007 at 4.4858575% interest.

General Obligation Bond

Due 06/15/2008	\$11,000.00	Paid
Due 06/15/2009	\$10,000.00	Paid
Due 06/15/2010	\$10,000.00	Paid
Due 06/15/2011	\$10,000.00	Paid
Due 06/15/2012	\$5,000.00	Paid
Due 06/15/2013	\$5,000.00	Paid
Due 06/15/2014	\$5,000.00	Paid
Due 06/15/2015	\$5,000.00	Paid
Due 06/15/2016	\$5,000.00	Paid
Due 06/15/2017	\$5,000.00	
Due 06/15/2018	\$5,000.00	
Due 06/15/2019	\$5,000.00	
Due 06/15/2020	\$5,000.00	
Due 06/15/2021	\$5,000.00	
Due 06/15/2022	\$5,000.00	



## **BONDS (Fiscal 2016)**

### **MULTI PURPOSE BOND #4 (SCHOOL/LIBRARY)**

Loan dated 11-15-95 for \$9,500,000.00 at 5.1493% interest to the year 2016

Refinanced on 03-15-07 at 4.000% interest to the year 2016

Interest paid this year	\$	8,700.00
Principal paid this year	\$	435,000.00
Balance due on loan	\$	-
Balance of interest	\$	-

### **SEPTIC LOAN BOND #1**

Loan dated 09-14-98 for \$197,403.08 at 0.00% interest to the year 2020

Interest paid this year	\$	-
Principal paid this year	\$	10,400.00
Balance due on loan	\$	51,800.00
Balance of interest	\$	-

### **GOLF COURSE BOND**

Loan dated 06-15-98 for \$9,870,000.00 at 4.74% interest to the year 2020

Refinanced on 03-15-07 at 4.000% interest to the year 2020

Interest paid this year	\$	159,450.00
Principal paid this year	\$	625,000.00
Balance due on loan	\$	2,865,000.00
Balance of interest	\$	314,400.00

### **MULTI PURPOSE BOND #5 (Police, Water Treatment, Telemetry)**

Loan dated 03-01-00 for \$6,670,000.00 at 5.510993% interest to the year 2020

Refinanced on 03-15-07 at 4.000% interest to the year 2020

Interest paid this year	\$	72,800.00
Principal paid this year	\$	320,000.00
Balance due on loan	\$	1,260,000.00
Balance of interest	\$	134,800.00

### **SEPTIC LOAN BOND #2**

Loan dated 08-01-02 for \$200,000.00 at 0.00% interest to the year 2024

Interest paid this year	\$	-
Principal paid this year	\$	10,000.00
Balance due on loan	\$	80,000.00
Balance of interest	\$	-

**MULTI PURPOSE BOND #7****(Water Betterment-Slough Rd, Land Purchase-Jolly Whaler,  
Road Betterments-Kings Grant & Barons Way)**

Loan dated 09-01-05 for \$2,972,000.00 at 3.636967% interest to the year 2026

Interest paid this year	\$	28,488.75
Principal paid this year	\$	145,000.00
Balance due on loan	\$	650,000.00
Balance of interest	\$	101,625.00

**MULTI PURPOSE BOND #8****(Water Betterment-Fiddlers Lane, Land Purchase-BBJ,  
Road Betterments-Herringbrook Lane & Fiddlers Lanes)**

Loan dated 06-15-07 for \$2,901,000.00 at 4.4858575% interest to the year 2027

Interest paid this year	\$	69,060.00
Principal paid this year	\$	160,000.00
Balance due on loan	\$	1,360,000.00
Balance of interest	\$	334,747.50

**MULTI PURPOSE BOND #9****(Water Department Facility, Road Betterments-Muskrat Lane/Beaver Road &  
Old Valley Road)**

Loan dated 06-15-08 for \$2,731,000.00 at 3.958408% interest to the year 2028

Interest paid this year	\$	71,960.00
Principal paid this year	\$	150,000.00
Balance due on loan	\$	1,515,000.00
Balance of interest	\$	396,950.00

**MULTI PURPOSE BOND #10****(Land Acquisition-Punkhorn, Road Betterments-Standish Heights & Hazel Lane)**

Loan dated 06-30-11 for \$999,880.00 at 3.836248% interest to the year 2031

Interest paid this year	\$	25,932.50
Principal paid this year	\$	70,000.00
Balance due on loan	\$	645,000.00
Balance of interest	\$	176,717.50

**MULTI PURPOSE BOND #11****(Land Acquisition-Freemans Way, Road Betterments-Allen Drive & Prell Circle,  
Water Pump Station and Water Main)**

Loan dated 06-15-14 for \$3,489,113.00 at 2.7989690% interest to the year 2034

Interest paid this year	\$ 101,300.00
Principal paid this year	\$ 190,000.00
Balance due on loan	\$ 3,100,000.00
Balance of interest	\$ 898,350.00

**MULTI PURPOSE BOND #12****(Eddy School Roof Renovation, Town of Brewster Road Repairs,  
Road Betterments-South Pond Drive, Captain Fitts Road & Ebenezer Lane,  
Well Access Road & Route 6A Water Main Project)**

Loan dated 03-01-16 for \$6,250,291.00 at 1.900422% interest to the year 2036

Interest paid this year	\$ -
Principal paid this year	\$ -
Balance due on loan	\$ 6,250,291.00
Balance of interest	\$ 1,564,536.64

**Total Principal Paid in FY 2016: \$ 2,115,400.00**

**Total Interest Paid in FY 2016: \$ 537,691.25**

**Balance Due on Loans: \$ 17,777,091.00**

**Balance Due on Interest: \$ 3,922,126.64**

**Fiscal Year 2016 Trust & Investment Accounts  
Town Cemetery / Perpetual Care Accounts**

<b><u>Fund Name</u></b>	<b><u>Principal Amount</u></b>	<b><u>Balance 7/1/2015</u></b>	<b><u>Added to Principal</u></b>	<b><u>Interest Earned</u></b>	<b><u>Balance 6/30/2016</u></b>
Foster Road Cemetery	\$13,000.00	\$ 232,223.69	\$7,475.00	\$1,002.78	\$240,701.47
E. C. Ahlberg	\$300.00	\$ 1,369.62	\$0.00	\$ 3.34	\$ 1,372.96
Homer P. Clark	\$1,000.00	\$ 4,729.76	\$0.00	\$ 11.53	\$ 4,741.29
Alice Drown	\$200.00	\$ 912.56	\$0.00	\$ 2.23	\$ 914.79
Samuel Hall	\$200.00	\$ 912.85	\$0.00	\$ 2.23	\$ 915.08
Agnes Montgomery	\$200.00	\$ 912.56	\$0.00	\$ 2.23	\$ 914.79
Frederick Nickerson	\$500.00	\$ 2,283.72	\$0.00	\$ 5.57	\$ 2,289.29
Sears Cemetery	\$1,000.00	\$ 4,364.12	\$0.00	\$ 10.64	\$ 4,374.76
Dean Sears	\$100.00	\$ 449.00	\$0.00	\$ 1.09	\$ 450.09
Wm G. Sears	\$3,000.00	\$ 13,507.39	\$0.00	\$ 32.93	\$ 13,540.32
<b>Total</b>	<b>\$19,500.00</b>	<b>\$261,665.27</b>	<b>\$7,475.00</b>	<b>\$1,074.57</b>	<b>\$270,214.84</b>

**Fiscal Year 2016 Trust & Investment Accounts  
Trust Funds, Grants and Special Funds**

<b><u>Fund Name</u></b>	<b><u>Balance 7/1/2015</u></b>	<b><u>Withdrawn/ Transferred</u></b>	<b><u>Added to Principal</u></b>	<b><u>Interest Earned</u></b>	<b><u>Balance 6/30/2016</u></b>
Affordable Housing	\$ 12.44		\$ 86,740.89	\$ 180.91	\$ 86,934.24
Arts Council Fund	\$ 5,510.69	\$ 4,611.00	\$ 4,400.00	\$ 24.94	\$ 5,324.63
Chester Ellis Scholarship	\$ 28,784.38	\$ 1,000.00		\$ 119.41	\$ 27,903.79
Community Preservation	\$ 3,622,808.80	\$ 1,420,879.47	\$ 1,288,913.31	\$ 7,135.17	\$ 3,497,977.81
Conservation Fund	\$ 11,036.13		\$ 1,200.00	\$ 49.33	\$ 12,285.46
Irving O. Cummings	\$ 26,094.87			\$ 110.08	\$ 26,204.95
Law Enforcement Trust	\$ 7,240.11	\$ 5,386.61	\$ 7,057.00	\$ 17.25	\$ 8,927.75
Needy Sick Children	\$ 5,348.28			\$ 13.04	\$ 5,361.32
Nickerson Olmstead	\$ 1,646.86			\$ 6.89	\$ 1,653.75
Pension Fund	\$ 117,476.81	\$ 65,000.00		\$ 129.72	\$ 52,606.53
Septic Grant	\$ 21,607.27			\$ 52.67	\$ 21,659.94
Stabilization Fund	\$ 2,054,490.57			\$ 9,592.80	\$ 2,064,083.37
OPEB Trust Fund	\$ 1,226,255.15		\$ 50,000.00	\$ 23,077.00	\$ 1,299,332.15
<b>Totals</b>	<b>\$ 7,128,312.36</b>	<b>\$ 1,496,877.08</b>	<b>\$ 1,438,311.20</b>	<b>\$ 40,509.21</b>	<b>\$ 7,110,255.69</b>

Calendar Year 2016 Payroll Report  
(Includes Overtime, Longevity, Police Special Detail)

Department	Gross Pay Employee	Jan - Dec 2016
Accounting	Christen, Ann	\$ 58,287.10
	Larivee, Irene D	\$ 21,149.52
	Souve, Lisa A	\$ 111,996.23
Alewives	Condit, Dana	\$ 840.00
	Lemaitre, William D	\$ 830.00
Assessor's Office	Halloran, Karen Ann	\$ 57,488.20
	Joseph, Sandra E	\$ 51,522.46
	Tately, David H	\$ 78,854.63
Building	Bassett Jr, Roland W	\$ 55,402.00
	Deegan, Peter J	\$ 2,304.00
	Leibowitz, Richard G	\$ 58,874.65
	Levesque, Andrew M	\$ 324.00
	Provos, Sara E	\$ 37,835.14
	Staley, Victor E	\$ 101,584.84
	Tero, Michelle M	\$ 49,657.60
	Vanryswood, Scott F	\$ 48,132.00
Building Maintenance	Harris, Shawn D	\$ 35,469.36
	Thatcher, Thomas J	\$ 65,834.33
Conservation/Natural Resources	Bramer, Noelle M	\$ 53,868.02
	Burch, Ryan D	\$ 47,520.75
	McGee III, Samuel J	\$ 1,129.06
	Miller, Christopher J	\$ 84,811.22
	Spade, Carol	\$ 57,380.20
	Sullivan Sr, John R	\$ 920.18
Council on Aging	Dearborn, Marilyn A	\$ 17,818.00
	Egan, Regina P	\$ 25,105.78
	Johnson, Debra Ann	\$ 21,642.57
	Locke, Brenda J	\$ 19,520.30
	Pettengill, Peter A	\$ 40,331.04
	Rego, Denise M	\$ 61,935.91
	Williams, Robert C	\$ 12,988.00
	Zeller, Lauren D	\$ 42,948.70
Dept of Public Works	Davis, Scott A	\$ 57,912.35
	Day, Jeffrey F	\$ 71,760.41
	Dewitt, James W	\$ 61,998.76
	Ellis, R. Patrick	\$ 116,732.38
	Fay, David L	\$ 50,625.02
	Fowler, Lauren J	\$ 22,397.76
	Johnson, Kinsley R	\$ 57,855.95
	Jones, James M	\$ 70,680.62
	Lombard IV, Charles J	\$ 59,524.49
	Meyer, Fred Timothy	\$ 55,335.80
	Pelletier, Joshua D	\$ 48,524.06

Elections	Pitta, Theresa M	\$	1,727.74
	Preston, Les R	\$	17,229.26
	Richards, Michael	\$	48,457.02
	Roy, John R	\$	24,642.83
	Sears, Austin R	\$	43,656.65
	Sumner, Emily L	\$	24,117.43
	Ward, John A	\$	62,335.35
	Zona, Cassandra C	\$	7,925.36
	Andreola, Sally	\$	66.00
	Bartolomei, Barbara P	\$	230.00
	Bowen, Gloria P	\$	22.00
	Busch, Patricia W	\$	399.00
	Cameron, June A	\$	88.00
	Carey, George E	\$	104.50
	Carr, Susan W	\$	182.50
	Carstanjen, Joan B	\$	70.00
	Clowry, Suzanne K	\$	227.00
	Courchesne, Jackalyn J	\$	652.05
	Eddy, James R	\$	229.00
	Eddy, Mary E	\$	229.00
	Elliott-Grunes, Lauren M	\$	494.25
	Finch, Elizabeth W	\$	288.50
	Franklin, Myles A	\$	325.00
	Galante, Patricia A	\$	77.00
	Gaughran, Robert A	\$	154.00
	Gerrish, Lisa E	\$	326.00
	Harbeck, Amy L	\$	134.50
	Harris, Robert D	\$	319.00
	Johnson, Aline	\$	304.50
	Johnson, Eleanor R	\$	234.00
	Johnson, Peter R	\$	608.50
	Kaiser, Linda E	\$	459.50
	Kellaway, Elizabeth A	\$	35.00
	Kimberley, Cheryl M	\$	165.00
	Lahive, David K	\$	222.50
	Lahive, Marilyn L	\$	379.50
	Lemaitre, Anne F	\$	382.00
	Mannix, Gerard J	\$	225.50
	Mannix, Therese K	\$	225.50
	Mathison, Cynthia A	\$	669.24
	Myers, Mary H	\$	348.50
	Nabywaniec, Mary Jo	\$	304.00
	Nixon, Jane P	\$	249.00
	Noering, Mary C	\$	147.00
	Noering, Thomas W	\$	147.00
	Normand, Glenda J	\$	253.00
	Oliver, Marjorie S	\$	327.75
	Quinn, David L	\$	536.00
	Rowe, Judith M	\$	147.00

	Scheffer, Joan F	\$	224.00
	Scheffer, Peter R	\$	224.00
	Stanley, Patricia C	\$	290.50
	Swiniarski, Edward F	\$	687.25
	Taylor Jr, Donald C	\$	709.95
	Taylor, Elizabeth G	\$	418.00
	Ulshoeffer Jr, Elbert C	\$	213.00
	Wheeler, William O.	\$	304.00
	Whitney, David C	\$	245.30
Fire/Rescue Dept	Battista, Joseph J	\$	5,865.41
	Brazil, Paul A	\$	41,335.81
	Bunker, Richard A	\$	4,767.39
	Cefalo, Glen Alan	\$	30,183.20
	Coulter, Cynthia	\$	14,068.44
	Cox, Joseph L	\$	86,896.73
	Dalmau, Anthony	\$	106,236.20
	Druckenbrod, Timothy F	\$	24,979.06
	Erving, Jeffrey D	\$	730.76
	Esty, Cheryl J	\$	5,488.22
	Flavell, Christopher H	\$	75,736.96
	Foakes, Chad T	\$	77,819.42
	Gerlach, Michael D	\$	81,340.14
	Hall, Dennis J	\$	875.67
	Handel, Amy L	\$	52,482.56
	Herrmann, Michael B	\$	71,008.43
	Hogg, Jared D	\$	58,419.41
	Hooper, Robert W	\$	35,087.53
	Johnson, Bretten S	\$	6,930.85
	Kapolis, John P	\$	87.68
	Kimball, Daniel W	\$	98,368.10
	Kraul, William P	\$	1,959.32
	McEnaney, Carrie B	\$	5,256.63
	Moran, Kevin R	\$	13,825.93
	Moran, Robert G	\$	144,002.98
	Muniz, Anthony P	\$	1,402.29
	Napolitano, Jennifer J	\$	374.18
	Osborn, Thomas M	\$	74,418.76
	Parker, Jeffery E	\$	16,072.33
	Riker, Kirk	\$	73,530.27
	Romer, Scott W	\$	8,742.68
	Romme, Arthur	\$	20,771.15
	Romme, Diane M	\$	7,632.80
	Romme, William G	\$	4,278.36
	Rounseville, Amanda M	\$	5,116.06
	Rounseville, Kirk J	\$	104,982.92
	Rubel, Peter J	\$	72,979.52
	SanGiovanni, Daniel A	\$	2,918.55
	Schneeweiss, William B	\$	6,975.57
	Shaw, Jordan A	\$	6,350.42



	Smith, Dean B	\$	2,342.25
	Stobbart Jr, Gary A	\$	8,167.18
	Sturtevant, Jeffrey J	\$	83,179.08
	Tucker, Matthew M	\$	85,011.62
	Varley, Kevin J	\$	116,171.13
Golf Maintenance	Ambrose, Lawrence C	\$	3,399.50
	Astles, Richard T	\$	468.00
	Beck von Peccoz, Grandin	\$	7,728.50
	Campbell II, Robert A	\$	70,019.51
	Capachione Jr, Joseph M	\$	15,468.50
	Conner, Steven H	\$	58,711.42
	Ervin, Peter E	\$	84,025.11
	Ferraguto, Peter M	\$	33,192.76
	Flynn, Thomas E	\$	73,820.64
	Flynn-Wollert, MacKenzie	\$	7,717.13
	Foley, Douglas A	\$	37,886.31
	Greene, Jonathan A	\$	62,996.36
	Hough Jr, Gerald F	\$	27,660.49
	Humphreys, Steven B	\$	9,152.00
	MacKinnon, Gregory D	\$	50,754.08
	Mackinaw, James K	\$	27,442.66
	Menges, Adam B	\$	2,473.25
	Menges, Howard C	\$	10,030.25
	Nahas, Jonathan C	\$	997.75
	Pepin, Michael D	\$	5,674.50
	PolSELLI, Anthony	\$	46,804.00
	Ritchie, James	\$	10,806.00
	Salisbury, Robert C	\$	51,388.28
	Schwebach, Eric W	\$	36,709.06
	Wiggin, Dwight R	\$	75,046.72
	Wightman, John-Paul M	\$	11,758.50
Golf Pro Shop	Albert, Richard R	\$	4,706.39
	Aschettino, Michael M	\$	3,572.00
	Badger, David D	\$	6,992.63
	Bellarosa, Donald R	\$	2,554.75
	Bengston, Sawyer D	\$	4,188.25
	Boussy, Paul V	\$	1,921.00
	Brooks, Terrence M	\$	3,152.26
	Brown, Michael J	\$	5,638.64
	Buckley, Charles D	\$	4,665.13
	Burke, William K	\$	4,851.25
	Byram, Kenneth A	\$	2,754.38
	Cahoon, Donald J	\$	7,020.77
	Carr, William F	\$	6,971.89
	Colborne, Leo V	\$	2,344.25
	Connolly, Patrick A	\$	2,996.25
	Davidson, James D	\$	4,012.50
	Davis, Dennis G	\$	9,108.03
	Devine, James F	\$	7,493.26

	Dolan, Neil M	\$	5,419.40
	Donovan, Charles T	\$	5,545.25
	Doyle, Aodhan J	\$	4,950.75
	Doyle, Timothy C	\$	9,181.91
	Fiorda, Vincent J	\$	5,971.40
	Harvey, Kent C	\$	2,175.63
	Hirschman, Michael L	\$	3,696.39
	Holtman, Raymond R	\$	5,406.13
	Howell, Peter S	\$	6,287.75
	Knowles, Steven C	\$	62,175.61
	Kology, Lesley A.	\$	2,814.64
	Koppel, Nathan H	\$	2,099.63
	Labonte, Donald E	\$	5,183.66
	Lennox, Kathleen M	\$	7,001.00
	Luciano, Joseph A	\$	6,693.00
	McGoldrick Jr, Francis J	\$	6,141.00
	Norris, John C	\$	1,688.50
	O'Brien, Mark T	\$	107,421.19
	Oliveto, Joseph J	\$	7,377.27
	Olivier, William M	\$	3,640.13
	Olson, Leah K	\$	2,748.00
	Packett, James F	\$	62,025.11
	Scales, Vincent R	\$	8,006.75
	Sullivan, George Mark	\$	6,236.00
	Tomasini, James P	\$	4,495.38
	Vesperman, Dorothy J	\$	18,296.89
	Walsh, Patrick J	\$	5,160.65
	Wright Jr, Chester F	\$	3,299.50
	Zinzarella, Thomas M	\$	2,944.00
Health Department	Ice, Nancy Ellis	\$	91,975.78
	Mason, Tamsin M	\$	49,443.49
	McCullough, Sherrie A	\$	57,970.91
	Miller, Judith E	\$	3,647.25
Information Technology	Lambert, Kathleen L	\$	91,075.78
Library	Burgess, Donna M	\$	74.75
	Cockcroft, Kathleen A	\$	77,259.10
	Elliott-Grunes, Lauren	\$	998.25
	Fecteau, Mary E	\$	26,312.71
	Gradone, Claire A	\$	548.50
	Gregson, Nina J	\$	45,637.90
	Howes, Angela L	\$	23,192.82
	Hunt, Kathleen G	\$	2,259.92
	Kadzik, Cynthia P	\$	1,669.00
	Kaufmann, Christine E	\$	31,364.50
	Lord, Christine A	\$	1,179.50
	McDonnell, Roberta A	\$	4,413.47
	Morganstein, Nori	\$	50,272.08
	Murphy, Cheryl J	\$	9,866.01
	Remillard, Kathleen A	\$	57,890.24

	Riley, Janice E	\$	276.00
	Sauter, Kimberly R	\$	295.75
	Sheedy, John T	\$	614.50
	Stewart, Anne	\$	2,678.75
	Walsh, Wicke B	\$	37,564.87
	Welch, Rydell S	\$	20,346.82
	Willcox, Ellen A	\$	4,825.68
Moderator	Doyle, Stephen L	\$	150.00
	Sumner, Charles L	\$	150.00
Old Mill Site	Erickson, Douglas B	\$	2,330.00
Planning	Bennett, Ryan G	\$	32,030.77
	Brady, Ana M	\$	21,635.35
	Leven, Susan M	\$	28,784.47
	Mooers, Marilyn A	\$	16,358.22
	St. Cyr, Lynn M	\$	14,875.00
Police Department	Ahlman, Jessica R	\$	6,524.80
(gross pay includes Special Detail Pay	Bausch, George A	\$	130,173.86
which is reimbursable to the Town	Brazil, Molly E	\$	46,495.84
of Brewster by private contractors)	Brogden-Burns, Lynda J	\$	61,265.00
	Brooks, Charles J	\$	13,342.99
	Childs, Alden B	\$	87,913.52
	Daley, Nicholas G	\$	6,512.00
	Dionne, Andrew J	\$	95,234.32
	Doane, Jill F	\$	64,517.71
	Eldredge, Heath J	\$	116,662.64
	Foss, Norman E	\$	18,134.75
	Freiner, Stephen H	\$	48,946.80
	Granelli, Deborah	\$	59,653.51
	Haley, Shannon C	\$	79,022.35
	Hathaway, Stephen J	\$	6,524.80
	Horton, Barry M	\$	118,233.06
	Judge Jr, Paul H	\$	99,431.87
	Koch Jr, Richard J	\$	155,161.97
	LaScala, Luana A	\$	7,536.74
	Lanctot, Daniel J	\$	84,570.00
	Maddocks-Smith, Nancy	\$	144.00
	Marshall, Matthew B	\$	93,469.71
	Mashrick, Joseph M	\$	102,095.52
	Mawn, Charles M	\$	119,982.62
	Mei, Michael R	\$	101,081.32
	Mirisola, Francesco J	\$	128,006.65
	Mullaney, John R	\$	7,720.08
	O'Leary, Jonathon P	\$	105,043.18
	O'Neal, Freddie A	\$	93,383.51
	Rice, Brandon L	\$	77,587.17
	Schofield, Deidre	\$	62,566.72
	Smith, Sidney G	\$	86,040.29
	Varley, Patrick W	\$	110,399.08
	Vermette, Morgan A	\$	64,850.53

Recreation	Young, Daniel	\$	46,657.48
	Zontini, Jacob A	\$	57,914.69
	Aucoin, Emily R	\$	2,146.50
	Bassett III, Roland W	\$	540.00
	Bearse, Ellen O	\$	62,879.21
	Calouro, Gabriel J	\$	2,587.75
	Cashman, John P	\$	2,392.00
	Christopher, Maxwell O	\$	1,929.50
	Coffman, Danielle N	\$	4,187.25
	Colgan, Benjamin J	\$	1,665.57
	Conway, Ryan A	\$	47,977.04
	Costa-Bishop, Madison C	\$	2,006.25
	Czech, Elizabeth	\$	1,788.25
	Doherty, Aidan H	\$	2,849.00
	Eldredge, Evan P	\$	2,706.00
	Ellard, Nolan A	\$	1,577.50
	Gainey, Helen R	\$	2,315.50
	Gainey, Rae M	\$	2,777.50
	Gervais, Gabrielle R	\$	1,772.75
	Griffin, Christian J	\$	1,819.88
	Hannon, Katie B	\$	1,788.25
	Hansen, Isabel C	\$	1,719.25
	Henchy, Jeanne P	\$	1,771.50
	Joy, Allyson L	\$	2,970.63
	Judd, Augustus J	\$	1,830.07
	Kender, Breanna	\$	1,705.50
	Lagasse, Rachel G	\$	1,822.19
	Luby, Colton T	\$	2,208.00
	Luby, Halley A	\$	1,736.50
	Mastrocola, Alexandra R	\$	2,061.00
	McGrath, Amanda A	\$	1,920.20
	McNamara, Lucy K	\$	2,118.00
	Miller, Rebecca L	\$	2,570.00
	Napolitano, Alexandra A	\$	2,001.00
	Noel, Matthew J	\$	1,328.75
	Reddy, Leah N	\$	1,610.00
	Tavano, Samantha L	\$	1,968.00
	Walters, Kyle C	\$	6,234.00
	Webber, David L	\$	735.00
	Wilkinson, Sarah E	\$	1,684.75
	Yates, Austin J	\$	1,949.25
Registrars	Gallant, June F	\$	752.22
	Nabywaniec, Thaddeus L	\$	3,966.42
	Smith Jr, Francis L	\$	4,705.65
School - Eddy School	Steinmann, Maureen	\$	42.00
	Andac, Elizabeth P	\$	77,715.06
	Annis, Mark B	\$	6,803.31
	Bellarosa, Caroline	\$	61,109.40
	Belliveau, Leah H	\$	48,219.80

Benning, Julie K	\$	37,822.98
Bergstrom, Debra A	\$	22,867.17
Brooks, Suzanne H	\$	21,143.22
Brunelle, Sarah	\$	31,295.57
Bulman, Thomas J	\$	4,095.98
Clancy, Lori J	\$	33,000.61
Conlon, Jennifer C	\$	37,673.67
Conrad, Lisa H	\$	32,189.92
Daniels, Laurie F	\$	80,634.38
Doucette, Barbara L	\$	86,244.81
Dugas, Marsha L	\$	91,561.69
Eldredge, Cheryl A	\$	37,467.73
Eldredge, Cynthia	\$	30,759.71
Eldredge, Sheree L	\$	78,415.06
Ellis, Patricia L	\$	40,369.85
Erickson, Marguerite F	\$	37,308.21
Goodrich, Lisa A	\$	15,444.69
Hacking-Davis, Robin L	\$	30,520.96
Hancock, Susan E	\$	27,156.04
Harris, Ann R	\$	29,879.33
Heckman, Rita M	\$	30,580.15
Hughes, Joanna E	\$	113,614.03
Huse, Jessica J	\$	70,458.39
Ireland, Judith L	\$	92,125.64
Johnson, Lorraine	\$	1,720.75
Joy, Allyson L	\$	51,546.78
Keefe, Christine K	\$	27,015.03
Marchant, Patricia M	\$	16,324.85
Melanson, Oona A	\$	24,810.30
Meyer, Deborah A	\$	23,067.49
Moen, Sarah A	\$	12,281.85
Montgomery, Amy D	\$	64,993.73
Moore, Anne C	\$	10,729.05
O'Brien, Wende E	\$	37,673.67
Pitta, Sean M	\$	48,937.79
Przygocki, Anne S	\$	96,438.65
Rubin, Carol	\$	91,450.98
Ryan, Mary Ann	\$	60,625.63
Sears, Sara H	\$	10,356.74
Seymour, Christine H	\$	78,339.59
Shanahan, Talia	\$	27,705.69
Smythe, Chelsea R	\$	53,158.01
Stratico, Catherine E	\$	61,878.65
Sullivan, Linda L	\$	19,895.18
Torres, Rafael	\$	58,750.63
Viprino, Kristine	\$	93,561.69
Walker, Samantha N	\$	15,957.06
Welch, Caron A	\$	36,309.99
Young, Dudley E	\$	46,677.00

School - Stony Brook	vonWahlde, Nancy	\$	69,140.12
	Barnatchez, Kelly J	\$	87,802.80
	Barnes, Lauren A	\$	59,206.39
	Bausch, Janet L	\$	36,656.15
	Berzinis, Mary D	\$	54,982.94
	Brunelle, Donna M	\$	25,056.36
	Bucci, Elisa M	\$	65,414.78
	Cahill, Lisa D	\$	13,810.71
	Cahill, Roberta A	\$	89,546.25
	Campbell-Halley, Noah C	\$	54,039.92
	Carr, Deborah A	\$	32,703.99
	Correia, Jeanne M	\$	37,673.67
	DaSilva, Carina	\$	7,198.74
	Degnan, Emily	\$	49,010.36
	Desrosiers, Donna M	\$	93,132.48
	Donovan, Tonia R	\$	85,767.54
	Dunford, Martha F	\$	92,003.67
	Ednie, Christine A	\$	90,950.98
	Ericson, Julie A	\$	77,750.32
	Everson, Holly L	\$	10,395.89
	Faris, Stacey E	\$	81,597.70
	Ford, Susan J	\$	41,902.23
	Fronius, Denise C	\$	125,077.05
	Gates, Erin A	\$	51,111.57
	Gomez, Duane P	\$	38,216.54
	Gordon, Kelly Ann	\$	27,216.20
	Hannon, Kathleen B	\$	87,767.54
	Hatfield, Richard A	\$	49,334.10
	Holcomb-Jones, Heather A	\$	55,286.11
	Hotetz, Linda A	\$	12,200.23
	Johnson, Patricia O	\$	18,395.73
	Kehoe, Paul	\$	93,137.41
	Kirk, Andrew P	\$	42,336.67
	Lawless, Colleen T	\$	57,561.26
	LeMay, Kyle C	\$	38,111.72
	Marino, Catherine D	\$	14,526.36
	Matulaitis, Susan M	\$	28,809.11
	Mayer, Frances M	\$	20,962.43
	McCarthy, Kathleen C	\$	93,982.44
	Muniz, Nancy B	\$	37,673.67
	Murphy, Rebecca S	\$	25,626.29
	Norton, Susan H	\$	37,423.67
	Palazzolo, Jane H	\$	38,922.76
	Rogers, Jennifer L	\$	29,830.51
	Roy, Katherine J	\$	84,355.28
	Salvaggio, Nancy A	\$	20,679.03
	Savery, Danielle T	\$	13,646.09
	Schofield, Barry R	\$	66,524.10
	Sprague, Suzanne	\$	79,250.32

	Sullivan, Nancy S	\$	93,561.69
	Tierney, Cheryl A	\$	836.37
	Underhill, Wendy A	\$	37,199.93
	VanNess, Chelsea J	\$	57,591.03
	Young, Antoinette	\$	77,715.06
School - Substitute Teachers	Ashwell, Patricia G	\$	180.00
	Awiszus, Katharine A	\$	80.00
	Bishop, Carol L	\$	210.00
	Brodeur, Kerry A	\$	250.00
	Callahan, Alice E	\$	4,050.00
	Carr, Barbara S	\$	300.00
	Ciborowski Jr, John S	\$	90.00
	Cottrell, Christine A	\$	70.00
	Delfino, Linda M	\$	945.00
	Dinda, Linda J	\$	2,250.00
	Dyson, Barbara A	\$	8,613.50
	Fromm, Alice Dianne	\$	270.00
	Gage, Samantha J	\$	70.00
	George, Emma V	\$	280.00
	Giansante, Nancy D	\$	4,185.00
	Gill, Laura E	\$	229.50
	Glaser-Gilrein, Dianne B	\$	4,320.00
	Gleason, Janice E	\$	450.00
	Gregory, Patricia A	\$	1,525.00
	Hart, Susan C	\$	135.00
	Hemmenway, Clare S	\$	210.00
	Herold, Amy S	\$	2,140.00
	Hilliar, Emily J	\$	240.00
	Johngren, Rachel E	\$	280.00
	Katherman, Judith T	\$	550.00
	Keohan, Sue	\$	1,890.00
	Kopitsky, Kathleen G	\$	90.00
	Krzeminski, Glenn A	\$	340.00
	LeDuc, Diane J	\$	3,200.94
	Leavitt, Gail M	\$	450.00
	McGrath, Michael R	\$	840.00
	McKendree, Charles A	\$	10,436.50
	Moody, Dana E	\$	150.00
	Noone, Traci M	\$	3,465.00
	Noyes, Cary A	\$	153.31
	O'Brien, Brendan P	\$	80.00
	O'Shea, Randi E	\$	21,283.70
	Pelletier, Michelle R	\$	80.00
	Roberts, Victor F	\$	900.00
	Rogers, Brenda J	\$	120.00
	Shanahan, Rebecca J	\$	930.00
	Sipple, Dale L	\$	70.00
	Smith, Jean R	\$	720.00
	Sullivan, Valerie A	\$	3,420.00



	Tefft, Ann M	\$	683.30
	Thompson, Vicki J	\$	90.00
	Trovato, Kelsey C	\$	540.00
	Tyng, Barbara C	\$	525.00
	Vendetti, Stacey	\$	70.00
	Vidakovich, Michael G	\$	80.00
	Wade, Kevin L	\$	525.00
	Walther, Anne M	\$	80.00
	Walther, Kristen L	\$	90.00
	Webb, Gail I	\$	300.00
	Welch, Rydell S	\$	140.00
School Lunch-Eddy	Aucoin, Michelle E	\$	19,750.44
	Taylor, Patti L	\$	37,745.83
School Lunch-Stony	Mattox-Drown, Donna M	\$	32,916.24
	Slowik, Sara Ann	\$	24,933.93
Selectman's Office	Bingham, Cynthia A	\$	750.00
	Broderick, Susan M	\$	59,139.60
	Dickson, John T	\$	1,807.72
	Foley, James W	\$	1,500.00
	Hughes, Patricia E	\$	750.00
	Locke, Brian T	\$	35,499.05
	Norton, Peter G	\$	1,500.00
	Whitney, David C	\$	750.00
	deRuyter, Benjamin W	\$	942.28
Senior Work-Off Program	Anderson, Dorothy A	\$	500.00
	Dean, Suzanne	\$	500.00
	Franklin Jr., Myles A	\$	444.67
	Guiliano, John A	\$	500.00
	Johnson, Aline	\$	500.00
	Laursen, Philip H	\$	500.00
	Mills, William J	\$	500.00
	Pelletier, Gwendolyn C	\$	500.00
	Quinn, David L	\$	500.00
	Reynolds, Mary Ann T	\$	500.00
	Robinson, Gary W	\$	500.00
	Taylor, Elizabeth G	\$	500.00
	Wrightson, Elizabeth A	\$	500.00
Town Administrator's Office	Anderson, Dorothy A	\$	2,507.24
	Beltran, Autumn K	\$	2,633.25
	Douglass, Jillian	\$	91,276.92
	Embury, Michael E	\$	141,598.28
	Galante, Patricia A	\$	77.00
	Holmes, Christine K	\$	3,105.50
	Kalinick, Donna J	\$	54,972.29
	Moberg, Donna J	\$	10,032.82
	Normand, Glenda J	\$	3,536.81
	Riseman, Jay M	\$	1,063.75
Town Clerk's Office	Sci, Jayanne M	\$	51,587.10
	Williams, Colette M	\$	68,819.04



Treasurer/Collector	Chmura, Marie A	\$	21,748.50
	Guiliano, Carrie S	\$	17,137.50
	Iaccheri, Theresa M	\$	40,278.35
	Preston, Annette M	\$	51,089.47
	Vitale, Lisa L	\$	88,199.58
Water Department	Anderson, Paul F	\$	106,854.33
	Caliri, Hannah	\$	39,585.10
	Crowley, Robert J	\$	59,812.33
	Gage, David M	\$	72,726.44
	Hanna, Laura M	\$	48,841.66
	Johngren, Dana C	\$	59,207.33
	Lang, Mark S	\$	103.29
	Provos, Alexander G	\$	70,775.41
	Rice, Leon B	\$	54,695.87
	Ritchie, Seth R	\$	52,573.84
	Sabatino, Jeffrey R.	\$	38,204.06
	Silva, Matthew J	\$	40,787.77
	Springer, Pamela J	\$	22,971.35
	Taber, Amy E	\$	37,753.89
	Theuret, Sherry J	\$	28,358.80
		\$	15,718,567.28

Respectfully submitted,

Lisa L. Vitale  
Treasurer/Collector

## 2017 Election/Town Meeting Schedule

### ANNUAL/SPECIAL TOWN MEETING

**May 1<sup>st</sup>, 2017**

**7:00pm (384 Underpass Road)**

Last day to register to vote: **April 11<sup>th</sup> ~~ Open until 8pm.**

Last day to post warrant: **April 10<sup>th</sup>**

Warrant Closes: **February 15<sup>th</sup>**

### ANNUAL TOWN ELECTION

**May 16<sup>th</sup>, 2017**

**7:00am – 8:00pm (1848 Main Street)**

Last day to obtain nomination papers: **March 24<sup>th</sup> ~~ Open until 5pm.**

Last day to submit nomination papers: **March 28<sup>th</sup> ~~ Open until 5pm.**

Last day to submit proposition 2 ½ questions to the Town Clerk: **April 11<sup>th</sup>**

Last day to withdraw nomination papers: **April 13<sup>th</sup> ~~ Open until 5pm.**

Last day to register to vote: **April 26<sup>th</sup> ~~ Open until 8pm.**

Last day to post warrant: **May 9<sup>th</sup>**

### SPECIAL TOWN ELECTION (CCT)

**October 24<sup>th</sup>, 2017**

**12:00pm – 8:00pm (1848 Main Street)**

Last day to register to vote: **October 4<sup>th</sup>**

Last day to post warrant: **October 17<sup>th</sup>**

### SPECIAL TOWN MEETING

**November 13<sup>th</sup>, 2017**

**7:00pm (384 Underpass Road)**

***Due to Thanksgiving***

Last day to post warrant: **October 23<sup>rd</sup> (Bylaw)**

Last day to register to vote: **November 3<sup>rd</sup>~~Open until 8pm.**

# REPORT OF THE TOWN CLERK

To Whom It May Concern;

Here in the Town Clerk's Office we had a very busy year, with the Presidential Election and the implementation of Early Voting for the first time in Massachusetts. We held the Annual Town Election, Presidential Primary, State Primary, Annual/Special Town Meeting in May, as well as the Special Town Meeting in November.

Our Board of Registrars, Thaddeus Nabywaniec and Francis Smith, went over and above this year to aid in all of the elections and Town Meetings. Many extra hours were spent inputting all of the data for the 3018 citizens who took advantage of the new early voting process. A special thank you to all of our co-workers who helped us with the early voting procedures. The State has implemented a Voter Crosscheck system partnering with 28 other states to make sure there are no duplicate voter registrations, we have been working diligently on this project.

I would like to once again thank Ellen St. Sure, our Town Archivist for her willingness to share in Brewster's History with any and all who inquire. Thank you to Jayanne Sci, the Assistant Town Clerk, for her continued support to myself, all of her co-workers, the citizens and visitors of Brewster. This year Jayanne also stepped in to help the Planning

Department while awaiting the arrival of the new Town Planner.

We have many people to thank for their support and assistance this prior year, to name a few; the Board of Selectmen; Mike Embury, Town Administrator, Thomas Thatcher, Building Maintenance Supervisor; the Brewster Police Department; the DPW staff, for the set-up and dismantling of the election site; all of our co-workers, all of the election workers; and most importantly, the citizens of Brewster.

Please remember to return your 2017 Annual Town Census, these census numbers are used for numerous projections throughout the year including but not limited to; Police resources, Fire/EMT resources, school projections, and keeping our voter registration lists up to date and current. We look forward to another year ahead working with and for the citizens of Brewster.

Respectfully submitted,

Colette M. Williams,

CMC/CMMC  
Town Clerk



## RECORDED VITALS:

**Births ..... 48**

**Marriages ..... 70**

**Deaths ..... 262**

1848~	Certified Vital Records	~\$18,480.
73~	Marriage Intentions	~\$1,825.
42~	Veterans Copies	~Free
2~	Vital Correction	~\$20.
<u>Dog Licenses</u>		
1027~	Spayed/Neutered Licenses	~\$6,162.
38~	Intact Female/Male	~\$456.
7~	Kennel Licenses	~\$350.
0~	Replacement Tags	~\$0.
<u>Fines/Check Charges</u>		
2~	Dog Violations	~\$50.
5~	Marijuana Citations	~\$500.
0~	Conservation Violations	~\$0.
2~	Misc. Bylaw Violations	~\$200.
1~	Late Dog Fees	~\$10.
<u>Business Certificates</u>		
48~	New/Renewals	~\$1,440.
0~	Change of Name	~\$0.
<u>Parking Fines</u>		
844~	Parking Violations/Late Fees (Canadian Funds Difference)	~\$25,595.
<u>Miscellaneous</u>		
215~	Copies	~\$43
15~	Hunting Permits	~\$75.
5~	Raffle Permits	~\$50.
1~	Street Lists Book/CD	~\$15.
<b><u>TOTAL DEPOSITS:</u></b>		<b><u>~\$55,271.00</u></b>

# TOWN STATISTICS

Population as of 12/31/2016.....9514

Residents 16 and under.....912

Registered Voters.....8060

	<b>Democrat</b>	<b>Republi- can</b>	<b>Unenrolled</b>	<b>All Others</b>	<b>Total</b>
<b>Precinct 1</b>	<b>689</b>	<b>408</b>	<b>1603</b>	<b>27</b>	<b>2727</b>
<b>Precinct 2</b>	<b>733</b>	<b>407</b>	<b>1556</b>	<b>18</b>	<b>2714</b>
<b>Precinct 3</b>	<b><u>657</u></b>	<b><u>378</u></b>	<b><u>1551</u></b>	<b><u>33</u></b>	<b><u>2619</u></b>
<b>Total:</b>	<b>2079</b>	<b>1193</b>	<b>4710</b>	<b>78</b>	<b>8060</b>



## Report of the Presidential Primary March 1<sup>st</sup>, 2016

In accordance with the warrant, the inhabitants of Brewster, qualified to vote in the **Presidential Primary** met at the Brewster Baptist Church, 1848 Main Street, Brewster, on **Tuesday, March 1<sup>st</sup>, 2016**.

The polls were declared open at 7:00 am.

The elections workers duly sworn-in were: David Whitney, Warden; Curt Taylor, Deputy Warden; Dorothy Leone, Precinct 1 Clerk; Edward Swiniarski, Precinct 2 Clerk; Cynthia Mathison, Precinct 3 Clerk; Checkers and Counters were as follows; Patricia Busch, Susan Carr, Suzanne Clowry, Jackalyn Courchesne, Bridget Dickson, James Eddy, Mary Eddy, Lauren Elliot-Grunes, Elizabeth Finch, Myles Franklin, Lisa Gerrish, Amy Harbeck, Terry Iaccheri, Aline Johnson, Peter Johnson, Eleanor Johnson, Linda Kaiser, Elizabeth Kellaway, John Kirkbride, David Lahive, Marilyn Lahive, Anne LeMaitre, Gerard Mannix, Therese Mannix, Tammi Mason, Marilyn Mooers, Mary Myers, Mary Jo Nabywaniec, Jane Nixon, Carolyn Noering, Tom Noering, Glenda Normand, Marjorie Oliver, David Quinn, Pamela Smith, Patricia Stanley, Elizabeth Taylor, William Wheeler, Karen Whitney and Jayanne Sci, Assistant Town Clerk.

**Total Votes Cast: 3996**

**Total Eligible Voters: 7718**

**Turnout: 52%**

The polls were closed at 8:00 pm with the following results:

<b><u>PARTY</u></b>	<b><u>PREC. 1</u></b>	<b><u>PREC. 2</u></b>	<b><u>PREC. 3</u></b>	<b><u>TOTAL</u></b>
Democrat	876	816	759	<b>2451</b>
Republican	528	503	505	<b>1536</b>
Green Rainbow	2	1	0	<b>3</b>
United Independent Party	2	0	4	<b>6</b>
<b><u>Total</u></b>	<b>1408</b>	<b>1320</b>	<b>1268</b>	<b>3996</b>

### **DEMOCRAT**

<b><u>Presidential Preference</u></b>	<b><u>PREC. 1</u></b>	<b><u>PREC. 2</u></b>	<b><u>PREC. 3</u></b>	<b><u>TOTAL</u></b>
Bernie Sanders	476	386	417	<b>1279</b>
Martin O'Malley	1	3	3	<b>7</b>
Hillary Clinton	391	423	329	<b>1143</b>
Roque "Rocky" De La Fuente	1	0	3	<b>4</b>
No Preference	4	0	4	<b>8</b>
Write-Ins	0	1	0	<b>1</b>
Blanks	3	3	3	<b>9</b>
<b><u>Total</u></b>	<b>876</b>	<b>816</b>	<b>759</b>	<b>2451</b>

### **State Committee Man**

Write-In *John L. Reed	4	1	3	<b>8</b>
Write-Ins	14	7	3	<b>24</b>
Blanks	858	808	753	<b>2419</b>
<b><u>Total</u></b>	<b>876</b>	<b>816</b>	<b>759</b>	<b>2451</b>

**State Committee Woman**

Robin Louise Hubbard	511	474	441	<b>1426</b>
Write-Ins	6	2	2	<b>10</b>
Blanks	359	340	316	<b>1015</b>
<b><u>Total</u></b>	<b>876</b>	<b>816</b>	<b>759</b>	<b>2451</b>

**Town Committee**

Joan B. Bernstein	389	373	331	<b>1093</b>
Elizabeth Jane Smith	357	373	323	<b>1053</b>
Judith Anne Lech	343	364	319	<b>1026</b>
Robert A. Gaughran	342	356	321	<b>1019</b>
James W. Foley	396	415	348	<b>1159</b>
Mary L. Foley	378	395	343	<b>1116</b>
Suzanne P. Sullivan	371	380	322	<b>1073</b>
Katie Miller Jacobus	364	379	337	<b>1080</b>
Benjamin W. deRuyter	457	440	380	<b>1277</b>
Lemuel Skidmore	342	356	315	<b>1013</b>
Mary Loftus Levine	351	368	316	<b>1035</b>
Steven Leibowitz	369	380	335	<b>1084</b>
Jacqueline L. deRuyter	409	400	346	<b>1155</b>
*Write-In Stephanie Houghton	2	3	4	<b>9</b>
Write-Ins	9	3	2	<b>14</b>
Blanks	25781	23575	22223	<b>71579</b>
<b><u>Total</u></b>	<b>30660</b>	<b>28560</b>	<b>26565</b>	<b>85785</b>

**REPUBLICAN****Presidential Preference**

	<b><u>PREC. 1</u></b>	<b><u>PREC. 2</u></b>	<b><u>PREC. 3</u></b>	<b><u>TOTAL</u></b>
Jim Gilmore	0	1	0	<b>1</b>
Donald J. Trump	253	236	246	<b>735</b>
Ted Cruz	39	33	47	<b>119</b>
George Pataki	0	1	0	<b>1</b>
Ben Carson	20	18	20	<b>58</b>
Mike Huckabee	0	2	0	<b>2</b>
Rand Paul	2	0	2	<b>4</b>
Carly Fiorina	0	1	2	<b>3</b>
Rick Santorum	0	0	0	<b>0</b>
Chris Christie	3	4	2	<b>9</b>
Marco Rubio	85	78	89	<b>252</b>
Jeb Bush	4	17	4	<b>25</b>
John R. Kasich	114	104	89	<b>307</b>
No Preference	2	3	3	<b>8</b>
Write-Ins	6	2	0	<b>8</b>
Blanks	0	3	1	<b>4</b>
<b><u>Total</u></b>	<b>528</b>	<b>503</b>	<b>505</b>	<b>1536</b>

**State Committee Man**

Francis P. Manzelli	270	217	229	<b>716</b>
Ronald R. Beaty, Jr.	87	99	111	<b>297</b>
Devin Manning	75	72	75	<b>222</b>
Write-In	1	0	1	<b>2</b>
Blank	95	115	89	<b>299</b>
<b><u>Total</u></b>	<b>528</b>	<b>503</b>	<b>505</b>	<b>1536</b>

**State Committee Woman**

Judith A. Crocker	363	302	355	<b>1020</b>
Write-In	1	2	2	<b>5</b>
Blanks	164	199	148	<b>511</b>
<b><u>Total</u></b>	<b>528</b>	<b>503</b>	<b>505</b>	<b>1536</b>

**Town Committee**

Timothy R. Whelan	381	303	326	<b>1010</b>
Dion C. Dugan	244	227	237	<b>708</b>
Christopher K. Carson	213	191	206	<b>610</b>
Kaitlyn Mary Whelan	240	215	230	<b>685</b>
Margaret A. Spevak	218	198	201	<b>617</b>
Robert M. Kinscherf	210	190	198	<b>598</b>
Audrey P. Vermont	209	194	211	<b>614</b>
Ernest L. Vermont	213	190	208	<b>611</b>
Ivy R. Kinscherf	211	193	199	<b>603</b>
Jeffrey B. Ansell	211	189	213	<b>613</b>
Joseph L. Hughes, III	218	197	204	<b>619</b>
Elizabeth Kelsey	209	195	216	<b>620</b>
Michael J. Kelsey	210	188	212	<b>610</b>
Karen Ann Schrader	217	196	203	<b>616</b>
Helga W. Dyer	207	194	206	<b>607</b>
Ronald J. Spevak	213	195	205	<b>613</b>
Dick B. Schrader	210	193	203	<b>606</b>
David M. Danish	213	189	211	<b>613</b>
Write-In	6	6	4	<b>16</b>
Blanks	14427	13962	13782	<b>42171</b>
<b><u>Total</u></b>	<b>18480</b>	<b>17605</b>	<b>17675</b>	<b>53760</b>

**GREEN RAINBOW****Presidential Preference**

	<b><u>PREC. 1</u></b>	<b><u>PREC. 2</u></b>	<b><u>PREC. 3</u></b>	<b><u>TOTAL</u></b>
Sedinam Kinamo Christin				
Moyowasifza Curry	0	0	0	<b>0</b>
Jill Stein	0	0	0	<b>0</b>
William P. Kreml	0	0	0	<b>0</b>
Kent Mesplay	0	0	0	<b>0</b>
Darryl Cherney	1	0	0	<b>1</b>
No Preference	0	0	0	<b>0</b>
Write-Ins	0	1	0	<b>1</b>
Blanks	1	0	0	<b>1</b>
<b><u>Total</u></b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>3</b>

**State Committee Man**

Write-Ins	0	0	0	<b>0</b>
Blanks	2	1	0	<b>3</b>
<b><u>Total</u></b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>3</b>

**State Committee Woman**

Write-Ins	0	0	0	<b>0</b>
Blanks	2	1	0	<b>3</b>
<b><u>Total</u></b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>3</b>

**Town Committee**

Write-Ins	0	0	0	<b>0</b>
Blanks	20	10	0	<b>30</b>
<b><u>Total</u></b>	<b>20</b>	<b>10</b>	<b>0</b>	<b>30</b>



**UNITED INDEPENDENT PARTY**

**Presidential Preference**

No Preference	1	0	0	<b>1</b>
Write-Ins	1	0	4	<b>5</b>
Blanks	0	0	0	<b>0</b>
<b><u>Total</u></b>	<b>2</b>	<b>0</b>	<b>4</b>	<b>6</b>

**State Committee Man**

Write-Ins	0	0	0	<b>0</b>
Blanks	2	0	4	<b>6</b>
<b><u>Total</u></b>	<b>2</b>	<b>0</b>	<b>4</b>	<b>6</b>

**State Committee Woman**

Write-Ins	0	0	0	<b>0</b>
Blanks	2	0	4	<b>6</b>
<b><u>Total</u></b>	<b>2</b>	<b>0</b>	<b>4</b>	<b>6</b>

**Town Committee**

Write-Ins	0	0	0	<b>0</b>
Blanks	20	0	40	<b>60</b>
<b><u>Total</u></b>	<b>20</b>	<b>0</b>	<b>40</b>	<b>60</b>

A True Copy Attest:

Colette M. Williams  
CMC/CMMC  
Town Clerk  
Brewster, MA

## Report of the Annual and Special Town Meetings of May 2<sup>nd</sup>, 2016

●In accordance with the Warrant, the Annual Town Meeting was held in the Stony Brook Elementary School Cafetorium on Monday, May 2<sup>nd</sup>, 2016.

The meeting was called to order at 7:00pm by the Moderator, Stephen L. Doyle.

The tellers were David Lahive, David Quinn and Edward Swiniarski. The checkers were June Gallant, Dorothy Leone, Mary Myers, Maureen Steinmann, Lauren Elliot-Grunes, Donna Kalinick, Pam Smith and Jayanne Sci, Assistant Town Clerk. Francis Smith, a member of the Board of Registrars, was also present.

A quorum was present with 303 of 7,751 voters. 4%

Being no objections the Moderator dispensed with the reading of the articles:

### CONSENT CALENDAR

**MOTION:** I move that the town vote to approve the following articles as printed in the warrant:

- **Article No. 5 – Assessment Formula for Nauset Public Schools**
- **Article No. 9 – Local Business Organization/Funding Request**
- **Article No. 10 - Brewster Town Band/Funding Request**
- **Article No. 11 - Bayside Skippers/Funding Request**
- **Article No. 12 - Special Revenue Fund/Crosby Mansion Revolving Fund**
- **Article No. 15 - Special Revenue Fund/Recreation Revolving Fund**
- **Article No. 16 - Property Valuation Services**
- **Article No. 17 - Temporary Borrowing Authorization/Grants**
- **Article No. 18 - Acceptance of Grant Proceeds**
- **Article No. 19 - Repair & Resurface Town Roads/Chapter 90 Funds, however the sum be amended from \$318,404 to \$318,405.**

**ACTION:** Adopted by a declared 2/3 vote.

The Annual Town Meeting was adjourned at 7:05pm for the start of the Special Town Meeting.

●In accordance with the Warrant, the Special Town Meeting was held in the Stony Brook Elementary School Cafetorium on Monday, May 2<sup>nd</sup>, 2016.

The meeting was called to order at 7:05pm by the Moderator, Stephen L. Doyle.

### UNPAID BILLS

**ARTICLE NO. 1:** To see if the Town will vote to pay the following bills incurred but unpaid during a previous fiscal year:

a.	WB Mason	\$36.00
b.	Moore Medical	\$126.00
c.	Gallivan & Santos. P.C.	\$3,708.00
<b>Grand Total</b>		<b>\$3,870.00</b>

or to take any other action relative thereto.

(Nine-Tenths Vote Required)

(Board of Selectmen)

**MOTION:** I move that the town vote to approve Article No. 1 as printed in the warrant and to transfer the sums of:

- **\$36.00 from Free Cash**
- **\$3,708.00 from the Fund Balance Reserved for Open Space**
- **\$126.00 from the Ambulance Receipts Reserved for Appropriation Account**

**For these purposes.**

**ACTION: Adopted Unanimously.**

<b>BUDGETARY TRANSFERS</b>
----------------------------

**ARTICLE NO. 2:** To see if the Town will vote to appropriate from available funds and/or to transfer from surplus funds in some departments the following amounts needed to prevent deficits in other departments this fiscal year:

- A. Transfer the sum of \$5,000 from line item no. 13 (Department of Public Work Wages) to line item no. 2 (Administrator Wages) of article no. 3 of the 2015 Annual Town Meeting; \$10,900.00 from line item no. 20 (Liability Insurance) to line item no. 2 (Administrator Wages) of article no. 3 of the 2015 Annual Town Meeting.
- B. Transfer the sum of \$250.00 from line item no. 9 (Planning Wages) to line item no. 21 (Old Kings Highway Historic District) of article no. 3 of the 2015 Annual Town Meeting
- C. Transfer the sum of \$2,500.00 from line item no. 5 (Town Clerk Expenses) to line item no. 5 (Town Clerk Staff Wages) of article no. 3 of the 2015 Annual Town Meeting.
- D. Transfer the sum of \$8,900.00 from line item no. 9 (Planning Wages) to line item no. 21 (Veterans Services) of article no. 3 of the 2015 Annual Town Meeting.
- E. Transfer the sum of \$70,000.00 from the Ambulance Receipts Reserved for Appropriation Account to line item no. 8 (Fire/Rescue Wages) of article no. 3 of the 2015 Annual Town Meeting.
- F. Transfer the sum of \$20,000.00 from line item no. 13 (Department of Public Works Wages) to line item no. 7 (Police Wages) of article no. 3 of the 2015 Annual Town Meeting.
- G. Transfer the sum of \$16,300.00 from Free Cash to line item no. 2 (Legal Expenses) of article no. 3 of the 2015 Annual Town Meeting; \$3,700.00 from line item no. 9 (Planning Wages) to line item no. 2 (Legal Expenses) of article no. 3 the 2015 Annual Town Meeting
- H. Transfer the sum of \$3,000.00 from line item no. 9 (Planning Wages) to line item no. 10 (Building Inspector/HDC Wages) of article no. 3 of the 2015 Annual Town Meeting.

or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**MOTION: I move that the town vote to approve Article No. 2 as printed in the warrant, however that:**

**Item c (Transfer the sum of \$2,500.00 from Town Clerk Expenses to Town Clerk Wages) be amended to transfer \$2,500.00 from line item no. 13 DPW Wages to line item no. 5 Town Clerk Wages.**

**Item f (Transfer the sum of \$20,000.00 from DPW Wages to Police Wages) be amended to transfer the sum of \$5,000.00 from line item no. 13 DPW Wages to line item no. 7 Police Wages.**

**Item g (Transfer the sum \$16,300 from Free Cash to Legal Expenses) be amended to transfer the sum of \$3,800 from Free Cash to line item no. 2 Legal Expenses and to transfer the sum of \$12,500 from line item no. 13 DPW wages to line item no. 2 Legal Expenses.**

**ACTION: Adopted.**

***PRIVATE ROAD ENGINEERING SERVICES / Leona Terrace***

**ARTICLE NO. 3:** To see if the Town will vote to transfer from the Fund Balance Reserved for Road Betterments the sum of ***SIX THOUSAND FIVE HUNDRED AND 00/100 DOLLARS (\$6,500.00)*** to finance costs associated with engineering services for a private road betterment for Leona Terrace and to authorize the Town Administrator to solicit bids and/or proposals, enter into a contract or contracts and expend said funds for this purpose; said expense to be recovered through the betterment assessments against the abutters, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**MOTION: I move that the town vote to approve Article No. 3 as printed in the warrant.**

**ACTION: Adopted Unanimously.**

***CAPITAL AND SPECIAL PROJECTS EXPENDITURES***

**ARTICLE NO. 4:** To see if the Town will vote to raise and appropriate, transfer from available funds and/or authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow pursuant to Chapter 44 of the General Laws and/or any other enabling authority a sum of money for the purpose of funding the following capital acquisitions and special project expenditures to be undertaken during Fiscal Year 2016, including the payment of all costs incidental and related to the carrying out of these projects and their financing, as well as, any professional, design and engineering service costs; and to authorize the Town Administrator to solicit bids and/or proposals, enter into a contract or contracts, and expend these funds for the following purposes:

	Project Request:	Funding	
a.	Natural Resources Boat Motor	\$38,000.00	
b.	Town Hall Window Replacement Project	\$55,000.00	
c.	Town Facilities Equipment, Maintenance & Repair Projects	\$7,700.00	
d.	DPW HD Compactors(3), Closed Top Cans(6) & Roll Off Container Truck	\$282,000.00	
e.	Recycling Center Modifications Design/Permitting	\$25,000.00	
f.	Police Department HVAC System Balancing, Testing & Repairs	\$10,000.00	
g.	All Citizens Access Projects	\$20,000.00	
h.	Town Hall Roof Project	\$85,000.00	
i.	Recruitment Expenses	\$2,000.00	
	Grand Total		\$524,700.00

or to take any other action relative thereto.

(Two-thirds Vote Required)

(Board of Selectmen)

**MOTION: I move that the town vote to approve Article No. 4 as printed in the warrant and to appropriate the total sum of \$524,700.00 to pay the costs of the various capital acquisitions and special project expenditures set forth therein, to be undertaken during Fiscal Year 2016, including the payment of all costs incidental and related thereto;**

- **I move that the town appropriate \$282,000.00 to pay the costs of purchasing three (3) DPW HD Compactors, six (6) Closed Top Cans and a Roll-off Container Truck, including payment of all costs incidental and related thereto, and that**

to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7(9) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

- I move that the town appropriate \$55,000.00 to pay the costs of Town Hall Window Replacement project, including payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with approval of the Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7(3A) of the General Laws, or pursuant to any other enabling authority and to issue bonds or noted of the Town therefore.

And the Town is authorized to make the following transfers:

- \$38,000.00 from Municipal Waterways Account
- \$149,700.00 from Free Cash

For these purposes.

**ACTION:** Adopted by a declared 2/3 vote.

<b>DEBT BUDGET/TEMPORARY BORROWING PAYMENTS</b>
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**ARTICLE NO. 5:** To see if the Town will vote to transfer from Free Cash the sum of **FIFTY NINE THOUSAND EIGHT HUNDRED FIFTY NINE AND 00/100 DOLLARS (\$59,859.00)** for purpose of funding principal and interest expenses for the following capital and equipment projects;

	Item Description	Funding Source
1	Stony Brook School Window Repair Project Phase II	Transfer the sum of \$8,312.00 from Free Cash
2	DPW Open Top Containers, Closed Top Containers and Compacting Equipment	Transfer the sum of \$51,547.00 from Free Cash

or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**MOTION:** I move that the town vote to approve Article No. 5 as printed in the warrant.

**ACTION:** Adopted Unanimously.

<b>COMMUNITY PRESERVATION ACT FUNDING</b>
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**ARTICLE NO. 6:** To see if the Town will vote to act upon the recommendations of the Community Preservation Committee; to appropriate from Fiscal Year 2016 fund balances the amounts shown below; to authorize the Town Administrator to enter into all agreements and execute any and all instruments as may be necessary for the award of grants to the following agencies, and to include in said contracts any conditions as may be necessary to ensure compliance with General Laws, Chapter 44B, the Community Preservation Act, and Article 46, §2 of the Massachusetts Constitution, the so-called Anti-Aid Amendment; and to authorize the Community Preservation Committee and/or the Board of Selectmen to pursue and apply for any grants, donations and/or reimbursements; to authorize the Community Preservation Committee, pursuant to the provisions of Massachusetts General Laws, Chapter 184, Sections 31 through 33, to require Historic Preservation and Affordable Housing Restrictions in the awarding of certain grants; and to authorize the Town of Brewster, acting by and through its Board of Selectmen, to hold and enforce such Historic Preservation and Affordable Housing Restrictions, all as follows:

ITEM:	CATEGORY:	
1.	Historic Preservation _____:	
a.	<u>Cape Repertory Theatre Company</u> : Historic Crosby Barn Rehabilitation – Transfer the sum of \$225,000.00 (\$10,689.00 from Fund Balance Reserved for Historic Preservation and \$214,311.00 from the Community Preservation Budget Reserve)	\$225,000.00
2.	Community Housing:	
a.	<u>Harwich Ecumenical Council for the Homeless (HECH):</u> Homeowners' Emergency Loan Program (HELP)- Transfer the sum of \$118,000.00 from Fund Balance Reserved for Community Housing	\$118,000.00
b.	<u>Cape Cod Village Inc</u> .: Special Needs Housing for Adults with Disabilities- Transfer the sum of \$100,000.00 from the Community Preservation Budget Reserve	\$100,000.00
3.	Budget Reserve Funds:	
a.	<u>Brewster Recreation Department:</u> Babe Ruth Baseball Field rehabilitation- Transfer the sum of \$60,000.00 from the Community Preservation Budget Reserve	\$60,000.00
	Grand Total	\$503,000.00

or to take any other action relative thereto.

(Majority Vote Required)

(Community Preservation Committee)

**MOTION: I move that the town vote to approve Article No. 6 as printed in the warrant.**

**ACTION: Adopted Unanimously.**

#### ***OTHER BUSINESS***

**ARTICLE NO. 7:** To act upon any other business that may legally come before this meeting.

(Majority Vote Required)

(Board of Selectmen)

**MOTION: I move that the town vote to dissolve the 2016 Special Town Meeting.**

**ACTION: Adopted Unanimously.**

●The Special Town Meeting of May 2<sup>nd</sup>, 2016 was dissolved at 7:21pm.

●The Annual Town Meeting of May 2<sup>nd</sup>, 2016 was reconvened at 7:21pm.

**CAPE COD REGIONAL TECHNICAL HIGH SCHOOL OPERATING BUDGET**

**ARTICLE NO. 1:** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to defray Cape Cod Vocational Technical High School charges and expenses for the Fiscal Year ending June 30, 2017, as follows:

<u>DEPARTMENT</u>	<u>EXPENDED FY2015</u>	<u>APPROPRIATED FY2016</u>	<u>REQUESTED FY2017</u>
CAPE COD TECH ASSESSMENT	\$734,873.00	\$723,538.00	\$828,976.00
TOTAL ASSESSMENT	\$734,873.00	\$723,538.00	\$828,976.00

or to take any other action relative thereto.

(Majority Vote Required)

(Cape Cod Technical School Committee)

**MOTION: I move that the town vote to approve Article No. 1 as printed in the warrant and to raise and appropriate the sum of \$828,976.00 for this purpose.**

**ACTION: Adopted Unanimously.**

**ELEMENTARY SCHOOLS OPERATING BUDGET**

**ARTICLE NO. 2:** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to defray the Elementary Schools' charges and expenses, for the Fiscal Year ending June 30, 2017, as follows:

<u>DEPARTMENT</u>	<u>EXPENDED FY2015</u>	<u>APPROPRIATED FY2016</u>	<u>REQUESTED FY2017</u>
ELEMENTARY SCHOOL BUDGET	\$6,295,351.00	\$7,102,097.00	\$7,247,470.00
TOTAL ASSESSMENT:	\$6,295,351.00	\$7,102,097.00	\$7,247,470.00

or to take any other action relative thereto.

(Majority Vote Required)

(Elementary School Committee)

**MOTION: I move that the town vote to approve Article No. 2 as printed in the warrant and to raise and appropriate the sum of \$7,247,470.00 for this purpose.**

**ACTION: Adopted Unanimously.**

**TOWN OPERATING BUDGET**

**ARTICLE NO. 3:** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to defray town charges and expenses, and furthermore, to fix the salary and compensation of all elected officials of the town as provided in Section No. 108 of Chapter 41 of the General Laws, as amended, for the Fiscal Year ending June 30, 2017, as follows:

<u>ITEM</u>	<u>DEPARTMENT</u>	<u>EXPENDED FY 2015</u>	<u>APPROPRIATED FY 2016</u>	<u>REQUESTED FY 2017</u>
1	MODERATOR WAGES	\$300.00	\$300.00	\$300.00
2	SELECTMEN'S WAGES	\$8,000.00	\$8,000.00	\$8,000.00
	STAFF WAGES	\$56,682.65	\$58,847.00	\$60,802.00
	EDUCATIONAL REIMB	\$365.00	\$5,600.00	\$2,000.00
	EXPENSES	\$26,640.20	\$30,865.00	\$30,775.00
	ADMINISTRATOR WAGES	\$300,287.73	\$336,985.00	\$310,046.00

	EXPENSES	\$9,803.67	\$9,470.00	\$12,425.00
	LEGAL EXPENSES	\$197,595.00	\$161,600.00	\$165,640.00
	TOWN REPORT EXPENSES	\$3,800.00	\$4,000.00	\$4,000.00
3	FINCOM EXPENSES	\$5,602.15	\$5,100.00	\$5,700.00
	RESERVE FUND	\$98,095.00	\$103,800.00	\$106,395.00
4	ACCOUNTANT WAGES	\$165,516.33	\$172,869.00	\$177,004.00
	AUDIT OF ACCOUNTS	\$22,000.00	\$25,500.00	\$25,500.00
	EXPENSES	\$1,798.75	\$2,190.00	\$2,190.00
	ASSESSOR WAGES	\$122,596.66	\$127,638.00	\$131,879.00
	EXPENSES	\$1,237.56	\$2,265.00	\$2,850.00
	TREAS/COLL WAGES	\$207,121.21	\$225,034.00	\$234,855.00
	EXPENSES	\$18,607.49	\$26,185.00	\$25,445.00
	INFORMATION TECHNOLOGY WAGES	\$86,843.89	\$90,363.00	\$93,311.00
	EXPENSES	\$74,673.60	\$74,899.00	\$78,916.00
	DEBT SERVICE	\$2,463,308.28	\$2,653,092.00	\$2,758,002.00
	FRINGE BENEFITS	\$3,083,817.22	\$3,403,415.00	\$3,739,072.00
	RETIREMENT/ PENSION	\$1,915,455.20	\$2,003,867.00	\$2,044,690.00
5	TOWN CLERK STAFF WAGES	\$130,267.65	\$134,010.00	\$148,188.00
	EXPENSES	\$23,298.21	\$22,115.00	\$28,357.00
6	TOWN HALL MAINT WAGES	\$95,890.00	\$99,749.00	\$102,839.00
	EXPENSES	\$20,163.49	\$16,700.00	\$16,700.00
	COA BLDG EXPENSES	\$17,074.13	\$6,800.00	\$6,800.00
	DRUMMER BOY EXPENSES	\$389.00	\$500.00	\$850.00
7	CONSTABLE	\$250.00	\$250.00	\$250.00
	POLICE WAGES	\$2,119,795.47	\$2,266,573.00	\$2,377,550.00
	EXPENSES	\$157,337.87	\$142,900.00	\$140,400.00
8	FIRE/RESCUE WAGES	\$1,678,907.53	\$1,706,974.00	\$1,772,282.00
	EXPENSES	\$107,682.54	\$107,800.00	\$110,300.00
	RESCUE EXPENSES	\$101,565.09	\$104,200.00	\$104,200.00
	STATION EXPENSES	\$42,164.35	\$45,990.00	\$45,990.00
9	PLANNING WAGES	\$153,413.48	\$163,127.00	\$166,832.00
	PLANNING/APPEALS EXPENSES	\$1,956.28	\$3,655.00	\$3,750.00
10	BLDG INSPECTOR/HDC WAGES	\$351,304.21	\$372,490.00	\$373,760.00
	BUILDING/HDC EXPENSES	\$4,802.59	\$6,460.00	\$7,250.00
11	NATURAL RESOURCES AND CONSERVATION WAGES	\$217,659.25	\$249,877.00	\$254,123.00
	EXPENSES	\$26,774.87	\$33,000.00	\$33,000.00
	PROPAGATION	\$13,275.00	\$14,500.00	\$14,500.00
12	BOARD OF HEALTH WAGES	\$189,796.98	\$197,297.00	\$203,526.00
	VISITING NURSE ASSOC.	\$18,357.00	\$18,360.00	\$18,357.00
	EXPENSES	\$3,151.08	\$4,387.00	\$4,226.00
13	DPW WAGES	\$942,112.94	\$979,139.00	\$1,009,139.00
	ROAD MACHINERY	\$80,900.00	\$60,900.00	\$62,100.00



	SNOW & ICE CONTROL	\$348,136.24	\$146,000.00	\$151,000.00
	EXPENSES	\$237,309.59	\$277,569.00	\$283,484.00
	SOLID WASTE DISPOSAL	\$167,842.13	\$183,856.00	\$183,856.00
	STREETLIGHTING	\$3,843.50	\$4,000.00	\$4,100.00
14	WATER STAFF WAGES	\$674,998.44	\$746,661.00	\$760,246.00
	OPERATING EXPENSES	\$389,806.40	\$429,312.00	\$415,200.00
15	GOLF DEPT WAGES	\$1,217,694.39	\$1,265,732.00	\$1,313,297.00
	EXPENSES	\$843,644.68	\$906,174.00	\$903,463.00
16	RECREATION WAGES	\$109,010.16	\$114,463.00	\$118,671.00
	EXPENSES	\$12,625.00	\$12,625.00	\$12,925.00
17	COUNCIL ON AGING WAGES	\$189,793.14	\$199,641.00	\$224,723.00
	EXPENSES	\$18,548.78	\$23,624.00	\$23,274.00
18	LADIES LIBRARY	\$406,644.84	\$411,309.00	\$413,749.00
	EXPENSES	\$134,223.05	\$139,519.00	\$143,429.00
19	ALEWIVE COMM. WAGES	\$0.00	\$2,500.00	\$2,500.00
	EXPENSES	\$0.00	\$900.00	\$900.00
	OLD MILL SITE COMM.	\$4,000.00	\$4,000.00	\$4,000.00
20	UTILITIES	\$498,537.62	\$482,816.00	\$430,088.00
	LIABILITY INSURANCE	\$365,758.01	\$402,589.00	\$460,050.00
21	ASSESSMENTS	\$46,229.87	\$46,570.00	\$47,687.00
	MEMORIAL/VETERANS DAY EXP.	\$1,500.00	\$1,500.00	\$1,500.00
	VETERANS SERVICES	<u>\$53,803.66</u>	<u>\$56,700.00</u>	<u>\$57,267.00</u>
	GRAND TOTAL	\$21,093,384.56	\$22,147,697.00	\$22,980,475.00

or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**MOTION:** I move that the town vote to approve Article No. 3 as printed in the warrant, and in order to appropriate this total sum of \$22,980,475.00 that the town raise and appropriate the sum of \$21,223,557.00, and transfer the sums of:

- \$125,000.00 from the Overlay Surplus account,
- \$503,773.00 from the Golf Cart Receipts Reserved for Appropriation account,
- \$52,500.00 from the Pension Reserve account,
- \$313,453.00 from the Community Preservation Fund Balance Reserved for Open Space,
- \$67,626.00 from the Tele-communications account,
- \$187,460.00 from the Water Revenues account,
- \$300,410.00 from the Ambulance Receipts Reserved for Appropriation account,
- \$13,000.00 from the Cable Franchise Fee account,
- \$113,833.00 from the Fund Balance Reserved for Road Betterments account,
- \$507.00 from Article 25 of the May 2010 Annual Town Meeting,
- \$5,388.00 from Article 22 of the May 2008 Annual Town Meeting,
- \$3,988.00 from Article No. 23 of the May 2008 Annual Town Meeting,
- \$15,977.00 from Article No. 33 of the May 2009 Annual Town Meeting,
- \$2,500.00 from Article No. 19 of the May 2013 Annual Town Meeting,
- \$3,689.00 from Article No. 19 of the May 2014 Annual Town Meeting,
- And that the Town appropriate \$24,968.00 from Bond Amortization from Article No. 5 of the May 2014 Special Town Meeting,
- And that the Town appropriate \$22,846.00 from Bond Amortization from Article No. 30 of the May 2015 Annual Town Meeting.

for these purposes.

**ACTION:** Adopted.

**NAUSET REGIONAL SCHOOLS OPERATING BUDGET**

**ARTICLE NO. 4:** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to defray the Nauset Regional School's charges and expenses for the Fiscal Year ending June 30, 2017, as follows:

<u>DEPARTMENT</u>	<u>EXPENDED FY2015</u>	<u>APPROPRIATED FY2016</u>	<u>REQUESTED FY2017</u>
NAUSET ASSESSMENT	\$9,337,699.00	\$9,770,277.00	\$9,684,955.00
TOTAL ASSESSMENT:	\$9,337,699.00	\$9,770,277.00	\$9,684,955.00

or to take any other action relative thereto.

(Majority Vote Required)

(Nauset Regional School Committee)

**MOTION: I move that the town vote to approve Article No. 4 as printed in the warrant and to raise and appropriate the total sum of \$9,684,955.00 for this purpose.**

**ACTION: Adopted Unanimously.**

**ASSESSMENT FORMULA FOR NAUSET REGIONAL SCHOOLS**

**ARTICLE NO. 5:** To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 71, Section 16B, which would allocate the sum of the member towns' contributions to the Nauset Regional School District in Fiscal Year 2018 in accordance with the Regional Agreement rather than the Education Reform Formula, so-called, or to take any other action relative thereto.

(Majority Vote Required)

(Nauset Regional School Committee)

**ACTION: Adopted by a declared 2/3 vote in the consent calendar.**

**COMMUNITY PRESERVATION ACT FUNDING**

**ARTICLE NO. 6:** To see if the Town will vote to act upon the recommendations of the Community Preservation Committee; to appropriate from estimated Fiscal Year 2017 revenues for future expenditure, the amounts shown below, for the purpose of future expenditures and professional services, operating and administration expenses, and reserve funds related to Community Preservation, Historic Preservation, Open Space, Community Housing and/or Recreation; and to authorize the Town Administrator to enter into contracts for operating, administration and professional services related to Community Preservation, Historic Preservation, Community Housing and Open Space and/or Recreation, all as follows:

ITEM: CATEGORY:

**1. Historic Preservation:**

**a. Related Purpose Expenditures/Professional Services \$30,000.00**

To appropriate for the purpose of future expenditures and professional services related to Historic Preservation the sum of **\$30,000.00** from the Fund's Fiscal Year 2017 revenues;

**b. Reserve Funds**

To hold in reserve for the purpose of Historic Preservation the sum of **\$64,122.00** from the Fund's Fiscal Year 2017 revenues for future expenditure;

**2. Community Housing:**

**a. Related Purpose Expenditures/Professional Services \$30,000.00**

To appropriate for the purpose of future expenditures and professional services related to Community Housing the sum of **\$30,000.00** from the Fund's Fiscal Year 2017 revenues;

- b. Reserve Funds.**  
To hold in reserve for the purpose of Community Housing the sum of **\$64,122.00** from the Fund's Fiscal Year 2017 revenues for future expenditure;
- 3. Open Space:**
- a. Related Purpose Expenditures/Professional Services** **\$50,000.00**  
To appropriate for the purpose of future expenditures and professional services related to Open Space the sum of **\$50,000.00** for the Funds Fiscal year 2017 revenues
- b. Reserve Funds**  
**Reserve Funds** To hold in reserve for the purpose of acquiring Open Space the sum of **\$107,159.00** from the Fund's Fiscal Year 2017 revenues for future expenditure;
- 4. Budget Reserve Funds:**
- a. Related Purpose Expenditures/Professional Services** **\$10,000.00**  
To appropriate for the purpose of future expenditures and professional services related to Community Preservation the sum of **\$10,000.00** from the Fund's Fiscal Year 2017 revenues;
- b. Reserve Funds**  
**Reserve Funds** To hold, pursuant to the provisions of Section 17-4 of the Brewster Community Preservation Committee By-Law, in reserve for the purpose of Historic Preservation, Community Housing and/or Recreation the sum of **\$272,367.00** from the Fund's Fiscal Year 2017 revenues for future expenditure;
- 5. Administration and Operating Expenses:**
- a. Administration and Operating Expenses.**  
To appropriate the sum of **\$15,000.00** from the Fund's Fiscal Year 2017 revenues for expenditure by the Community Preservation Committee and the Town Administrator for the general administration and operating expenses related to carrying out the operations of the Community Preservation Committee;

**Grand Total      \$642,770.00**

or to take any other action relative thereto.

(Majority Vote Required)

(Community Preservation Committee)

**MOTION: I move that the town vote to approve Article No. 6 as printed in the warrant.**

**ACTION: Adopted Unanimously.**

<b>HUMAN SERVICES FUNDING</b>
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**ARTICLE NO. 7:** To see if the Town will vote to transfer from available funds the sum of **ONE HUNDRED ONE THOUSAND NINE HUNDRED FIFTY NINE AND 00/100 DOLLARS (\$101,959.00)** for the following organizations and in the following respective amounts:

1	Cape Cod Child Development Program, Inc.	\$5,020.00
2	Consumers Assistance Council, Inc.	\$500.00
3	Gosnold	\$10,000.00
4	Independence House, Inc.	\$5,500.00
5	Homeless Prevention Council	\$12,119.00
6	South Coastal Counties Legal Services, Inc.	\$4,120.00

7	Lower Cape Outreach Council, Inc.	\$9,500.00
8	Cape Abilities	\$7,000.00
9	Sight Loss Services, Inc. of Cape Cod & Islands	\$1,200.00
10	Elder Services of Cape Cod "Meals on Wheels"	\$8,500.00
11	Aids Support Group of Cape Cod	\$2,500.00
12	Cape Cod Children's Place	\$7,000.00
13	Nauset Together We Can Prevention Council	\$2,500.00
14	Outer Cape Health Services, Inc.	\$12,500.00
15	Alzheimer's Family Caregiver Support Center	\$7,000.00
16	Nauset Youth Alliance	\$7,000.00
	Grand Total	\$101,959.00

and to authorize the Town Administrator, Board of Selectmen, Board of Health and the School Committee to solicit quotes, bids and/or proposals, as appropriate, and enter into a contract or contracts with these organizations in order to provide desired social services for residents of Brewster, or to take any other action relative thereto.

(Majority Vote Required)

(Human Services Committee)

**MOTION: I move that the town vote to approve Article No. 7 as printed in the warrant and to transfer the sum of \$101,959.00 from Free Cash for these purposes.**

**ACTION: Adopted Unanimously.**

#### ***CAPITAL AND SPECIAL PROJECT EXPENDITURES***

**ARTICLE NO. 8:** To see if the Town will vote to raise and appropriate, transfer from available funds and/or authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow pursuant to Chapter 44 of the General Laws and/or any other enabling authority a sum of money for the purpose of funding the following capital acquisitions and special project expenditures to be undertaken during Fiscal Year 2017, including the payment of all costs incidental and related to the carrying out of these projects and their financing, as well as, any professional, design and engineering service costs; and to authorize the Town Administrator to solicit bids and/or proposals, enter into a contract or contracts, and expend these funds for the following purposes:

1.		<b>Board of Selectmen:</b>	<b>Request</b>	<b>Totals</b>
	a.	Integrated Water Resources Management Planning	\$75,000.00	
	b.	Town Facilities Equipment, Repair & Maintenance	\$7,700.00	
		<b>Sub-total</b>		<b>\$82,700.00</b>
<b>2.</b>		<b>Fire Department:</b>		
	a.	Dispatch Services Expense	\$37,500.00	
	b.	Rescue Billing Services Expense	\$15,000.00	
	c.	Ambulance #243 Lease Payment Expense	\$27,000.00	
	d.	Ambulance #244 Lease Payment Expense	\$25,000.00	
	e.	Radios/Communication Equipment	\$30,000.00	
	f.	Personal Protective Equipment	\$15,000.00	
	g.	EMS Infusion Pumps	\$15,000.00	
		<b>Sub-total</b>		<b>\$164,500.00</b>
<b>3.</b>		<b>Department of Public Works:</b>		
	a.	Road & Drainage Projects	\$80,000.00	
	b.	Landfill Monitoring & Sampling Expense	\$35,000.00	

	c.	MS4 Clear Air & Water Act	\$40,000.00	
	d.	Organic Turf Management	\$15,000.00	
	e.	Underground Diesel Tank Removal & Fuel Depot	<u>\$100,000.00</u>	
		<b>Sub-total</b>		<b>\$270,000.00</b>
<b>4.</b>		<b><u>Police Department:</u></b>		
	a.	Patrol Vehicle Replacement (2 units)	\$87,000.00	
	b.	Desktop Computer Replacement	\$10,000.00	
	c.	Body Armor	<u>\$20,000.00</u>	
		<b>Sub-total</b>		<b>\$117,000.00</b>
<b>5.</b>		<b><u>Nauset Regional School District:</u></b>		
	a.	Construction Account	<u>\$222,435.00</u>	
		<b>Sub-total</b>		<b>\$222,435.00</b>
<b>6.</b>		<b><u>Water Department:</u></b>		
	a.	Construction Account	\$180,000.00	
	b.	Vehicle Replacement Expense	\$47,000.00	
	c.	Wells 1, 2 & 4 Redevelopment & Possible Pump Replacement	\$160,000.00	
	d.	Engineering Design for Tanks 1 & 2	\$65,000.00	
	e.	Engineering Design for SCADA System Upgrade	<u>\$60,000.00</u>	
		<b>Sub-total</b>		<b>\$512,000.00</b>
<b>7.</b>		<b><u>Elementary School Department:</u></b>		
	a.	Technology Projects	\$30,000.00	
	b.	Exterior & Interior Painting Project	\$30,000.00	
	c.	Flooring Replacement Project	\$20,000.00	
	d.	Testing & Abatement of Hazardous Materials	\$10,000.00	
	e.	HVAC, Plumbing, Electrical Maintenance & Repairs	\$15,000.00	
	f.	Grounds Maintenance	<u>\$25,000.00</u>	
		<b>Sub-total</b>		<b>\$130,000.00</b>
<b>8.</b>		<b><u>Captains Golf Course:</u></b>		
	a.	Triplex Tee & Approach Mower	\$45,000.00	
	b.	Blowers (2 units)	\$14,000.00	
	c.	Sod Cutter	\$5,000.00	
	d.	Rough Mowers & Utility Vehicles Lease Payment	<u>\$52,617.00</u>	
		<b>Sub-total</b>		<b>\$116,617.00</b>
<b>9.</b>		<b><u>Natural Resources</u></b>		
	a.	Electric Mooring Permitting & Management	\$11,700.00	
	b.	Electronic Fish Counter	\$10,000.00	
	c.	Park & Trail Enhancement	\$8,000.00	
	d.	Beach & Landing Improvements	<u>\$10,000.00</u>	
		<b>Sub-total</b>		<b>\$39,700.00</b>
<b>10.</b>		<b><u>Ladies Library</u></b>		
	a.	Technology	<u>\$5,000.00</u>	
		<b>Sub-total</b>		<b>\$5,000.00</b>
		<b>Grand Total</b>		<b>\$1,659,952.00</b>

or to take any other action relative thereto.  
(Two-Thirds vote Required)

(Board of Selectmen)

**MOTION:** I move that the town vote to approve Article No. 8 as printed in the warrant, and to amend the total appropriated sum of \$1,659,952.00 to an appropriated sum of \$1,629,952.00 for these purposes, by amending item 7c. Flooring Replacement Project from \$20,000.00 to \$0; and item 7d. Testing and Abatement of Hazardous Materials from \$10,000.00 to \$0; and in order to appropriate this sum of money that the town raise and appropriate the sum of \$222,435.00 and that the Town appropriate \$75,000.00 to pay costs of Integrated Water Resources Management Planning, and for the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to MGL c. 44, s. 7(22) or pursuant to any other enabling authority and to issue bonds or notes of the Town therefore and transfer the sums of:

- \$527,700.00 from Free Cash,
  - \$164,500.00 from the Ambulance Receipts Reserved for Appropriation account,
  - \$512,000.00 from the Water Revenue account,
  - \$116,617.00 from the Golf Carts Receipts Reserved account,
  - \$11,700 from the Municipal Waterways Account
- for these purposes.

**ACTION:** Adopted Unanimously.

<b>LOCAL BUSINESS ORGANIZATION FUNDING</b>
--

**ARTICLE NO. 9:** To see if the Town will vote to raise and appropriate the sum of **TWENTY-SIX THOUSAND AND 00/100 DOLLARS (\$26,000.00)**, for the services related to the marketing, advertising and promoting of Brewster as a visitor destination, including but not limited to operation of the Brewster Visitor Information Center and the annual publication and distribution of the *Best of Brewster Magazine*, *Brewster Map & Guide* and the Brewster Chamber of Commerce Website, all of which advertise the Town's attractions, amenities, and services, including its golf course; to authorize the Town Administrator, under the direction of the Board of Selectmen, to solicit quotes, bids and/or proposals, as appropriate, and enter into a contract or contracts and expend said funds for these purposes, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**ACTION:** Adopted by a declared 2/3 vote in the consent calendar.

<b>BREWSTER TOWN BAND / Funding Request</b>
---

**ARTICLE NO. 10:** To see if the Town will vote to raise and appropriate the sum of **THREE THOUSAND FIVE HUNDRED AND 00/100 DOLLARS (\$3,500.00)**, in order to obtain instrumental performances for the town from the Brewster Town Band and to authorize the Town Administrator, under the direction of the Board of Selectmen, to solicit quotes, bids and/or proposals, as appropriate, and enter into a contract or contracts and expend said funds for this purpose, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**ACTION:** Adopted by a declared 2/3 vote in the consent calendar.

<b>BAYSIDE SKIPPERS / Funding Request</b>
---

**ARTICLE NO. 11:** To see if the Town will vote to raise and appropriate the sum of **FOUR THOUSAND FIVE HUNDRED AND 00/100 DOLLARS (\$4,500.00)** to pay for public performances of team skipping, and to authorize the Town Administrator to solicit bids and/or proposals, enter into a contract or contracts, accept gifts and expend said funds for this purpose, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**ACTION:** Adopted by a declared 2/3 vote in the consent calendar.

***SPECIAL REVENUE FUND / Crosby Mansion Revolving Fund***

**ARTICLE NO. 12:** To see if the Town will vote to re-authorize the Crosby Mansion Revolving Fund under section 53E½ of Chapter 44 of the General Laws for the 2017 fiscal year, to credit the fund with the fees and charges received from the Crosby Mansion and cottages during that year; to authorize the Town Administrator, upon recommendation of the Crosby Property Manager, to administer the fund and to expend from it the sums needed to pay for the salaries, expenses, and contracted services required to operate the mansion and cottages, and to limit during that fiscal year the total expenditures from the fund to the lesser of \$200,000.00 or the balance in the fund, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**ACTION:** Adopted by a declared 2/3 vote in the consent calendar.

***SPECIAL REVENUE FUND / Cable Franchise Fee Account***

**ARTICLE NO. 13:** To see if the Town will vote to transfer the sum of **TWO HUNDRED FORTY SIX THOUSAND THREE HUNDRED THIRTY FOUR DOLLARS (\$246,334.00)** from the Cable Franchise Fee account for the 2017 fiscal year for local cable television related purposes, including, but not limited to the general public purpose of supporting and promoting public access to the Brewster cable television system; training in the use of local access equipment and facilities; access to community, municipal and educational meeting coverage; use and development of an institutional network and/or municipal information facilities; contracting with local cable programming services providers and/or any other appropriate cable related purposes, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**MOTION:** I move that the town vote to approve Article No. 13 as printed in the warrant.

**ACTION:** Adopted Unanimously.

***PEG ACCESS AND CABLE RELATED FUND***

**ARTICLE NO. 14:** To see if the Town will vote to accept Section 53F3/4 of chapter 44 of the General Laws, as follows:

Section 53F3/4. Notwithstanding section 53 or any other general or special law to the contrary, a municipality that accepts this section may establish in the treasury a separate revenue account to be known as the PEG Access and Cable Related Fund, into which may be deposited funds received in connection with a franchise agreement between a cable operator and the municipality. Monies in the fund shall only be appropriated for cable-related purposes consistent with the franchise agreement, including, but not limited to: (i) support of public, educational or governmental access cable television services; (ii) monitor compliance of the cable operator with the franchise agreement; or (iii) prepare for renewal of the franchise license.

or take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**MOTION:** I move that the town vote to approve Article No. 14 as printed in the warrant.

**ACTION:** Adopted Unanimously.

***SPECIAL REVENUE FUND / Recreation Revolving Fund***

**ARTICLE NO. 15:** To see if the Town will vote to re-authorize the Recreation Department Revolving fund under section 53E ½ of Chapter 44 of the General Laws for the 2017 fiscal year, to credit the fund with the fees and charges received from the Recreation Department during that year, to authorize the Recreation Commission to administer the fund and to expend from it the sums needed to pay for the salaries, benefits, expenses, and contracted services required to operate the recreation program, and to limit during that fiscal year the total expenditures from the fund to the lesser of \$200,000.00 or the balance in the fund, or to take any other action relative thereto.

(Majority Vote Required)

(Recreation Commission)

**ACTION:** Adopted by a declared 2/3 vote in the consent calendar.

***PROPERTY VALUATION SERVICES***

**ARTICLE NO. 16:** To see if the Town will vote to transfer from the Overlay Surplus account the sum of ***SEVENTY TWO THOUSAND AND 00/100 DOLLARS (\$72,000.00)*** for the purposes of performing the triennial revaluation of real and personal property and to authorize the Town Administrator to solicit bids and/or proposals, enter into a contract or contracts and expend said funds for this purpose, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Assessors)

**ACTION:** Adopted by a declared 2/3 vote in the consent calendar.

***TEMPORARY BORROWING AUTHORIZATION / Grants***

**ARTICLE NO. 17:** To see if the Town will vote to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow a sum of money for a period of not more than two years in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 17 and/or any other enabling authority, and to issue temporary bonds and/or notes of the Town therefor, in anticipation of grant proceeds, or to take any other action relative thereto.

(Two-thirds Vote Required)

(Board of Selectmen)

**ACTION:** Adopted by a declared 2/3 vote in the consent calendar.

***ACCEPTANCE OF GRANT PROCEEDS***

**ARTICLE NO. 18:** To see if the Town will vote to authorize the Board of Selectmen to apply for and accept any and all grants from private entities, the Federal Government or the Commonwealth of Massachusetts and to expend those funds for the purposes for which said grants are authorized, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**ACTION:** Adopted by a declared 2/3 vote in the consent calendar.

***REPAIR AND RESURFACE TOWN ROADS / Chapter 90 Funds***

**ARTICLE NO. 19:** To see if the Town will vote to transfer from available funds the sum of ***THREE HUNDRED EIGHTEEN THOUSAND FOUR HUNDRED FOUR DOLLARS (\$318,404)***, as provided under Chapter 90 of the Massachusetts General Laws, for local roads and highways, and to authorize the expenditure of these funds under the direction of the Board of Selectmen, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**ACTION:** Adopted by a declared 2/3 vote in the consent calendar.



**PRIVATE ROAD BETTERMENT PROJECT / Leona Terrace**

**ARTICLE NO. 20:** To see if the Town will vote to authorize the Board of Selectmen to undertake a series of temporary road repairs to the private way known as Leona Terrace and furthermore, to authorize the Board of Selectmen to proceed with the reconstruction of this way after it has determined that the provisions of the Brewster Town Code, Chapter 157, Article VIII, Section 157-20 have been satisfied; to raise and appropriate, transfer from available funds, and/or to obtain by borrowing the sum of **ONE HUNDRED FORTY EIGHT THOUSAND FOUR HUNDRED EIGHTY THREE AND 00/100 DOLLARS (\$148,483.00)** to pay for the costs of engineering, construction, reconstruction, and related expenses in connection therewith; to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow a sum of money, under and pursuant to Massachusetts General Laws Chapter 44, Section 7(6) or any other enabling authority, and to issue notes and bonds of the Town therefor; and, initially, to transfer from the Fund Balance Reserved for Road Betterments the sum of **FOUR THOUSAND SEVENTY EIGHT AND 00/100 DOLLARS (\$4,078.00)** to be recovered with all road repair costs through the betterment assessments against the abutters, to pay the first year's principal and interest expenses for this project, or to take any other action relative thereto.

(Two-thirds Vote Required)

(Board of Selectmen)

**MOTION:** I move that the Board of Selectmen is authorized to undertake a series of temporary road repairs to the private way known as Leona Terrace and to authorize the Board of Selectmen to proceed with the reconstruction of this way after it has determined that the provisions of the Brewster Town Code, Chapter 157, Article VIII, Section 157-20 have been satisfied; that the Town appropriate One Hundred Forty eight Thousand Four Hundred Eighty Three and 00/100 Dollars (\$148,483.00) to pay for the cost of engineering, construction, reconstruction, and related expenses in connection therewith; that to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to Massachusetts General Laws Chapter 44, Section 7(6) or any other enabling authority, and to issue notes and bonds of the Town therefor; and that the sum of Four Thousand Seventy Eight and 00/100 Dollars (\$4,078.00), is transferred from Fund Balance Reserved for Road Betterments, to be recovered with all road repair costs through the betterment assessments against the abutters, to pay the first year's principal and interest expenses on the borrowing for this project.

**ACTION:** Adopted Unanimously.

**CELL TOWER LEASE**

**ARTICLE NO. 21:** To see if the Town will vote to authorize the Town Administrator, acting under the direction of the Board of Selectmen, to solicit bids and/or proposals and enter into long-term contracts with Federally licensed telecommunications providers, for terms not to exceed twenty (20) years, for the non-exclusive right to occupy and lease the land underlying the cell tower and related ground equipment located at 1657 Main Street behind the Fire Station; and for the non-exclusive right to co-locate and occupy space on said tower; which contracts may include, but not be limited to: the non-exclusive right to attach and operate lawfully permitted equipment for the transmission and conveyance of radio and telecommunications signals, with appurtenant footings, cables, and/or cabinets, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**MOTION:** I move that the town vote to approve Article No. 21 as printed in the warrant.

**ACTION:** Adopted Unanimously.

## **RESCIND DEBT AUTHORIZATION**

**ARTICLE NO. 22:** To see if the Town will vote to rescind the authorization to incur debt, as follows:

- a. Freemans Way & Slough Road Land Acquisition - \$1,140,000.00 (Article 9 of the November 13, 2012 Special Town Meeting)
- b. South Pond Road & Captain Fitts Betterment - \$69,991.00 (Article 19 of the May 6, 2013 Annual Town Meeting)
- c. Stony Brook School Window Repair Project - \$19,650.00 (Article 4 of the May 5, 2014 Special Town Meeting)
- d. Eddy Elementary School Renovation Project - \$73,246.00 (Article 5 of the May 5, 2014 Special Town Meeting)
- e. Well No. 3 Access Road Improvement Project - \$42,055.00 (Article 5 of the May 4, 2015 Special Town Meeting)
- f. Ebenezer Lane Road Betterment - \$45,505.00 (Article 19 of the May 5, 2015 Annual Town Meeting Warrant)
- g. Route 6A Water Infrastructure Upgrade Project - \$130,832.00 (Article 15 of the November 17, 2014 Special Town Meeting)
- h. Main Street Land Acquisition - \$100,000.00 (Article 9 of the November 17, 2014 Special Town Meeting)
- i. Department of Public Work and Golf Department Capital Requests - \$67,451.00 (Article 3 of the November 17, 2014 Special Town Meeting)

or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**MOTION: I move that the town vote to rescind the various authorizations to incur debt as follows:**

- a. **Freeman's Way & Slough Road Land Acquisition - \$1,140,000.00 (Article 9 of the November 13, 2012 Special Town Meeting.)**
- b. **South Pond Road & Captain Fitts Betterment - \$69,991.00 (Article 19 of the May 6, 2013 Annual Town Meeting.)**
- c. **Stony Brook School Window Repair Project - \$19,650.00 (Article 4 of the May 5, 2014 Special Town Meeting.)**
- d. **Eddy Elementary School Renovation Project - \$73,246.00 (Article 5 of the May 5, 2014 Special Town Meeting.)**
- e. **Well No. 3 Access Road Improvement Project - \$42,055.00 (Article 5 of the May 4, 2015 Special Town Meeting.)**
- f. **Ebenezer Lane Road Betterment - \$45,505.00 (Article 19 of the May 5, 2015 Annual Town Meeting.)**
- g. **Route 6A Water Infrastructure Upgrade Project - \$130,832.00 (Article 15 of the November 17, 2014 Special Town Meeting.)**
- h. **Main Street Land Acquisition - \$100,000.00 (Article 9 of the November 17, 2014 Special Town Meeting.)**
- i. **Department of Public Works and Golf Department Capital requests - \$67,451.00 (Article 3 of the November 17, 2014 Special Town Meeting.)**

**ACTION: Adopted Unanimously.**

## **HAZARDOUS WASTE COLLECTION PROGRAM**

**ARTICLE NO. 23:** To see if the Town will vote to transfer from the Water Revenue account the sum of **ELEVEN THOUSAND AND 00/100 DOLLARS (\$11,000.00)** to finance costs associated with the hazardous waste collection day program and to authorize the

Town Administrator to solicit bids and/or proposals, enter into a contract or contracts and expend said funds for this purpose, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Health & Water Commission)

**MOTION: I move that the town vote to approve Article No. 23 as printed in the warrant.**

**ACTION: Adopted.**

<b><i>LAND ACQUISITION / Red Top Road</i></b>
---

**ARTICLE NO. 24:** To see if the Town will vote to authorize the Board of Selectmen to acquire a parcel of vacant land located on Red Top Road in Brewster, Massachusetts, consisting of approximately .310 acres, more or less, shown on the Brewster Assessors' Map 15 as Parcel 3, being the same land described in the Deed which is recorded at the Barnstable County Registry of Deeds in Deed Book 28495, Page 348; to acquire said parcel by gift, purchase and/or eminent domain taking under Massachusetts General Laws, Chapter 79, or any other enabling authority; to acquire said land for access to the Red Top Cemetery and for cemetery related purposes; to transfer from sale of cemetery lots the sum of **SEVEN HUNDRED FIFTY AND 00/100 (\$750.00) DOLLARS** to pay the costs of said acquisition; to authorize the Brewster Cemetery Commission to assume the care, custody, control and management of the property; and to authorize the Board of Selectmen and Brewster Cemetery Commission to enter into all agreements and execute any and all instruments as may be necessary on behalf of the municipality to effect this acquisition; and to authorize the Town Administrator to pursue and apply for any grants or donations as reimbursement funding; or to take any other action relative thereto.

(Two-Thirds Vote Required)

(Board of Selectmen)

**MOTION: I move that the town vote to approve Article No. 24 as printed in the warrant.**

**ACTION: Adopted Unanimously.**

<b><i>ORLEANS COUNCIL ON AGING DAY CENTER PROGRAM</i></b>
---

**ARTICLE NO. 25:** To see if the Town will vote to authorize the Board of Selectmen to enter into an Intermunicipal Agreement between the Towns of Brewster, Harwich and Orleans for a term not to exceed three years, for the provision of supporting adult day care services to Brewster residents through the Orleans Council on Aging Day Care Center Program; to raise and appropriate the sum of **NINE THOUSAND ONE HUNDRED SIXTY AND 00/100 (\$9,160.00) DOLLARS**, to fund these services; to authorize the Board of Selectmen to enter into all agreements and execute any and all instruments as may be necessary on behalf of the municipality to effect this agreement; and to authorize the Town Administrator to pursue and apply for any grants or donations as reimbursement funding, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**MOTION: I move that the town vote to approve Article No. 25 as printed in the warrant.**

**ACTION: Adopted Unanimously.**

<b><i>CONSERVATION RESTRICTION / Community Preservation Act</i></b>
---

**ARTICLE NO. 26:** To see if the Town will vote to authorize the Board of Selectmen to acquire a perpetual conservation restriction under General Laws, Chapter 184, Sections 31 through 33, on two parcels of land designated on Brewster Assessors' Map 63 as a portion of Parcel 36, located at 0 Gulls Way, in Brewster, Barnstable County, Massachusetts, consisting of 5.54 acres and 5.57 acres, respectively, and more accurately shown as Lots 2

and 3, respectively, on a plan of land entitled, "Plan of Land in Brewster, Massachusetts, as Surveyed and Prepared for Bruce A. Boehm and Jeanne Wong Boehm, Scale: 1" = 100', Date: November 2, 2015, made by J.M. O'Reilly & Associates, Inc., 1573 Main Street, P.O. Box 1773, Brewster MA 02631", a copy of which is on file with the Brewster Town Clerk; to acquire said interests in the parcels by gift, purchase and/or eminent domain pursuant to Mass General Laws, Chapter 44B, the Community Preservation Act, or Chapter 79, or any other enabling authority; to acquire said conservation restriction for conservation and passive recreation purposes for the benefit of the public, consistent with the provisions of Mass. Gen. Laws, Ch. 40, §8C, 310 C.M.R. 22.00, and Article 97 of the Amendments to the Constitution of the Commonwealth of Massachusetts; to transfer the sum of ***One Hundred Twenty-Five Thousand and 00/100 (\$125,000.00) Dollars*** from the Community Preservation Fund Balance Reserved for Open Space to pay costs of this conservation restriction, and all other costs incidental and related thereto; to authorize the Conservation Commission to assume the monitoring and enforcement authority of the conservation restriction on the properties; and to authorize the Board of Selectmen and Conservation Commission to enter into all agreements and execute any and all instruments as may be necessary on behalf of the municipality to effect this purchase; and to authorize the Conservation Commission and the Board of Selectmen to pursue and apply for any grants and/or reimbursements from any private, state or federal programs including those in aid of conservation land acquisition; or to take any other action relative thereto.

(Two-Thirds Vote Required)

(Community Preservation Committee)

**MOTION: I move that the town vote to approve Article No. 26 as printed in the warrant.**

**ACTION: Adopted**

<b><i>ANY OTHER BUSINESS</i></b>
----------------------------------

**ARTICLE NO. 27:** To act on any other business that may legally come before this meeting.

(Board of Selectmen)

**MOTION: I move that the town vote to dissolve the 2016 Annual Town Meeting.**

**ACTION: Adopted Unanimously.**

The Annual Town Meeting of May 2<sup>nd</sup>, 2016 was dissolved at 8:29pm.

A True Copy Attest:

Colette M. Williams  
CMC/CMMC  
Town Clerk  
Brewster, MA

## Report of the Annual Town Election

### May 17<sup>th</sup>, 2016

In accordance with the Warrant, the inhabitants of Brewster, qualified to vote in the Annual Town Election met at the Brewster Baptist Church, Tuesday, May 17<sup>th</sup>, 2016.

The polls were declared open at 7:00 a.m.

The elections workers duly sworn-in were; Curt Taylor, Deputy Warden, Jackie Courchesne, Precinct One Clerk, Edward Swiniarski, Precinct Two Clerk, and Cynthia Mathison, Precinct Three Clerk. The Checkers and counters were; Barbara Bartolomei, Susan Carr, Joan Carstenjen, Suzanne Clowry, Lauren Elliot-Grunes, Beth Finch, Myles Franklin, Lisa Gerrish, Terri Iaccheri, Aline Johnson, Peter Johnson, Linda Kaiser, John Kirkbride, Dave Lahive, Marilyn Lahive, Anne LeMaitre, Gerry Mannix, Terry, Mannix, Tammi Mason, Marilyn Mooers, Mary Myers, MaryJo Nabywaniec, Jane Nixon, Glenda Normand, Marjorie Oliver, Dave Quinn, Judy Rowe, Joan Scheffer, Peter Scheffer, Pat Stanley, Elizabeth Taylor, Elbert Uleshoeffter, Bill Wheeler and Jayanne Sci, Assistant Town Clerk.

The polls were closed at 8:00 p.m. with the following results:

Total votes cast in Precinct 1: 485

Total votes cast in Precinct 2: 492

Total votes cast in Precinct 3: 359

**Total votes cast: 1336**

**Registered voters: 7768**

**17% voter participation.**

	<u>Precinct</u> <u>1</u>	<u>Precinct</u> <u>2</u>	<u>Precinct</u> <u>3</u>	<u>Total</u>
<b><u>Board of Selectmen (2)</u></b>				
Blanks	108	109	63	280
<b>Cynthia A. Bingham</b>	297	325	229	851
Dion C. Dugan	183	177	137	497
Jeremy Matthew Pilone	77	55	55	187
<b>David C. Whitney</b>	304	316	229	849
Write-Ins	1	2	5	8
<b><u>Total</u></b>	<b><u>970</u></b>	<b><u>984</u></b>	<b><u>718</u></b>	<b><u>2672</u></b>

<b><u>Board of Health (2)</u></b>				
Blanks				
<b>Joseph Robert Ford</b>	336	360	274	970
***Write-In <b>James Gallagher</b>	57	43	33	133
***Write-In Dan Brightman	8	13	4	25
Write-Ins ( <i>All Others</i> )	3	5	6	14
<b><u>Total</u></b>	<b><u>970</u></b>	<b><u>984</u></b>	<b><u>718</u></b>	<b><u>2672</u></b>

<b><u>Brewster School Committee(2)</u></b>				
Blanks	588	597	413	1598
David A. Telman	324	323	258	905
***Write-In <b>Robert Miller</b>	50	54	27	131
***Write-In Lori Gilmore	1	6	17	24
Write-Ins ( <i>All Others</i> )	7	4	3	14
<b><u>Total</u></b>	<b><u>970</u></b>	<b><u>984</u></b>	<b><u>718</u></b>	<b><u>2672</u></b>

	<u>Precinct</u> <u>1</u>	<u>Precinct</u> <u>2</u>	<u>Precinct</u> <u>3</u>	<u>Total</u>
<b><u>Constable</u></b>				
Blanks	97	97	65	259
<b>Roland W. Bassett, Jr.</b>	386	391	293	1070
Write-ins	2	4	1	7
<b><u>Total</u></b>	<b><u>485</u></b>	<b><u>492</u></b>	<b><u>359</u></b>	<b><u>1336</u></b>

<b><u>Moderator</u></b>				
Blanks	93	104	74	271
<b>Charles L. Sumner</b>	371	364	265	1000
***Write-In Stephen Doyle	19	18	15	52
Write-In ( <i>all others</i> )	2	6	5	13
<b><u>Total</u></b>	<b><u>485</u></b>	<b><u>492</u></b>	<b><u>359</u></b>	<b><u>1336</u></b>

<b><u>Brewster Housing Authority</u></b>				
Blanks	466	478	346	1290
***Write-In <b>Zachary Volpicelli</b>	8	3	2	13
***Write-In Dion Dugan	2	0	3	5
Write-In ( <i>all others</i> )	9	11	8	28
<b><u>Total</u></b>	<b><u>485</u></b>	<b><u>492</u></b>	<b><u>359</u></b>	<b><u>1336</u></b>

<b><u>Brewster Housing Authority</u></b>				
<b><u>Unexpired One Year Term</u></b>				
Blanks	474	486	349	1306
Write-Ins	11	9	10	30
<b><u>Total</u></b>	<b><u>485</u></b>	<b><u>492</u></b>	<b><u>359</u></b>	<b><u>1336</u></b>

<b><u>Recreation Commission (2)</u></b>				
Blanks	316	323	209	848
<b>Sherrie A. McCullough</b>	319	329	253	901
<b>Allen J. Ryone</b>	334	332	255	921
Write-Ins	1	0	1	2
<b><u>Total</u></b>	<b><u>970</u></b>	<b><u>984</u></b>	<b><u>718</u></b>	<b><u>2672</u></b>

<b><u>Planning Board</u></b>				
Blanks	175	170	101	446
<b>Madalyn Louise Hillis-Dineen</b>	307	320	256	883
Write-Ins	3	2	2	7
<b><u>Total</u></b>	<b><u>485</u></b>	<b><u>492</u></b>	<b><u>359</u></b>	<b><u>1336</u></b>

<b><u>Planning Board</u></b>				
<b><u>Unexpired 3 Year Term</u></b>				
Blanks	149	130	90	369
<b>Charlotte F. Degen</b>	224	238	157	619
Joseph L. Hughes III	112	121	112	345
Write-Ins	0	3	0	3
<b><u>Total</u></b>	<b><u>485</u></b>	<b><u>492</u></b>	<b><u>359</u></b>	<b><u>1336</u></b>

**Nauset Reg'l School Committee(2)**

Blanks	352	378	254	984
<b>Edward S. Lewis</b>	314	286	211	811
<b>James R. O'Leary</b>	299	309	245	853
***Write-In Robert Miller	3	5	3	11
Write-Ins ( <i>All Others</i> )	2	6	5	13
<b><u>Total</u></b>	<b><u>970</u></b>	<b><u>984</u></b>	<b><u>718</u></b>	<b><u>2672</u></b>

**Old King's Highway Regional Historic District Committee**

Blanks	171	154	99	424
<b>Donald C. Arthur</b>	312	338	260	910
Write-Ins	2	0	0	2
<b><u>Total</u></b>	<b><u>485</u></b>	<b><u>492</u></b>	<b><u>359</u></b>	<b><u>1336</u></b>

**Question 1**

"Shall the Town of Brewster adopt the optional form of municipal administration summarized as follows, according to the provisions of Chapter Forty-Three C (MGL43C) of the General Laws providing for optional plans of municipal administration?"

**SUMMARY**

"Section eleven of chapter forty-three C of the General Laws authorizes the legislative body to provide, by ordinance or by law, for a consolidated department of municipal finance which may include the offices of accountant, auditor or comptroller, treasurer, collector and assessors."

Blanks	94	99	50	243
<b>Yes</b>	301	316	254	871
No	90	77	55	222
<b><u>Total</u></b>	<b><u>485</u></b>	<b><u>492</u></b>	<b><u>359</u></b>	<b><u>1336</u></b>

A True Copy Attest:

Colette M. Williams, CMC/CMMC  
Town Clerk  
Brewster, MA

## Report of the State Primary September 8<sup>th</sup>, 2016

In accordance with the warrant, the inhabitants of Brewster, qualified to vote in the **State Primary** met at the Brewster Baptist Church, 1848 Main Street, Brewster, on **Thursday, September 8<sup>th</sup>, 2016**.

The elections workers duly sworn-in were; Curt Taylor, Warden, Jackalyn Courchesne, Precinct One Clerk, Edward Swiniarski, Precinct Two Clerk, and Cynthia Mathison, Precinct Three Clerk. The Checkers and counters were; Barbara Bartolome, Gloria Bowen, Charles Brooks, Patricia Busch, Susan Carr, James Eddy, Mary Eddy, Lauren Elliot-Grunes, Beth Finch, Myles Franklin, Patrica Galante, Robert Gaughram, Lisa Gerrish, Amy Harbeck, Aline Johnson, Peter Johnson, Ellie Johnson, Cheryl Kimberley, Mary Loftus Levine, Gerry Mannix, Terry, Mannix, Tammi Mason, Mary Myers, MaryJo Nabywaniec, Jane Nixon, Glenda Normand, Marjorie Oliver, Dave Quinn, Joan Scheffer, Peter Scheffer, Pat Stanley, Elizabeth Taylor, Elbert Uleshoeffter, Bill Wheeler and Jayanne Sci, Assistant Town Clerk.

The polls were declared open at 7:00 am. The polls were closed at 8:00 pm with the following results:

1646 of 7831 voter turnout = 21%

<b><u>PARTY</u></b>	<b><u>PREC. 1</u></b>	<b><u>PREC. 2</u></b>	<b><u>PREC. 3</u></b>	<b><u>TOTAL</u></b>
Democrat	366	414	316	<b>1096</b>
Republican	182	184	178	<b>544</b>
Green Rainbow	0	2	0	<b>2</b>
United Independent Party	1	3	0	<b>4</b>
<b><u>Total</u></b>	<b>549</b>	<b>603</b>	<b>494</b>	<b>1646</b>

	<b><u>DEMOCRAT</u></b>			
<b><u>Rep. in Congress</u></b>	<b><u>PREC. 1</u></b>	<b><u>PREC. 2</u></b>	<b><u>PREC. 3</u></b>	<b><u>TOTAL</u></b>
Blanks	40	54	30	<b>124</b>
William Richard Keating	326	360	284	<b>970</b>
Write-Ins	0	0	2	<b>2</b>
<b><u>Total</u></b>	<b>366</b>	<b>414</b>	<b>316</b>	<b>1096</b>

<b><u>Councillor</u></b>				
Blanks	94	105	85	<b>284</b>
Joseph C. Ferreira	271	309	231	<b>811</b>
Write-ins	1	0	0	<b>1</b>
<b><u>Total</u></b>	<b>366</b>	<b>414</b>	<b>316</b>	<b>1096</b>

<b><u>Sen. in General Court</u></b>				
Blanks	0	1	1	<b>2</b>
Julian Andre Cyr	237	271	226	<b>734</b>
Sheila R. Lyons	122	137	87	<b>346</b>
Brian R. Mannal	6	4	2	<b>12</b>
Write-ins	1	1	0	<b>2</b>
<b><u>Total</u></b>	<b>366</b>	<b>414</b>	<b>316</b>	<b>1096</b>

<b><u>Rep. in General Court</u></b>				
<b><u>(1<sup>st</sup> Barnstable)</u></b>				
Blanks	360	407		<b>767</b>
Write-ins	6	7		<b>13</b>
<b><u>(4<sup>th</sup> Barnstable)</u></b>				
Blanks			34	<b>34</b>
Sarah K. Peake			282	<b>282</b>
Write-ins			0	<b>0</b>
<b><u>Total</u></b>	<b>366</b>	<b>414</b>	<b>316</b>	<b>1096</b>



<b><u>Sheriff</u></b>				<b><u>TOTAL</u></b>
Blanks	117	120	82	<b>319</b>
Randy P. Azzato	249	293	234	<b>776</b>
Write-ins	0	1	0	<b>1</b>
<b><u>Total</u></b>	<b>366</b>	<b>414</b>	<b>316</b>	<b>1096</b>

<b><u>County Commissioner(2)</u></b>				
Blanks	283	308	242	<b>833</b>
Mary Pat Flynn	203	243	184	<b>630</b>
Mark R. Forest	246	277	206	<b>729</b>
Write-ins	0	0	0	<b>0</b>
<b><u>Total</u></b>	<b>732</b>	<b>828</b>	<b>632</b>	<b>2192</b>

**REPUBLICAN**

<b><u>Rep. in Congress</u></b>				<b><u>TOTAL</u></b>
Blanks	13	7	11	<b>31</b>
Mark C. Alliegro	116	113	120	<b>349</b>
Thomas Joseph O'Malley, Jr.	53	63	47	<b>163</b>
Write-ins	0	1	0	<b>1</b>
<b><u>Total</u></b>	<b>182</b>	<b>184</b>	<b>178</b>	<b>544</b>

<b><u>Councillor</u></b>				
Blanks	177	183	176	<b>536</b>
Write-ins	5	1	2	<b>8</b>
<b><u>Total</u></b>	<b>182</b>	<b>184</b>	<b>178</b>	<b>544</b>

<b><u>Sen. In General Court</u></b>				
Blanks	4	3	3	<b>10</b>
James H. Crocker, Jr.	74	69	67	<b>210</b>
Anthony E. Schiava	104	112	108	<b>324</b>
Write-ins	0	0	0	<b>0</b>
<b><u>Total</u></b>	<b>182</b>	<b>184</b>	<b>178</b>	<b>544</b>

**Rep. in General Court**

<b><u>(1<sup>st</sup> Barnstable)</u></b>				
Blanks	12	12		<b>24</b>
Timothy R. Whelan	170	172		<b>342</b>
Write-ins	0	0		<b>0</b>
<b><u>(4<sup>th</sup> Barnstable)</u></b>				
Blanks			177	<b>177</b>
Write-ins			1	<b>1</b>
<b><u>Total</u></b>	<b>182</b>	<b>184</b>	<b>178</b>	<b>544</b>

<b><u>Sheriff</u></b>				
Blanks	19	22	27	<b>68</b>
James M. Cummings	163	162	151	<b>476</b>
Write-ins	0	0	0	<b>0</b>
<b><u>Total</u></b>	<b>182</b>	<b>184</b>	<b>178</b>	<b>544</b>

<b><u>County Commissioner(2)</u></b>				
Blanks	166	156	159	<b>481</b>
Ronald R. Beaty, Jr.	93	96	103	<b>292</b>
Linda A. Bond	105	116	94	<b>315</b>
Write-ins	0	0	0	<b>0</b>
<b><u>Total</u></b>	<b>364</b>	<b>368</b>	<b>356</b>	<b>1088</b>

**GREEN-RAINBOW**

<b><u>Rep. in Congress</u></b>				<b><u>TOTAL</u></b>
Blanks	0	2	0	2
Write-ins	0	0	0	0
<b><u>Total</u></b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>2</b>

<b><u>Councillor</u></b>				
Blanks	0	2	0	2
Write-ins	0	0	0	0
<b><u>Total</u></b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>2</b>

<b><u>Sen. In General Court</u></b>				
Blanks	0	1	0	1
Write-ins	0	1	0	1
<b><u>Total</u></b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>2</b>

<b><u>Rep. in General Court</u></b>				
<b><u>(1<sup>st</sup> Barnstable)</u></b>				
Blanks	0	2		2
Write-ins	0	0		0
<b><u>(4<sup>th</sup> Barnstable)</u></b>				
Blanks			0	0
Write-ins			0	0
<b><u>Total</u></b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>2</b>

<b><u>Sheriff</u></b>				
Blanks	0	2	0	2
Write-ins	0	0	0	0
<b><u>Total</u></b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>2</b>

<b><u>County Commissioner(2)</u></b>				
Blanks	0	4	0	4
Write-ins	0	0	0	0
<b><u>Total</u></b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>4</b>

**UNITED INDEPENDENT PARTY**

<b><u>Rep. in Congress</u></b>				
Blanks	1	1	0	2
Write-ins	0	2	0	2
<b><u>Total</u></b>	<b>1</b>	<b>3</b>	<b>0</b>	<b>4</b>

<b><u>Councillor</u></b>				
Blanks	1	2	0	3
Write-ins	0	1	0	1
<b><u>Total</u></b>	<b>1</b>	<b>3</b>	<b>0</b>	<b>4</b>

<b><u>Sen. In General Court</u></b>				
Blanks	1	2	0	3
Write-ins	0	1	0	1
<b><u>Total</u></b>	<b>1</b>	<b>3</b>	<b>0</b>	<b>4</b>

<b><u>Rep. in General Court</u></b>				
<b><u>(1<sup>st</sup> Barnstable)</u></b>				
Blanks	1	2		3
Write-ins	0	1		1
<b><u>(4<sup>th</sup> Barnstable)</u></b>				
Blanks			0	0
Write-ins			0	0
<b><u>Total</u></b>	<b>1</b>	<b>3</b>	<b>0</b>	<b>4</b>

<b><u>Sheriff</u></b>				<b><u>TOTAL</u></b>
Blanks	1	2	0	<b>3</b>
Write-ins	0	1	0	<b>1</b>
<b><u>Total</u></b>	<b>1</b>	<b>3</b>	<b>0</b>	<b>4</b>
<b><u>County Commissioner(2)</u></b>				
Blanks	2	4	0	<b>6</b>
Write-ins	0	2	0	<b>2</b>
<b><u>Total</u></b>	<b>2</b>	<b>6</b>	<b>0</b>	<b>8</b>

A True Copy Attest:

Colette M. Williams  
CMC/CMMC  
Town Clerk

## Report of the State Election

### November 8<sup>th</sup>, 2016

In accordance with the warrant, the inhabitants of Brewster, qualified to vote in the **State Election** met at the Brewster Baptist Church, 1848 Main Street, Brewster, on **Tuesday, November 8<sup>th</sup>, 2016.**

The elections workers duly sworn-in were; Donald Curtis Taylor, Warden; Charles Brooks, Deputy Warden; Jackalyn Courchesne, Precinct One Clerk; Edward Swiniarski, Precinct 2 Clerk; Cynthia Mathison, Precinct 3 Clerk. The Assistant Precinct Clerks are: Lauren Elliot-Grunes, Linda Kaiser; Anne LeMaitre; Beth Finch and Sally Andreola. The Checkers and Counters are: Barbara Bartolome, Susan Broderick, Patricia Busch, June Cameron, George Carey, Susan Carr, Suzanne Clowry, James Eddy, Mary Eddy, Michael Embury, Beth Finch, Myles Franklin, Patricia Galante, Robert Gaughran, Lisa Gerrish, Amy Harbeck, Robert Harris, Terri Iaccheri, Aline Johnson, Ellie Johnson, Peter Johnson, Donna Kalinick, Cheryl Kimberley, John Kirkbride, Richard Koch, Mary Loftus-Levine, Gerry Mannix, Terry Mannix, Tammi Mason, Mary Myers, MaryJo Nabywaniec, Jane Nixon, Carolyn Noering, Thomas Noering, Glenda Normand, Marjorie Oliver, Dave Quinn, Judy Rowe, Joan Scheffer, Peter Scheffer, Pamela Smith, Pat Stanley, Elizabeth Taylor, Tom Thatcher, Elbert Ulshoeffer, Bill Wheeler, David Whitney, Karen Whitney.

The polls were declared open at 7:00 am. The polls were closed at 8:00 pm with the following results:

<b><u>Early Voting Totals:</u></b>	<b><u>Prec. 1</u></b>	<b><u>Prec. 2</u></b>	<b><u>Prec. 3</u></b>	<b><u>Total</u></b>
October 24 <sup>th</sup> , 2016	81	86	89	256
October 25 <sup>th</sup> , 2016	98	102	89	289
October 26 <sup>th</sup> , 2016	74	92	60	226
October 27 <sup>th</sup> , 2016	97	110	87	294
October 28 <sup>th</sup> , 2016	91	102	79	272
October 29 <sup>th</sup> , 2016	50	28	38	116
October 31 <sup>st</sup> , 2016	116	80	104	300
November 1 <sup>st</sup> , 2016	105	115	80	300
November 2 <sup>nd</sup> , 2016	113	66	118	297
November 3 <sup>rd</sup> , 2016	98	101	81	280
November 4 <sup>th</sup> , 2016	<u>134</u>	<u>133</u>	<u>121</u>	<u>388</u>
<b>Total</b>	<b>1057</b>	<b>1015</b>	<b>946</b>	<b>3018</b>
<b><u>Voter Percentage:</u></b>				<b>38%</b>

<b><u>Hourly Totals at the Polls:</u></b>	<b><u>Prec. 1</u></b>	<b><u>Prec. 2</u></b>	<b><u>Prec. 3</u></b>	<b><u>Total</u></b>
8:00 am	147	145	151	443
9:00 am	253	268	251	772
10:00 am	364	427	359	1150
11:00 am	505	612	514	1631
12:00 pm	610	688	587	1885
1:00 pm	747	787	693	2227
2:00 pm	812	857	796	2465
3:00 pm	887	920	887	2694
4:00 pm	963	981	955	2899
5:00 pm	1075	1083	1065	3223
6:00 pm	1191	1171	1174	3536
7:00 pm	1240	1220	1231	3691
8:00 pm	<b>1264</b>	<b>1239</b>	<b>1252</b>	<b>3755</b>
<b><u>HANDCOUNT/UOCAVA</u></b>	<b>3</b>	<b>27</b>	<b>12</b>	<b>42</b>
<b><u>Voter Percentage:</u></b>				<b>47%</b>
<b><u>Total Percentage Turnout:</u></b>				<b>84%</b>

	<u>Prec. 1</u>	<u>Prec. 2</u>	<u>Prec. 3</u>	<u>Total</u>
<b><u>President/Vice President</u></b>				
Clinton and Kaine	1307	1320	1186	<b>3813</b>
Johnson and Weld	101	94	102	<b>297</b>
Stein and Baraka	39	33	40	<b>112</b>
Trump and Pence	815	750	805	<b>2370</b>
Write-ins	31	37	27	<b>95</b>
Blanks	<u>31</u>	<u>47</u>	<u>50</u>	<u><b>128</b></u>
<b>Total</b>	<b>2324</b>	<b>2281</b>	<b>2210</b>	<b>6815</b>

**Representative in Congress**

William Richard Keating	1301	1323	1212	<b>3836</b>
Mark C. Alliegro	731	688	706	<b>2125</b>
Christopher D. Caraldo	22	17	21	<b>60</b>
Paul J. Harrington	151	148	173	<b>472</b>
Anna Grace Raduc	13	10	12	<b>35</b>
Write-ins	2	1	2	<b>5</b>
Blanks	<u>104</u>	<u>94</u>	<u>84</u>	<u><b>282</b></u>
<b>Total</b>	<b>2324</b>	<b>2281</b>	<b>2210</b>	<b>6815</b>

<b><u>Councillor</u></b>	Prec. 1	Prec. 2	Prec. 3	<b>Total</b>
Joseph C. Ferreira	1571	1565	1521	4657
Write-ins	4	6	11	21
Blanks	<u>749</u>	<u>710</u>	<u>678</u>	<u>2137</u>
<b>Total</b>	<b>2324</b>	<b>2281</b>	<b>2210</b>	<b>6815</b>

**Senator in General Court**

Julian Andre Cyr	1236	1273	1164	3673
Anthony E. Schiavi	945	871	927	2743
Write-ins	0	1	1	2
Blanks	<u>143</u>	<u>136</u>	<u>118</u>	<u>397</u>
<b>Total</b>	<b>2324</b>	<b>2281</b>	<b>2210</b>	<b>6815</b>

**Representative in General Court**

<b><u>1<sup>st</sup> Barnstable District</u></b>				
Timothy R. Whelan	1652	1636		3288
Write-ins	8	9		17
Blanks	<u>664</u>	<u>636</u>		<u>1300</u>
<b>Total</b>	<b>2324</b>	<b>2281</b>		<b>4605</b>
<b><u>4<sup>th</sup> Barnstable District</u></b>				
Sarah K. Peake			1594	1594
Write-ins			9	9
Blanks			607	607
<b>Total</b>			<u><b>2210</b></u>	<u><b>2210</b></u>
<b>Office Total</b>	<b>2324</b>	<b>2281</b>	<b>2210</b>	<b>6815</b>

**Sheriff**

James M. Cummings	1220	1194	1209	3623
Randy P. Azzato	962	920	864	2746
Write-ins	0	0	1	1
Blanks	<u>142</u>	<u>167</u>	<u>136</u>	<u>445</u>
<b>Total</b>	<b>2324</b>	<b>2281</b>	<b>2210</b>	<b>6815</b>

<b><u>County Commissioners</u></b>	<b><u>Prec. 1</u></b>	<b><u>Prec. 2</u></b>	<b><u>Prec. 3</u></b>	<b><u>Total</u></b>
Mary Pat Flynn	1034	1103	990	3127
Ronald R. Beaty, Jr.	651	630	663	1944
Linda A. Bond	629	619	597	1845
Mark R. Forest	808	793	728	2329
Write-ins	1	0	1	2
Blanks	<u>1525</u>	<u>1417</u>	<u>1441</u>	<u>4383</u>
<b>Total</b>	<b>4648</b>	<b>4562</b>	<b>4420</b>	<b>13630</b>

**Barnstable Assembly Delegate**

Edward S. Lewis	1073	1100	1055	3228
Madhavi Venkatesan	904	867	860	2631
Write-ins	2	3	3	8
Blanks	<u>345</u>	<u>311</u>	<u>292</u>	<u>948</u>
<b>Total</b>	<b>2324</b>	<b>2281</b>	<b>2210</b>	<b>6815</b>

**Question 1**

**Expand Casino License**

Yes	613	592	656	1861
No	1598	1551	1451	4600
Blanks	<u>113</u>	<u>138</u>	<u>103</u>	<u>354</u>
<b>Total</b>	<b>2324</b>	<b>2281</b>	<b>2210</b>	<b>6815</b>

**Question 2**

**Expand Charter Schools**

Yes	1073	999	930	3002
No	1203	1209	1227	3639
Blanks	<u>48</u>	<u>73</u>	<u>53</u>	<u>174</u>
<b>Total</b>	<b>2324</b>	<b>2281</b>	<b>2210</b>	<b>6815</b>

**Question 3**

**Ban Confining Farm Animals**

Yes	1815	1773	1735	5323
No	454	433	427	1314
Blanks	<u>55</u>	<u>75</u>	<u>48</u>	<u>178</u>
<b>Total</b>	<b>2324</b>	<b>2281</b>	<b>2210</b>	<b>6815</b>

**Question 4**

**Legalize Marijuana**

Yes	1155	991	1075	3221
No	1131	1240	1097	3468
Blanks	<u>38</u>	<u>50</u>	<u>38</u>	<u>126</u>
<b>Total</b>	<b>2324</b>	<b>2281</b>	<b>2210</b>	<b>6815</b>

A True Copy Attest:

Colette M. Williams  
CMC/CMMC  
Town Clerk  
Brewster, MA

## Report of the Special Town Meetings of November 14<sup>th</sup>, 2016

●In accordance with the Warrant, the Special Town Meeting was held in the Stony Brook Elementary School Cafetorium on Monday, November 14<sup>th</sup>, 2016.

The tellers were David Quinn and Edward Swiniarski. The checkers were Mary Myers, Maureen Steinmann, Cynthia Mathison, Lauren Elliot-Grunes, Donna Kalinick, Pam Smith and Jayanne Sci, Assistant Town Clerk. Thaddeus Nabywaniec and Francis Smith, members of the Board of Registrars, were also present.

The meeting was called to order at 7:44pm by the Moderator, Charles L. Sumner.

A quorum was present with 203 of 8072 voters. 3%

The Moderator verified service of the Warrant with the Town Constable.

Being no objections the Moderator dispensed with the reading of the articles:

### UNPAID BILLS

**ARTICLE NO. 1:** To see what sums the Town will vote to appropriate, and also to raise, borrow pursuant to an applicable statute or transfer from available funds for the payment, pursuant to Chapter 44 Section 64 of the Massachusetts General Laws, of unpaid bills from previous fiscal years, including any bills now on overdraft; or to take any other action related thereto.

(Board of Selectmen)

(Nine-tenth Vote Required)

**Motion:** Move that Nine Hundred Seventy Dollars (\$970.00) be appropriated from Free Cash to pay the General Fund unpaid bills from prior fiscal years; that Forty Nine Dollars (\$49.00) be appropriated from Golf Receipts Reserved for Appropriation.

	<i>Department</i>	<i>Vendor</i>	<i>Amount</i>
a.	Golf	Dex Media	\$49.00
	<i>Total Golf</i>		<i>\$49.00</i>
b.	Police Department	F.M. Generator Inc.	\$770.00
c.	Maintenance Department	BBE Corporation	\$200.00
	<i>Total General Fund</i>		<i>\$970.00</i>

**Selectmen Norton:** I move that the town vote to approve article no. 1 as printed in the warrant.

**ACTION:** ADOPTED UNANIMOUSLY

### BUDGETARY TRANSFERS

**ARTICLE NO. 2:** To see what sums the Town will vote to transfer into various line items of the Fiscal Year 2017 General Fund operating budget from other line items of said budget and from other available funds; or to take any other action related thereto.

(Board of Selectmen)

(Majority Vote Required)

**Motion:** Move that the amounts listed below be transferred between the various Fiscal Year 2017 funds, accounts, and expenditures as follows:

	<i>FROM</i>	<i>TO</i>	<i>AMOUNT</i>
a	Planning Department, Wages	Natural Resources, Wages	\$3,500.00
b	Golf Receipts Reserved for Appropriation	Golf Department, Expense	\$35,588.00
c	Golf Receipts Reserved for Appropriation	Debt Service, Expense	\$108,143.00
d	General Fund Free Cash	Debt Service, Expense	\$332,347.00
e	General Fund Free Cash	Veterans Services, Expense	\$17,500.00
f	General Fund Free Cash	Accountant, Wages	\$21,000.00
g	General Fund Free Cash	Town Administration, Expense	\$12,380.00
h	General Fund Free Cash	Insurance Reserve Fund	\$12,000.00
i.	General Fund Free Cash	Accounting, Expense	\$18,000.00

**Selectmen Norton:** I move that the town vote to approve article no. 2 as printed in the warrant.

**ACTION:** ADOPTED UNANIMOUSLY

**CAPITAL AND SPECIAL PROJECTS EXPENDITURES**

**ARTICLE NO. 3:** To see what sums the Town will vote to appropriate, and also to raise, borrow pursuant to any applicable statute or transfer from available funds, for the purposes of capital expenditures for the offices, departments, boards, committees, and commissions of the Town of Brewster; or to take any other action related thereto.

(Board of Selectmen)

(Two Thirds Vote)

**Motion:** Move that the following amounts be appropriated for the following capital outlay expenditures, with all such expenditures to be made by the Town Administrator with the Approval of the Board of Selectmen; except the School expenditures to be made by the School Superintendent with the approval of the School Committee; authorize leases for more than three years for those items to be leased, and further that the Town Administrator with the approval of the Board of Selectmen or School Superintendent with the approval of the School Committee as the case may be, is authorized to sell, convey, trade-in or otherwise dispose of equipment being replaced as follows:

	<i>Department</i>	<i>Item</i>	<i>Funding Source(s)</i>	<i>Amount</i>
1	Board of Selectmen			
	a. Technology Upgrades	Ongoing Information Technology system and equipment improvements including but not limited to the purchase of desktop computers, servers, productivity and office software, backup systems, and other hardware / software throughout the Town.	Transfer \$65,000 from General Fund Free Cash	\$65,000
2	Department of Public Works			
	a. Street Sweeper Lease	Costs associated with a Street Sweeper. (5 year lease)	Transfer \$40,000 from General Fund Free Cash	\$40,000
	b. Front End Loader Lease	Costs associated with replacing, leasing, and procuring a Front End Loader. (5 year lease)	Transfer \$35,000 from General Fund Free Cash	\$35,000
	c. Replace Superintendent Vehicle	Costs associated with replacing, procuring,	Transfer \$40,000 from General Fund Free Cash	\$31,000



		and/or upgrading the Superintendent's vehicle.		
	d. Riding Lawn Mower	Costs associated with replacing and procuring a riding lawn mower.	Transfer \$15,000 from Article 2, Item 3b of the 2015 Special Town Meeting.	\$15,000
	e. Skid Steer	Costs associated with replacing, leasing, and procuring a Skid Steer. (3 year lease)	Transfer \$25,000 from General Fund Free Cash	\$25,000
	f. Road Maintenance / Drainage	Professional services, including engineering, permitting and construction costs associated with road maintenance and drainage on various streets throughout the Town.	Transfer \$70,000 from General Fund Free Cash	\$70,000
	g. Cemetery Improvements	Professional services associated with improving the cemetery including, but not limited to tree planting, landscaping, green burial layout, and general facility repairs and/or upgrades and any related costs.	Transfer \$5,100 from Article 8, Item of the Annual Town Meeting of 2012; and \$15,125 from Article 3 of the 2013 Special Town Meeting.	\$20,225
<b>3 Fire Department</b>				
	a. Inflatable Rescue Boat	Costs associated with replacing and procuring an Inflatable Rescue Boat.	Transfer \$19,000 from the Waterways improvement Fund	\$19,000
	b. Dispatch Services	Professional services associated with Dispatch, Radio Repair, CMED and Technology support provided by Barnstable County.	Transfer \$37,500 from Ambulance Receipts Reserved for Appropriation	\$37,500
	c. Rescue Service Billing	Professional services provided by a third party billing service.	Transfer \$10,000 from Ambulance Receipts Reserved for Appropriation	\$10,000
	d. Two (Qty 2) Ambulance Leases	Costs associated with replacing, leasing, and procuring (2) Ambulances. (5 year leases)	Transfer \$52,500 from Ambulance Receipts Reserved for Appropriation	\$52,500
	e. Personal Protective Equipment	Costs associated with replacing and/or upgrading personal protective equipment.	Transfer \$10,000 from Ambulance Receipts Reserved for Appropriation	\$10,000
	f. Two (Qty 2) Fire Engine Leases	Costs associated with replacing, leasing, and procuring (2) Fire Engines. (5 year leases)	Transfer \$108,000 from General Fund Free Cash	\$108,000
	g. Replace Deputy Chief Vehicle	Costs associated with replacing and procuring a new vehicle currently being used by the Deputy Chief.	Transfer \$47,000 from Ambulance Receipts Reserved for Appropriation	\$47,000

	h. Apparatus Replacement Lease	Costs associated with replacing, leasing, and procuring an Apparatus. (10 year lease)	Transfer \$37,500 from General Fund Free Cash	\$37,500
	i. Local/Regional/ National Grant Match	Costs associated with providing the Town's required match ranging from 5-10% to accept and expend the grant as specified in the grant award.	Transfer \$10,000 from Ambulance Receipts Reserved for Appropriation	\$10,000
	j. Training Program Expense	Costs associated with professional training and time / wages associated with training.	Transfer \$12,000 from Ambulance Receipts Reserved for Appropriation	\$12,000
	k. Emergency Management Expense	Costs associated with professional training, purchasing and maintaining Emergency Management related equipment; and subsidize time / wages associated with Emergency Management Response.	Transfer \$10,000 from General Fund Free Cash	\$10,000
<b>4 Elementary Schools</b>				
	a. Consulting Services	Professional services associated including but not limited to soliciting bids and proposals; hiring a consultant and any other related project costs pertaining to conducting a feasibility study of moving all Pre-K through fifth grade classes into one location.	Transfer \$10,000 from General Fund Free Cash	\$10,000
<b>5 Golf Department</b>				
	a. Replace Irrigation Electrical Service	Professional services, including engineering, permitting and construction costs associated with replacing and upgrading the current irrigation electrical service.	Transfer \$80,000 from Golf Receipts Reserved for Appropriation	\$80,000
	b. Equipment Leases	Costs associated with the fourth year lease of the greens aerifier, fairway aerifier, and core processor.	Transfer \$18,252 from Golf Receipts Reserved for Appropriation	\$18,252
	c. Reel Grinding Equipment	Costs associated with replacing and procuring new reel grinding equipment.	Transfer \$45,000 from Golf Receipts Reserved for Appropriation	\$45,000
	d. Aerator / Soil Cultivator	Costs associated with replacing and procuring new Aerator / Soil Cultivator equipment.	Transfer \$13,000 from Golf Receipts Reserved for Appropriation	\$13,000

<b>6 Ladies Library</b>				
	a. Chiller (HVAC)	Costs associated with replacing, procuring, installing, and any other related costs to replace the existing Chiller (HVAC) at the Ladies Library.	Transfer \$55,000 from General Fund Free Cash	\$55,000
<b>7 Natural Resources</b>				
	a. Pick Up Truck Replacement	Costs associated with replacing and procuring a new Pick Up Truck.	Transfer \$40,750 from General Fund Free Cash	\$40,750
	b. Boat Fuel Tank Replacement	Costs associated with replacing, procuring, installing, and any other related costs to replace the existing boat fuel tank.	Transfer \$5,000 from General Fund Free Cash	\$5,000
	c. Water Quality Meter Replacement	Costs associated with replacing, procuring, installing, and any other related costs to replace the water quality meters.	Transfer \$7,200 from General Fund Free Cash	\$7,200
	d. DCR Bike Trail Extension	Professional services, including development, engineering, permitting and other associated costs pertaining to a beach management plan for the State owned beach; initial design of a bike trail extension, proposed layouts, and public meetings.	Transfer \$25,000 from General Fund Free Cash	\$25,000
<b>8 Police Department</b>				
	a. Mobile Data Terminals	Costs associated with replacing and procuring new mobile data terminals.	Transfer \$32,000 from Telecommunication Special Revenue Fund.	\$32,000
	b. Cruiser Replacement	Costs associated with replacing, procuring, equipping, and any other related costs for a new cruiser.	Transfer \$39,000 from General Fund Free Cash	\$39,000
	c. HVAC Condensing Unit Replacement & Roof Project	Costs associated with replacing, procuring, installing, and any other related costs to replace the existing Chiller (HVAC) and roof at the Police Station.	Transfer \$75,000 from General Fund Free Cash	\$75,000
<b>9 Maintenance Department</b>				
	a. Town Hall Carpet/Flooring Replacement	Costs associated with replacing, procuring, installing, and any other related costs to replace carpeting and/or flooring within Town Hall.	Transfer \$48,000 from General Fund Free Cash	\$48,000
	b. Town Hall Exterior Painting – Phase I	Costs associated with upgrading, repairing, procuring, and any other	Transfer \$30,000 from General Fund Free Cash	\$30,000

		related costs to Exterior Painting of Town Hall.		
	c. Thrift Shop Demolition	Professional service costs associated with demolition and removal of the Thrift Shop including but not limited to removing materials, backfilling and grading the site to level as well as loam and hydroseed all surrounding areas disturbed by demolition.	Transfer \$4,000 from General Fund Free Cash	\$4,000

**Selectmen Dickson: I move that the town vote to approve article no. 3 as printed in the warrant, with the following two amendments:**

- 1. Item #2, Section g. Cemetery Improvements, in the Item column, strike the word “the cemetery” and replace with “cemeteries”.**
- 2. Item #4, Section a. Elementary School Department Consulting Services, strike the entire section as voted by the Joint School Committee Meeting on October 27, 2016.**

**ACTION: ADOPTED UNANIMOUSLY**

#### **SPECIAL REVENUE FUND / Cable Franchise Fee Account**

**ARTICLE NO. 4:** To see if the Town will vote to authorize the spending limit for Fiscal Year 2017 in the sum of **ONE HUNDRED SIXTY SEVEN THOUSAND TWO HUNDRED FOURTEEN AND 00/100 DOLLARS (\$167,214.00)** from the Cable Franchise Fee account to offset Fiscal Year 2017 costs associated with providing local cable television related purposes, including, but not limited to the general public purpose of supporting and promoting public access to the Brewster cable television system; training in the use of local access equipment and facilities; access to community, municipal and educational meeting coverage; use and development of an institutional network and/or municipal information facilities; contracting with local cable programming services providers and/or any other appropriate cable related purposes, or to take any other action related thereto.  
(Board of Selectmen) (Majority Vote Required)

**Motion:** Move to adopt as printed in the warrant.

**Selectmen Foley: I move that the town vote to approve article no. 4 as printed in the warrant.**

**ACTION: ADOPTED UNANIMOUSLY**

#### **FUEL ASSISTANCE FUNDING**

**ARTICLE NO. 5:** To see what sums the Town will vote to appropriate, and also to raise, borrow pursuant to any applicable statute, or transfer from available funds, for the Town Administrator to be used by the Town Administrator to contract with various health and human services, not-for-profit corporations to provide for the health, safety, and welfare of the inhabitants of the Town of Brewster; further, that all such sums be expended on the condition that grant agreements be executed by and between the Town of Brewster and the respective private, not-for-profit agency for Fiscal Year 2017, which grant agreements shall stipulate mutually agreed upon terms and conditions; or to take any other action related thereto.

(Board of Selectmen)

(Majority Vote Required)

**Motion:** Move that Ten Thousand Dollars (\$10,000.00) be transferred from Free Cash to a Fuel Assistance funding account within the Town for the purpose of contracting a third party to provide fuel assistance services to the residents of Brewster. Further, to authorize the Town Administrator to execute grants with respective agencies for Fiscal Year 2017, which contracts shall stipulate mutually agreed upon terms and conditions.

**Selectmen Whitney:** I move that the town vote to approve article no. 5 as printed in the warrant.

**ACTION:** ADOPTED UNANIMOUSLY

#### **COMMUNITY PRESERVATION ACT FUNDING**

**ARTICLE NO. 6 :** To see if the Town will vote to act on the report of the Community Preservation Committee on the Fiscal Year 2017 Community Preservation Budget and to appropriate or reserve for later appropriation monies from the Community Preservation Fund annual revenues or available funds for the administrative and operating expenses of the Community Preservation Committee, the undertaking of Community Preservation Projects and all other necessary and proper expenses for the year; or to take any other action related thereto.

(Community Preservation Committee)

(Majority Vote Required)

**Motion:** Move that the following sums be appropriated or reserved for later appropriation from the Community Preservation Fund Fiscal Year 2017 revenues or other available funds as indicated herein, for the administrative and operating expenses of the Community Preservation Committee, the undertaking of community preservation projects and all other necessary and proper expenses, for Fiscal Year 2017 community preservation purposes as set forth herein, with each item considered a separate appropriation to be spent by the Community Preservation Committee, as shown below:

Purpose	Funding Source (s)	Amount
Community Housing		
Habitat for Humanity of Cape Cod, Inc. Tubman Road Community Housing Ownership Development	Transfer Fund \$77,633 from Fund Balance Reserved for Community Housing and further, transfer \$272,367 from the Fund Balance Reserved for Community Preservation Act	\$350,000.00

**Paul Ruchinskas:** I move that the town vote to approve article no. 6 as printed in the warrant.

**Amendment by Elbert Uleshoeffer:** Request that they consider this request to recommend:

**Provided that Habitat for Humanity be requested to buffer with Landscaping or other means, any home impact by the clear cutting of the lot.**

**ACTION ON AMENDMENT:** ADOPTED

**ACTION ON AMENDED MAIN MOTION:** ADOPTED UNANIMOUSLY

**COMMUNITY PRESERVATION ACT / Reallocation of Fund Balance**

**ARTICLE NO. 7:** To see what sums the Town will vote to transfer into the Community Preservation Committee reserved and unreserved fund balances to turn back the unspent remainder of projects approved in prior fiscal years so that it is available for future appropriations, or to take any other action related thereto.

(Community Preservation Committee)

(Majority Vote Required)

**Motion:** Move that the unspent remainder of projects in prior years as listed below be transferred between the various accounts as follows:

<i>FROM</i>	<i>TO</i>	<i>AMOUNT</i>
Fund Balance Reserved for Community Preservation Act	Community Preservation, Open Space Reserved Fund Balance	\$438,728.00
Fund Balance Reserved for Community Preservation Act	Community Preservation, Historic Preservation Reserved Fund Balance	\$87,746.00
Fund Balance Reserved for Community Preservation Act	Community Preservation, Community Housing Reserved Fund Balance	\$87,746.00
Fund Balance Reserved for Community Preservation Act	Community Preservation, Prior Year Budget Reserved Fund Balance	\$474,357.00

**Paul Ruchinskas:** I move that the town vote to approve article no. 7 as printed in the warrant.

**ACTION:** ADOPTED UNANIMOUSLY

**LIBRARY DESIGN GRANT**

**ARTICLE NO. 8:** To see if the Town will vote to authorize the Library Board of Directors to apply for, accept and expend any State grants that may be available for the cost of the library project's design, construction and equipment, or take any other action related thereto.

(Trustees of the Ladies Library)

(Majority Vote Required)

**Motion:** Move to adopt as printed in the warrant.

**Joan Cassidy:** I move that the town vote to approve article no. 8 as printed in the warrant.

**ACTION:** ADOPTED UNANIMOUSLY

**LIBRARY DESIGN SCHEMATIC**

**ARTICLE NO. 9:** To see if the Town will vote to accept the Library's preliminary schematic architectural design plans, or take any other action related thereto.

(Trustees of the Ladies Library)

**Motion:** Move to adopt as printed in the warrant.

**Joan Cassidy:** I move that the Town vote to approve Article no. 9 as printed in the warrant.

**ACTION:** ADOPTED UNANIMOUSLY

### **RESCIND DEBT AUTHORIZATION**

**ARTICLE NO. 10:** To see what action the Town will take to amend, appropriate or re-appropriate, transfer, modify, repeal or rescind unused borrowing authority authorized by previous town meetings, or take any action related thereto.

(Board of Selectmen)

(Majority Vote Required)

**Motion:** Move that the unused borrowing authority for the following projects be rescinded:

<i>DEPARTMENT</i>	<i>ITEM</i>	<i>ARTICLE / TOWN MEETING</i>	<i>AMOUNT TO BE RESCINDED</i>
Town Administration	Town Hall Window Replacement Project	Article 4 / Special Town Meeting 2016	\$55,000.00

**Selectmen Bingham:** I move that the town vote to approve article no. 10 as printed in the warrant.

**ACTION:** ADOPTED UNANIMOUSLY

### **APPLICATION OF BOND PREMIUMS**

**ARTICLE NO. 11:** To see if the Town will vote to supplement each prior vote of the Town that authorizes the borrowing of money to pay costs of capital projects to provide that, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bond or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied.

(Board of Selectmen)

(Two-Thirds Vote Required)

**Motion:** Move to adopt motion as written.

**Selectmen Bingham:** I move that the town vote to approve article no. 11 as printed in the warrant.

**ACTION:** ADOPTED UNANIMOUSLY

### **OTHER BUSINESS**

**ARTICLE NO. 12:** To act upon any other business that may legally come before this meeting; or take any other action related thereto.

(Board of Selectmen)

(Majority Vote Required)

**Motion:** Motion to be provided at the Special Town Meeting.

And you are hereby directed to serve this Warrant with your doings thereon to the Town Clerk at the time and place of said meeting as aforesaid.

**Selectmen Dickson:** I move that the town vote to dissolve the 2016 Special Town Meeting.

**ACTION:** ADOPTED UNANIMOUSLY

The Special Town Meeting of November 14<sup>th</sup>, 2016 was dissolved at 8:30pm.

A True Copy Attest:

Colette M. Williams  
CMC/CMMC  
Town Clerk  
Brewster, MA

# REPORT OF THE AGRICULTURE COMMISSION

The Brewster Agricultural Commission, established in 2005, has seven members and an alternate. To identify and serve the agricultural interests of Brewster, the following definitions of ‘farming’ and ‘agriculture’ are used, as per Mass General Law Chapter 128 Sec. 1A.

- Farming in all its branches, the cultivation and tillage of the soil
- Dairying
- Production, cultivation, growing, and harvesting of any agricultural, aquacultural, floricultural, viticultural or horticultural commodities
- Growing/harvesting of forest products on forest land, lumbering
- Raising livestock, including horses
- Keeping horses as a commercial enterprise
- Keeping, raising poultry, swine, cattle, ratites, camelids, other domesticated animals for food, Ag purposes, bees, fur animals.

## **FEDERAL:**

**US Department of Agriculture (USDA) to Expand Targeted Conservation Effort for Wildlife on Farm and Forest Lands:** The USDA Working Lands for Wildlife is a science-based effort to help landowners restore and protect habitat for declining species on farms and working forests. One of the new projects focuses on restoring and protecting wetland habitats for Blandings, Wood and Spotted turtles, all considered at-risk by the U.S. Fish and Wildlife Service, in New England and New York. This new project provides opportunities for landowners to restore, protect habitat for rare turtles.

**The Natural Resources Conservation Services (NRCS):** provides technical and financial help to agricultural producers

and forest land owners to plan/implement conservation practices that benefit these target species. Massachusetts landowners can help the turtles by restoring and protecting wetlands, managing healthy riparian areas and stream corridors, and improving grazing and forestry operations. NRCS staff will work with Bay State farmers, land owners and managers to restore wetlands and associated uplands on agricultural and forested lands that support these turtles. To learn how to apply, landowners should contact their local USDA service center.

**NRCS** has \$350 million to help landowners sell easements to protect/restore key farmlands, grasslands, wetlands. Contact NRCS at [www.ma.nrcs.usda.gov](http://www.ma.nrcs.usda.gov)

## **STATE:**

### **MA Department of Agriculture (MDAR):**

MDAR’s mission is to ensure the long-term viability of agriculture in Massachusetts. Through its four divisions – Agricultural Conservation & Technical Assistance, Agricultural Markets, Animal Health, and Crop and Pest Services – MDAR strives to support, regulate and enhance the rich diversity of the Commonwealth’s agricultural community to promote economically and environmentally sound food safety and animal health measures, and fulfill agriculture’s role in energy conservation and production. Visit MDAR’s website at [mass.gov/agr](http://mass.gov/agr), and follow at [twitter.com/MDARCommish](https://twitter.com/MDARCommish).

### **Agricultural Commissions Now Can Own/lease Land**

On July 31 the MA Legislature passed an act that recognizes Agricultural Commissions in state statute thereby giving Agricultural Commissions the authority



to hold lands and leases for agricultural purposes. This allows more flexibility in keeping farms viable. Commissions can now oversee and manage the preservation of land for agricultural use (subject to Town Meeting vote). The Commission is now eligible for funding to buy land and also to receive donations of land for periods of time and in perpetuity. They may also apply for and receive grants, bequests, gifts, personal property and land.

**Historic Drought Conditions Continue for Commonwealth, Cape and Islands Downgraded to Drought Advisory:** The Cape and Islands, are under a Drought Advisory, down from a Drought Watch in October. This will remain in effect until water levels return to normal.

**Massachusetts Drought Emergency Loan Fund,** was established. All Massachusetts counties are eligible for federal emergency loans through the Farm Service Agency to help recover from crop losses. Barnstable County farmers are also eligible for the USDA FSA's Livestock Forage Disaster Program (LFP) due to the drought.

**Massachusetts Animal Fund:** a Div. of the Animal Health program to address animal homelessness, with animal spaying and neutering, training of Animal Control Officers. Donate online, by mail, or use Line 32F of MA Income Tax Form 1. For information, to help, visit <http://massanimalfund.com/>.

**BARNSTABLE COUNTY:**  
**Cape Cod Cooperative Extension Service:** focuses on agriculture, marine research, horticulture, aquaculture, natural resources, tick-borne disease, water quality, recycling, household hazardous waste, youth development and environmental education. The Extension also administers the **Buy Fresh Buy Local** Program, with a mission to

connect people on the Cape with locally grown farm and sea products.  
<http://www.buyfreshbuylocalcape-cod.org/>

### **PESTS:**

**Ticks:** Larry Dapsis, the County entomologist/Deer Tick Project coordinator: Lyme Disease is the most prevalent infectious disease in Massachusetts and is now considered to be a public health crisis. In addition to Lyme, deer ticks can carry the pathogens which cause Babesiosis, Anaplasmosis and Relapsing Fever all of which can be very serious and are on the increase. The Lone Star Tick populations are still expanding. They don't transmit Lyme, but they do have their own diseases. Bites have also been associated with an allergy to red meat.

Use a 3-Point Protection Plan: Protect Yourself, Protect Your Yard, Protect Your Pets. "One bite can change your life, but tick-borne diseases are preventable."

Permethrin is the only product that provides effective, long-lasting protection. Permethrin is to be applied to clothing, including footwear., NOT skin. Highly effective at repelling/killing ticks. There are a number of permethrin products designed for different applications. Consumer should be careful to select products specially formulated for application to outerwear/camping gear.

**Barnstable County residents can send a tick to the UMass Lab of Medical Zoology for a \$15 discounted fee in 2017, from January-September: [www.TickReport.com](http://www.TickReport.com)**

**Winter Moth:** They are still here! *Operophtera brumata* caterpillars efficiently defoliate hardwood trees, stripping leaves down to lacy skeletons. The Elkinton Lab at UMass Amherst has a biological control program underway. A parasitic fly has been released at several

sites in MA to combat winter moth. It appears to be establishing near some release points, such as in Falmouth, and may be slowly spreading over our entire region.

**Gypsy Moth:** Gypsy moth populations were huge again in 2016. Outbreaks of this insect are usually prevented by a pathogenic fungus. However, since 2014, drought conditions in May and June each year have prevented the fungus from germinating and infecting larvae to hold the gypsy moth population in check. Given the huge numbers of egg masses left by the outbreak population in 2016, the infestation in 2017 will be as bad or worse if we have dry conditions again in May and June. For more information contact: [ldapsis@barnstable-county.org](mailto:ldapsis@barnstable-county.org)

**Meet Your Local Farmers:** On April 2, 2016 the Harwich Conservation Trust and Cape & Islands Farm Bureau sponsored local farmers to exhibit products, promote farms and kick-off the growing season.

**Farmers Markets:** A few Brewster farmers remain involved with the Harwich Farmers Market, at the Brooks Academy Museum. No local business currently operates a Farmers Market in Brewster. Winter markets-Orleans and Chatham.

**Aquaculture: The Brewster Aquaculture Association:** There are 8 active sea farms with over 18 individuals continuing to produce that delectable bivalve the “Brewster Oyster” and distribute to local restaurants and seafood retailers.

Raised on the unique tidal flat environment of Cape Cod Bay, the distinct flavor of a Brewster Oyster (*Crassostrea virginica*), is due to these pristine waters, which give a definitive “bite”. Oysters are

filter feeders, using gills to filter plankton and other nutrients from the water. A healthy oyster can filter up to five liters of water per hour. Thanks to the largest tidal range this side of the Bay of Fundy, Brewster oysters enjoy two regular feedings of pristine, nutrient-rich water every day.

Brewster Oysters are hand selected by size and appearance for the raw bar market. Three years of sorting, sizing and transplanting produces an oyster for market. They are harvested larger, more robust than the state minimum. This size, plus a defined cup, sets the “Brewster Oyster” apart.

This year’s harvest was 358,980 compared to 444,962 oysters in 2015, an overall decrease of 20%. Some growers had increased their seed purchases; which was reflected in increased harvest numbers. Others had reduced harvests, due to a number of issues, including bio-fouling and sand siltation. For more information go to the Brewster Oyster website: <http://www.brewsteroyster.com/>

**Cranberry Harvest:** UMASS Cranberry Research Station, East Wareham, an outreach/research center with publications, e.g. the “Neighbor –to-Neighbor” guide to educate residents/visitors. Contact: [cranberry@umass.edu](mailto:cranberry@umass.edu).

The Cape Cod Cranberry Growers Association (CCCGA) assists with problems; works to ensure that cranberry farming can survive urbanization and preserve open space and clean water, vital to cranberry growing. [info@cranberries.org](mailto:info@cranberries.org)

It was another hot, dry summer with some reduction in yield but good fruit quality overall. There were impacts from heat and drought, the gypsy moth outbreak along with the ongoing challenges

of winter moth, scale, and cranberry weevil (infestations were up from 2015); fruit rots and fruit size; and poverty grass management.

The major climate issue this year was drought. 2016 saw less than average snow and by the end of November, the cumulative rainfall deficit (since April 2015) had reached 14.81 inches. Despite getting some rain in the fall to allow for harvest operations, Cape Cod remains in a drought watch.

There are approx. 51 acres of cranberry bogs in Brewster. The 2016 crop yielded a state-wide average of approx. 150 barrels per acre (440-540 cranberries = pound, 44,000-54,000 cranberries=100 lb. barrel. State average production was down about 9 %, mainly due to the drought. For more information, go to [www.cranberries.org](http://www.cranberries.org).

**Help with Agricultural Conflicts:** Ever found yourself in a conflict with local, regional, state, federal government or neighbors over your agricultural operation? The Agriculture Commission will mediate conflicts and has an excellent track record solving issues on behalf of farmers. Contact us at: [Agricultural Commission 2198 Main St. Brewster, MA 02631](mailto:Agricultural Commission 2198 Main St. Brewster, MA 02631)

**Cape Cod & Islands Farm Bureau:** The Agriculture Commission works closely with the Bureau. A grassroots organization for more than 70 years, it helps make farming more profitable and the community a better place to live; offering

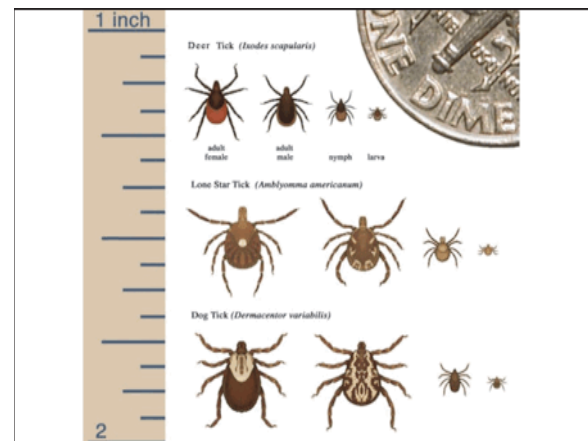
assistance to farmers, as well as the general public. [info@capecodfarms.com](mailto:info@capecodfarms.com).

The Agriculture Commission assists the Building Commissioner, Town Departments, Boards, Committees, residents with Agricultural issues. Interested in agriculture/agricultural issues, contact the Agriculture Commission at 508-896-3701 x 1149 or at the above address

On behalf of Brewster's agricultural heritage...the harvest goes on.....

Respectfully submitted,  
Peter Herrmann, Chair  
Stephan Brown  
Lucas Dinwiddie  
Rebecca Howes  
Jack Latham, Jr.  
Bob Speakman

**This chart illustrates the comparative size and coloration of the Deer Tick (at the top), the newly arrived Lone Star Tick (in the middle) and the Dog Tick (at the bottom of the picture).**



## REPORT OF ALEWIFE COMMITTEE

Once again this past year has been a success story for our herring run. The herring came. There has been discussion as to whether the returning number of fish remained the same or the numbers fell off a bit. We are grateful for our herring counting volunteers, because without them we would not have an idea of the number of returning fish. To aid in this counting, the Alewife Committee, Department of Natural Resources, and the Division of Marine Fisheries are in the process of installing an electronic fish counter. This fish counter should be in place for the spring of 2017. We would like to take this opportunity to thank the citizens of Brewster for their support, with a

special thank you to Chris Miller from Natural Resources for helping to make this exciting purchase a reality.

To all who unselfishly gave their time to volunteer at the run, thank you. To all of the Americorps volunteers, thank you. To the citizens of Brewster who support us at Town Meeting, thank you.

Respectfully submitted:

Dana A. Condit, Chairman

William LeMaitre  
William Todd





# REPORT OF ALL CITIZENS ACCESS COMMITTEE

The mission of the All Citizens Access Committee is to advise and guide the town of Brewster and the general public regarding issues of accessibility in accordance with the Americans with Disabilities Act. In keeping with its mission, the ACAC has been planning and working to improve accessibility in various areas with members of town departments and committees, especially with Patrick Ellis, Superintendent of Department of Public Works; Chris Miller, Director of Natural Resources; Mike Embury, Town Administrator, Mark O'Brien, Director of Operations of Captains Golf Course and Cindy Bingham, Selectmen liaison.

This spring, the Brewster All Citizens Access Committee will be completing Phase 2 of a project at Captains Golf Course for installation of handicap push button door openers at the entrances to the Grill and to the Pro Shop. This project will benefit the Town of Brewster making the dining area, function

room, bathrooms and Pro Shop fully accessible to the public.

The Committee continues to work to improve accessibility in Brewster. Currently the committee is initiating plans for creating a Braille Trail. The ACAC recently welcomed new member Jim O'Leary to the committee. The Brewster All Citizen's Access Committee currently seeks new members and welcomes any other input from the community.

Respectfully submitted,

Claire Gradone, Chair  
Denise Rego, Secretary  
Joan Carstanjen  
Judy Miller  
Roberta Murphy  
Jim O'Leary



# REPORT OF THE INSPECTOR OF ANIMALS

To the Board of Health and the Citizens of Brewster:

As the appointed Animal Inspector of Barns it is my responsibility to conduct the Annual Animal Census for the Massachusetts Department of Agricultural Resources. I had the pleasure of visiting the 59 permitted locations in Town where animals are kept in order to tally the numbers and types of domestic animals and to observe the animal's environment and general well being.

This information is critical to pinpointing locations of animals on computer-generated maps of towns and counties to assist in planning any disease control or natural disaster response. The Animal Census conducted this Fall revealed the following:

• Alpaca	10
• Cattle	7
• Chicken	740
• Donkey	5
• Goat	38
• Game Bird	10
• Horse	221
• Pigeon	20
• Pony	5
• Rabbit	18
• Sheep	24
• Swine	16
• Turkey	72
• Waterfowl	64

I would like to extend a special thanks to Lynda Brogden Burns, Animal Control Officer and the Brewster Police Department for their continued support.

Respectfully submitted,

Sherrie McCullough, Animal Inspector of Barns



# REPORT OF THE BGTV VIDEO SERVICES COORDINATOR

## **BGTV Stats and Report for the year 2016 (Jan. 1<sup>st</sup> through Dec. 31<sup>st</sup>)**

This is to summarize accomplishments and progress in Brewster Government Television's (BGTV) development for the year 2016. Essentially my services to the Town of Brewster encompass the production, publishing, and distribution of video and photographic content to Brewster residents and nonresidents and staff via BGTV, the town's web site, social media sites, and other local and regional cable channels. A Cable franchise fund from the town's agreement with Comcast provides the funding of equipment and personnel to facilitate and operate BGTV.

### **Special Acknowledgement**

As always I would like to acknowledge and commend the Board of Selectmen, Town Administration, Town Department Heads, and the many other town boards, committees, volunteers and residents who submit themselves on a regular basis to being videotaped for the sake of broadcasting on cable TV to facilitate a transparent process of open government for the citizens of Brewster. BGTV and the additional access provided on the web for video content are a productive means in streamlining the legislative process for residents and seasonal residents alike.

### **All the following programming statistics are related to the time period Jan. 1<sup>st</sup>, 2016, to Dec. 31<sup>st</sup>, 2016.**

- The town paid JP Ludwig Consulting Services \$81,932.39 for 1,545.5 hours of contract services for the calendar year in 2016. I also sub-contracted a total of \$5,650.25 from the amount above for assistance in operations and production.
- The town produced 253 (compared to 262 in 2015) first-run programs

(the programs J.P. Ludwig Consulting produced for the town) that aired a total of 1744 times. Add that to the programs produced elsewhere, the County, State, other towns, PSAs, repeats from past years, etc., and overall there was 3730 (compared to 3561 in 2015) hours of programming other than the Electronic Bulletin Board on BGTV in 2016.

- Board of Selectmen - 26 first-run programs that aired 255 times
- Finance Committee - 24 first-run programs that aired 118 times
- Planning Board - 26 first-run programs that aired 132 times
- Conservation Commission - 23 first-run programs that aired 127 times
- Brewster School Committee - 13 first-run programs that aired 98 times
- Town Meetings - 2 first-run programs that aired 32 times
- Board of Health - 21 first-run programs that aired 108 times
- Zoning Board of Appeals - 13 first-run programs that aired 68 times
- Golf Commission - 11 first-run programs that aired 74 times

- Brewster Ladies Library - 28 first-run programs that aired 288 times
- Stony Brook Elementary & Eddy School s - 3 first-run programs that aired 38 times
- Specials and Events – 27 first-run programs that aired 135 times
- Nauset Regional School Committee - 16 first-run programs that aired 112 times
- Other Meetings - 36 first-run programs that aired 235 times
- Barnstable County - 40 first-run programs that aired 123 times that included: Barnstable County Assembly of Delegates, County Commissioners, Cape Cod Commission, and a few others. This is far less programs than last year as the county has not been supplying these programs on a timely basis to the Mass Access server where I download them for cablecast. I and a group of other G channel personnel have recently sent a joint letter to the county trying to resolve this issue. Hopefully in 2017 this issue will be rectified.
- Time Machine, which consists of government-produced archive programs downloaded from Archive.org – 50 first-run programs that aired 250 times.

The numbers mentioned above do not include live broadcasts, or the numerous PSAs (Public Service Announcements) aired on BGTv. Also worth noting are the numerous announcements that are shown on the Electronic Bulletin Board (EBB) describing events in town going on at places like the

Council on Aging, Ladies' Library, Town Hall, etc.

All of BGTv programming is archived not only on the cloud-based platform Earth Channel, but also on a large storage server at town hall. There is also another backup of all these programs on hard drives in the vault at town hall.

For those interested in seeing a more detailed report for 2016 BGTv programming including stats, pie charts, graphs, etc. they are available in great detail: Login to the BGTv user account for the BGTv Network.

Go to: <http://75.144.134.25:9753/> user name: *cab*, PW: *town* Click */cablecast-click/reporting* - click */all shows* – in “event date range” go to “custom” enter “1/1/2016” to “12/31/2016” in “breakdown” check boxes “total, category, producer” then click/go

#### **Earth Channel 2016 Statistics:**

The Earth Channel platform on the town web site allows easier access through better organization and search abilities for on-demand programs and is compatible to all iOS devices, smart phones, PCs, iPad, iPhone, Droid, etc. It also has reporting abilities (analytics) so data can be gathered for analysis. Maintaining the Earth Channel system for the town is part of my job description. There were a total of 12,451 (compared to 14,138 in 2015) on demand sessions that break down as follows with last year's numbers in parenthesis:

Selectmen – 2298 (3553)

Cons Com – 2063 (2472)

Planning – 1557 (1339)

Fin Com – 1290 (1664)

Health – 655 (698)

NRSC – 228 (249)

Town Meeting – 290 (410)

School Committee – 1403 (624)



ZBA – 435 (394)

Ladies Library – 207 (120)

School Events – 188 (168)

Community Events – 188 (309)

Other Government Meetings – 1812 (2195)

One may notice that for the first time there is a slightly downward trend in the viewing numbers. This I believe can be attributed to two factors. It indicates that perhaps 2016 had less controversial issues in local government (i.e. Fall town meeting attendance and length) and also that most field productions are now viewed on the town Vimeo channel in HD.

**Some other 2015 highlights worth mentioning:**

- 2015 field production programming included: Brewster in Bloom, 9/11 Commemoration, Memorial Day, events at Stony Brook & Eddy Elementary Schools, authors, lectures and concerts at Brewster Ladies Library, and special events and meetings at various locations in Brewster.
- Some technical notes: Due to a system failure of the Broadcast Pix production unit in the control room at town hall I contacted the vendor we bought the equipment from for them to advise us on how to get back up and running ASAP. The Broadcast Pix is literally the heart of the system for production. They provided a temporary unit which after going through the procurement process was deducted as a trade-in on a new system. The main reason for the failure was that the OS (operating system) ran on the XP Windows platform, which the manufacturer no longer supported. I had anticipated we would replace this system, but

the system failure hastened the process. At a cost of \$29,149.50 the unit was replaced and installed. Just under \$5,000 of that went to replace all the cabling in the control room. It was something I had been planning for so it was an opportune time to get that done as well. All of this was done without BGTV programming being interrupted.

- In a collaborative effort with the town, Lower Cape TV, and the Brewster Whitecaps, I was paid by the town to be a technical director on 11 Brewster Whitecaps home games. These games were broadcast live on LCTV and Youtube with most of the equipment and labor (paid interns and LCTV staff) provided by LCTV and a mobile production trailer provided by Larry Greeley, President of Lower Cape Community Access TV. This project, two years plus in development, was a great success and well received. It's a great way to bring more publicity for the town in general.
- BGTV has an on line video file sharing folder, G Channel Cape Cod, that allows for distributing programs of broader local interest to other Outer Cape channels including Lower Cape TV Channel 99, NRSD Channel 22, and government cable Channel 18 in the towns of Orleans, Eastham, Truro and Provincetown. Also the town is subscribing to MassMediaExchange and besides being able to download programs from the county I also upload programs for viewing regionally.
- I have compiled a list of contacts that includes all PEG operatives on Cape Cod. We share information now freely amongst each other and

I'm sure this will lead to more collaboration and access to technical resources going forward for the Cape Access TV community..

- 2016 continued with the entire in-house production of audio/video of Spring and Fall Town Meetings. Once again I was assisted in the productions with the exemplary skills of Gabriel Morton. Warrant articles were summarized in BGTV programs by Town Administrator Mike Embury, before the meetings took place and aired numerous times on BGTV and were available on the web before each meeting to better inform the citizenry of the issues to be debated.
- The town's Facebook and Twitter feeds were continued to be used for live election coverage in 2016. Short video updates from the polls as well as photos and written posts kept residents informed about voter turnout and the unofficial results were shared as soon as they became available. Once the polls closed a live broadcast of the town clerk announcing the final official results aired on BGTV and then repeated late into the night. The town's social network followers continue to steadily increase.
- BGTV has its own Vimeo channel. HD video versions of special town and school events and programs produced for Brewster Ladies Library can be found at [www.vimeo.com/brewsterma](http://www.vimeo.com/brewsterma) BGTV is web streaming at [\[ster-ma.gov/documents-a-archives/channel-18-livestream\]\(http://brewster-ma.gov/documents-a-archives/channel-18-livestream\) available to the public 24/7. All programs that the town produces are available at <http://brewster-ma.gov/government-channel-18> and are also simultaneously posted on the town's official social media. Twitter: @brewstercapecod and Facebook: Town of Brewster Cape Cod](http://brew-</a></li></ul></div><div data-bbox=)

### Looking to 2017

BGTV will continue to evolve and improve in 2017. I make it a point of keeping the town TV facility and equipment current with the most viable and available constantly evolving technology and software. I also invest in my own equipment and software at home for my own business and this is a benefit to the town as well, without additional capital expense to the town.

I continue to have production assistance from time to time and the people I hire to assist me are trustworthy and reliable. They have blended in well in BGTV operations and I appreciate their professionalism, so a word of thanks to Gabriel Morton, Kyle Brodie, and Suzanne Bryan.

BGTV's electronic realm is an invaluable tool for those working within town government and provides the opportunity for residents to stay up to date on all the various endeavors of the citizenry and municipal government in the overall participation in our democracy.

Respectfully submitted,

James Paul Ludwig  
J.P. Ludwig Consulting (508) 896-3701  
x1200  
Jludwig@brewster-ma.gov  
Video & Media Services Coordinator  
Town of Brewster, MA

# REPORT OF THE BOARD OF ASSESSORS

In 2016, the FY 17 Triennial Revaluation of the Town was completed, certifying that our system for determining property valuations met the standards of the Department of Revenue's Division of Local Services. This resulted in an increase of the total taxable value of the town of 4.16%, to \$3,619,158,270 and a tax rate of \$8.39 per thousand dollars of assessed valuation. The average value of a single family house in Brewster increased to \$485,400.

The Assessing Department lost long-time Senior Department Assistant Sandra Joseph to retirement this year. Ms. Joseph worked for the Town of Brewster for some 15 years, most of them for the Assessing Department. We wish her well in retirement, and welcome her replacement, Karen Halloran. Ms. Halloran is returning to the Assessing Department after 15 years at the Department of Public Works.

Thank you to the Assessing Department staff, who continue their excellent service to the taxpayers of Brewster, real estate professionals and others who use the resources of the office. Thank you also to our consultant Paul Kapinos, and the data collectors and staff at pk Assessment Systems and pk Valuation Group, whose professionalism and skill help ensure

the fairness and accuracy of our values. The cooperation and assistance of all of the other town departments, as well as the Board of Selectmen and the Finance Committee, is also greatly appreciated.

A special thank you goes out to Lisa Souve, the now-retired Finance Director/Town Accountant. Ms. Souve was always supportive of our efforts and worked to make sure we had the resources to do the job. We welcome Irene Larivee to Ms. Souve's position, and look forward to working with her.

Respectfully submitted,

Board of Assessors

G. Howard Hayes, Chairman

Diane Salomone

Belinda Eyestone, MAA

# REPORT OF THE BUILDING COMMISSIONER

To the Honorable Board of Selectmen and the Citizens of the Town of Brewster

I hereby submit the report of activity in the Building Department for the year 2016.

<b><u>Number Of Permits</u></b>	<b><u>Description</u></b>	<b><u>Estimated Costs</u></b>
45	Residential Dwellings	\$16,341,000
1,162	Other Construction & Zoning Permits	\$29,307,572
10	Signs	\$ 180
9	Solid Fuel Stoves	\$ 200
<u>1,226</u>		<u>\$45,648,952</u>

## **Permits, Fees & Inspections**

	<b><u># Permits</u></b>	<b><u>\$ Fees Collected</u></b>	<b><u># Inspections</u></b>
<b>Building</b>	1,226	\$168,952	1029
<b>Certificates of In- spection</b>	---	\$4,897	268
<b>Electrical</b>	852	\$76,103	1504
<b>Plumbing</b>	431	\$40,212	777
<b>Gas</b>	419	\$24,553	633

## **Building Permit & Estimated Cost Comparison with Previous Years**

Year	# Permits	Estimated Cost
2008	717	\$26,851,817
2009	587	\$17,453,294
2010	685	\$22,445,682
2011	784	\$24,381,190
2012	1010	\$27,880,598
2013	1140	\$33,490,076
2014	1107	\$37,163,076*
2015	1141	\$42,478,060**
2016	1226	\$45,648,572

\*Does not include \$25,000,000 for Maplewood at Brewster Assisted Living Facility project

\*\*Does not include \$4,000,000 for the new church or \$3,100,000 for Latham Dormitory

Our entire Department continues to take pride in providing a top level of public safety service to the Brewster Community. Our inspectors maintain their licenses and certifications by taking advantage of appropriate training opportunities which also reflects in our aim to continually improve service and increase our level of expertise in the construction field and the ever evolving construction codes. As a part of our mission the Building Department Inspectors in collaboration with the professional trades people are

committed to provide a safe and functional building environment for all occupants.

I am thankful for the support of the Board of Selectmen, Town Administrator, Town Departments, Boards and Committees. In particular I appreciate the people of Brewster for their continued support, cooperation and assistance.

I along with the Inspection Personnel are very grateful and recognize the personal talents, communication and organizational skills of

Michelle Tero, and Sara Provos in coordinating and organizing the enormous amount of information and material that flows through the Building Department.

Respectfully submitted,

Victor E. Staley  
*Building Commissioner*

### **Office Staff**

Michelle M. Tero, *Senior Department Assistant*  
Sara E. Provos, *Department Assistant*

### **Inspectors**

Roland W. Bassett, Jr., *Electrical Inspector*  
Scott VanRyswood, *Plumbing & Gas Inspector*  
Jeffrey W. Spiegel, *Alternate Electrical Inspector*  
Andrew Levesque, *Alternate Electrical Inspector*  
Peter J. Deegan, *Alternate Plumbing & Gas Inspector*  
Walter Swidrak, *Alternate Plumbing & Gas Inspector*  
Richard Leibowitz, *Local Building Inspector*  
Justin Post, *on call Local Building Inspector*  
Thomas Wingard, *on call Building Commissioner*  
Victor E. Staley, *Building Commissioner*



# REPORT OF THE CAPE COD COMMISSION

## Keeping a Special Place Special

In its 26<sup>th</sup> year, The Commission works toward maintaining a healthy balance between economic progress and environmental vitality. "Keeping a special place special" describes the agency's mission to protect the region's unique qualities.

The 19-member appointed Cape Cod Commission board represents a wide spectrum of the region and provides oversight for a staff of 40 professionals.

**I. SECTION 208 AREAWIDE WATER QUALITY MANAGEMENT PLAN UPDATE- Addressing Cape Cod's Coastal Nitrogen Issues:** The Cape Cod Water Quality Management Plan Update, commonly referred to as the 208 Plan, was approved by the U.S. Environmental Protection Agency in September 2015. Focus then turned to plan implementation and meeting its first year requirements.

MASS Dept. of Environmental Protection awarded \$950,000 to Barnstable County in support of clean water. \$700,000 went to continued implementation of the 208 Plan, including technical assistance to prepare watershed plans for all Cape towns. \$250,000 went to support the county's coastal water quality monitoring program.

The Commission hosted the third Cape-wide Wastewater Conference in late June. The two-day One Cape Conference focused on progress toward implementation and a gathering of the Cape's local elected leaders for an open discussion of what towns should expect in the coming 12 months. FY2016 ended with the submission of town watershed plans to the Commission. Information at [capecodcommission.org/208](http://capecodcommission.org/208)

**II. REGIONAL POLICY PLAN UPDATE (RPP):** From September to November, the Commission held monthly stakeholder meetings in each of three sub-regions across the Cape. These were opportunities to discuss the approach toward this update of the RPP, which emphasizes simplification of the regulatory process, easing local comprehensive planning and creating a framework for regional capital planning.

Housing is also an issue that emerged throughout the year. The RPP serves as the Commission's guiding document for planning and regulation. It is approved as an ordinance of Barnstable County by the elected Assembly of Delegates and Board of Regional Commissioners. Information at [capecodcommission.org/rppupdate](http://capecodcommission.org/rppupdate).

**III. STRATEGIC INFORMATION OFFICE (SIO):** Brewster is among six towns participating in a three-year pilot for performance management and benchmarking software. The Commission contracted with OpenGov for the project. Using Local District Technical Assistance (DLTA) funds provided through the MASS Office of Housing and Community Development, a regional analytical tool will be used to collect, report, benchmark and analyze municipal and regional financial data.

The SIO continued technical support and development of an electronic permits, licenses and inspections solution, known as ePermitting. The Commission also supports the Regional Wide Area Network (RWAN), utilizing the OpenCape broadband accessible throughout the Cape. The Commission has connected 13 of the 15 Cape towns together with 1 Gbps shared Internet access, and access to regional hosted services developed by the SIO.

**IV. COASTAL RESILIENCY GRANT:** The National Oceanographic and Atmospheric Administration (NOAA) awarded a three-year, \$780,000 grant to the Commission and partners to develop a tool and public outreach program to investigate environmental and socio-economic effects of local and regional coastal resiliency strategies.

The grant, funded through the NOAA's Regional Coastal Resilience Grant program, supports regional-scale projects that enhance the resilience of coastal communities and economies to the effects of extreme weather, climate hazards, and changing ocean conditions. A public engagement and planning process was outlined which:

- improves understanding of threats under projected climate and sea level rise scenarios
- communicates the costs of doing nothing
- explores options to improve resiliency to coastal threats



- compares the costs and benefits of various resiliency adaptation strategies at the local and regional scale

**V. PLANNING/COMMUNITY DESIGN:** With expertise in land use planning, zoning, natural resources, historic preservation, affordable housing, and other areas, the Planning staff works to improve the function and character of communities while managing growth and protecting the Cape's sensitive environment. Staff plays a major role in the five-year updates to the RPP, Local Comprehensive Plan assistance, establishing Districts of Critical Planning Concern and Growth Incentive Zones, regional and corridor-wide transportation/planning studies, and resource protection efforts including the Cape Cod Ocean Management Plan, 208 Plan update, and hazard mitigation planning. Staff works collaboratively with Community Design and Economic Development staff on Regional Economic Strategy Executive Team (RESET) projects.

**VI. CAPE COD COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDS)/ ECONOMIC DEVELOPMENT:** The Commission maintains 20 balanced economy benchmarks, eight up-to-date town-level data tables and 11 maps by county for each town, which are available on [STATSCapeCod.org](http://STATSCapeCod.org). BART (Barnstable Area Regional Trends), is a quarterly online publication that identifies and examines important economic trends in the region, at [www.capecodcommission.org/bart](http://www.capecodcommission.org/bart).

#### Capital Trust Fund Feasibility Study

As part of the CEDS regional priority projects, the Commission is studying the feasibility of a Cape Cod Capital Trust to assist communities with financing infrastructure projects, including those related to watershed management plans.

#### RESET Projects

Among the services the Commission provides to towns is technical assistance through RESET projects. Staff members from multiple departments collaborate with town leaders on planning projects to promote economic development on Cape Cod. It is part of the implementation strategy for the CEDS. [www.cape-codcommission.org/ceds](http://www.cape-codcommission.org/ceds)

**VII. AFFORDABLE HOUSING/HOME CONSORTIUM:** *In 2016, the Commission continued its effort to recast its affordable housing program.*

*With the transition of the Barnstable County HOME Consortium from the Commission to Barnstable County Human Services Department complete, the Commission sought to bring a broader planning and community development dimension to its housing efforts. Where the HOME program was administrative, providing home ownership assistance, a broader and more integrated planning approach to the Cape's housing needs was implemented. In June 2016 the Commission hired Heather Harper, Falmouth's long-time assistant town manager, to help define and develop this new approach.*

#### **VIII. LOCAL ACTIVITIES:**

Representation on the Commission allows Brewster to participate in setting regional policy, regulatory and funding priorities at Regional, State, and Federal levels and advocate for Town interests in land use planning. Brewster specific activities included:

#### District Local Technical Assistance (DLTA):

- The Commission provided \$15,000 in DLTA funds for Brewster, in concert with the towns of Chatham, Orleans and Harwich, to prepare a regional shellfish management plan for Pleasant Bay. A final report was issued in January 2016.

- For FY 2017, Brewster was awarded a DLTA grant of up to \$25,000 to study housing needs, assist in recommendations on community housing applications, and hire a housing consultant to produce a housing needs assessment/housing action plan.

#### REGULATORY PROGRAM:

- Mid Cape Main Replacement, NGRID (Dennis, Harwich, Brewster): A Single Environmental Impact report has been filed under MEPA for the project, which proposes replacement of gas mains under existing roadways in Harwich, Brewster and Dennis to address safety issues with the existing line. Construction of the replacement main will allow NGRID to lift the gas service moratorium that exists in parts of the lower and mid Cape. A DRI Exemption was approved, May 26, 2016.

- Maplewood at Brewster (formerly MP Renaissance): The Commission is holding escrow funds to ensure the installation and completion of landscaping, as per the DRI.

**TRANSPORTATION PROGRAM:** Staff provides technical expertise in transportation and

traffic-related matters. The Cape Cod Unified Planning Work Program (UPWP) is developed annually by Commission staff, in accordance with the requirements in MAP21 and Federal Planning Regulations. In 2016, more than \$21.4 million in Federal and State infrastructure capital was secured for the region.

*Route 6A Repaving and Sidewalks Project: Technical assistance was provided to Brewster to incorporate bicycle and pedestrian improvements in the Mass DOT Route 6A repaving project. This construction began in the fall of 2015.*

Route 6 Stormwater and Vegetation Management Plan: Staff completed a Landscape Character/Stormwater Drainage Assessment in the Route 6 right-of-way from the Sagamore Bridge to Orleans Rotary, to ID locations for Low Impact Development techniques and vegetation management. GIS conducted high-resolution aerial photography and analysis to classify plant species and evaluate density of vegetation for future landscape management planning.

*Traffic Counting Program: Staff conducted annual summer traffic counts at the following roads in 2016: Airline Road at the Dennis/Brewster Town Line (north end); Airline Road at the Dennis/ Brewster Town Line (south end); Freemans Way east of Industrial Park; Millstone Road south of Route 6A; and Underpass Road south of Route 6A: [www.capecod-commission.org/counts](http://www.capecod-commission.org/counts)*

WATER RESOURCES: Water Staff provides technical assistance to towns, citizens and the County on water resources projects including: water supply, wastewater and stormwater management, fresh water ponds and marine waters.

- Staff coordinates the PALS (Ponds and Lake Stewards) pond water quality sampling snapshot program: Blueberry, Cahoon, Canoe, Cliff, Cobbs, Elbow, Flax, Greenland, Griffiths, Higgins, Little Cliff, Mill, Myricks, Pine, Seymour, Schoolhouse, Sheep, Slough, Smalls, Sols, Upper Mill and Walkers Ponds

- Ponds Project Viewer: Staff with an AmeriCorps volunteer developed a Freshwater

Ponds Project website to provide an overview of remediation projects across Cape Cod.

- Water Supply Annual Statistical Report, 2010-2014: Commission staff analyzed pumping data from the 17 public water suppliers in Barnstable County.

- Stormwater Retrofit Opportunity: Water staff is identifying potential locations where a stormwater retrofit would be possible.

- Coastal Water Quality Monitoring Protocols: A protocol for sampling and monitoring activities related to Section 208 Plan implementation is being developed, including standardized reporting for a publicly available data warehouse.

- A Stormwater Needs Survey is being developed and will be distributed to towns. Also in progress is an updated review of existing town stormwater bylaws.

#### GEOGRAPHIC INFORMATION SYSTEM (GIS)

- Supported all of the above as necessary
- Updated Brewster Open Space data with the Compact
- Provided maps to the Open Space Committee
- Provided support for on-going pond studies

Brewster faces many challenges as we approach capacity. How we preserve and protect what we cherish -- the quiet rural beauty, historic character, wild-lands, the water supply, watershed areas and critically now...how we deal with our wastewater and stormwater, as well as climate change and coastal resilience issues, will determine the character and future of our community and the entire Cape region.

As your representative to the Cape Cod Commission, I thank you for the privilege of working on behalf of our community in order to maintain a strong voice for Brewster on these important local and Cape-wide issues.

Respectfully submitted,

Elizabeth Graham Taylor, Brewster Delegate



## REPORT OF THE CAPE COD PATHWAYS COMMITTEE

The Pathways Committee was created in January of 1998 to establish Brewster's section of the Cape Cod Pathway. Utilizing existing trails, ancient ways, cart paths, town roads and new trails, this pathway will eventually connect to walking trails in the towns of Dennis, Orleans and Harwich as part of a network of trails spanning the Cape. Its mission includes creating, coordinating and developing other walking trails in the Town.

The Committee continues its work refining proposed trail routes. The trail is now largely complete (except for some unmarked connecting sections in the middle of Brewster and Harwich) to the State parking lot at the end of Underpass Road and Route 137 where it will merge with the rail trail to continue to Orleans.

The seven mile section from the Dennis line to Route 137 at Underpass Road has been plotted using GPS and is being marked with trail signs. The existing trail is now one of the longest on the Cape.

The Cape Cod Pathways intention is to provide the walker with a variety of experiences unique to Cape Cod while avoiding heavily populated areas as much as possible. Since the center and eastern end of Brewster are more densely populated than the western parts of town, we are still trying to finish our connection to Nickerson Park from Underpass Road at Rte 137. The Committee has negotiated with several property owners and private associations but so far has been unable to plot the trail along private property to connect open space parcels. We welcome suggestions from residents

who enjoy walking on how to best connect our path.

In 2013 the Charge of the Brewster Pathways Committee was amended by the Brewster Selectmen to allow minimal use of the Cape Cod Rail Trail to help connect the Pathways Trail into Nickerson State Park. During 2016, members of the committee continued to lead walks as part of the Cape Cod Pathways Walking Weekend and Cape Walk programs. The Pathways Committee continues to coordinate with other Brewster Town Committees and work with the Brewster Conservation Trust to assist in our publicity and help establish and coordinate walking trails in the town. The Pathways Committee specifically works closely with the Director of Natural Resources and the Conservation Commission and we welcome all public participation at our meetings.

Respectfully submitted,

Gary Christen, Chair

Douglas Erickson

Beth Finch, Clerk

Noelle Bramer

Eric Levy

Patricia Tammar

George Thurber

# REPORT OF THE CAPE COD REGIONAL TRANSIT AUTHORITY

Dear Brewster Citizens –

The Cape Cod Regional Transit Authority (CCRTA) has provided 14,081 one-way passenger trips in Brewster from January 2016 through December 2016.

The Flex and H2O Bus service continues to provide a means for all citizens to have mobility. People (young and old) have learned to use the system to enjoy greater flexibility in their lives.

For those people living in South Brewster or working at the Peasant Bay Facilities the H2O line (Orleans to Hyannis) provides Flag Stop service on Route 39. This bus now makes a stop at the East Harwich Stop and Shop.

The FLEX schedules provide for great connections and convenience with the H2O (Orleans to Hyannis) and Provincetown shuttle. More people are finding that the bus is an efficient and enjoyable way to travel. The service provides a means for people without other transportation to lead normal lives.

Brewster ridership on the Flex route for this year from January to December 2016 was 5,663 people which are the total of riders who boarded the buses in Brewster; this does not include people arriving from other towns. Total Flex ridership for all seven towns was 90,289. The Flag Stop pick up in Brewster for either FLEX or H2O makes it very convenient to “catch a bus.” The use of the service by everyone also contributes to fewer cars on the road and a better atmosphere.

The DART (Dial-a-Ride Transportation) Service for Brewster people added up to 6,025 one way

trips. 173 people enjoyed the use of this service. The DART provides an excellent door to door way for anyone to get around as I can say from personal experience. Cape wide the DART had 228,127 trips.

The Boston Hospital Transportation service provided 39 Brewster residents with 162 one-way trips.

The Cape Cod Regional Transit Authority provides the Brewster Council on Aging a Mobility Assistance Program (MAP) vehicle that provided 2,393 rides in 2016. This compares with 3,439 rides in 2015.

“Use the Third Bridge, Ride the Train” was again a total success for the CapeFLYER this past summer helping all riders avoid the traffic and have an enjoyable ride. A special Bicycle Car makes the bringing of bikes a lot easier. Starting Memorial Day weekend this year the CapeFLYER will ride the rails again. Watch for the exciting announcements.

Route maps, schedules, fares, Google Transit Trip Planner and the latest news about Cape Cod public transportation services are provided at [www.capecodrta.org](http://www.capecodrta.org), as well as links to many other transportation resources.

The citizens and Selectmen are to be thanked for their support and assistance.

Try riding the Flex, H2O, DART, AND ride the CapeFLYER!

Respectfully submitted,  
Roy E. Jones, III  
Cape Cod Regional Transit Authority

# CAPE COD REGIONAL TECHNICAL HIGH SCHOOL DISTRICT

*Cape Cod Regional Technical High School will provide an opportunity to acquire high quality technical, academic, and social skills preparing our students for success in our changing world.*

Cape Cod Regional Technical High School (CCRTHS) was established in 1973 as a public technical high school. The CCRTHS district draws students from 12 towns extending from Mashpee to Provincetown. For our school year 2015-2016, we had 618 students enrolled in 17 different technical programs with an operating budget of \$14,532,300.

The town of Brewster had 44 students enrolled at CCRTHS as of October 1, 2015. The assessment for Brewster in FY16 was \$723,538 based on previous October 1 enrollment.)

## **Highlights from Cape Cod Tech 2015-16 School Year**

*Cape Cod Regional Technical High School District's application for assistance from the Massachusetts School Building Authority for a new or renovated school building was accepted. Significant progress made during this school year: a school building committee was established, the owners project manager hired, an architect firm hired, and a project schedule established. For more information go to: <http://www.cape-tech.us/domain/50>*

- Graduated 145 seniors in June 2016, 11 from Brewster.
- CCRTHS students meet the same academic standards required by the state as our sending schools.
- Improved public and community relations by servicing community members in our shops at the school allowing communities to realize significant savings in labor charges.
- Forty students received John and Abigail Adams Scholarships, 5 from Brewster.
- Seventy two students were inducted to the National Technical Honor Society, 4 from Brewster.
- At the SkillsUSA State level competition, 53 students attended of which 12 students won medals. From the state competition, eight students qualified for the National

Skills and Leadership competition, 1 from Brewster.

- At the SkillsUSA District level competition, 45 students attended of which 9 students medaled, 1 from Brewster. Medals won: Information Technology, Marine Service Technology, Culinary Arts and Teamworks in Carpentry, Electrical, Mason and Plumbing.
- At the Massachusetts 2016 Future Farmers of America (FFA) State Convention, fourteen student awards were received by 9 students. Awards received: Chapter Exhibit (1<sup>st</sup> Place), Reporter's Book (1<sup>st</sup> Place), Floriculture (2<sup>nd</sup> Place), Power Systems Agriscience Fair (2<sup>nd</sup> Place), Environmental/Natural Resource Systems Agriscience Fair (3<sup>rd</sup> Place), Turf Management (3<sup>rd</sup> Place), State Convention Courtesy Corp Recognition, and FFA Chapter 100% Membership Award.
- Auto Collision had 100% graduation rate of 12<sup>th</sup> grade students with emphasis to connect students to industry. Co-operative education placements were increased aiding industry output.
- Auto Technology improved their web-based text book curriculum and used Google Classroom on a daily basis. All 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> graders became certified in SP2 Safety and more than half became ASE certified.
- The Carpentry Department was busy building projects both within the school and in the community from quilt frames for Bayberry Quilters to picnic tables for a district town office. Math skills were improved by demonstrating their use in the trade; reading and writing projects were emphasized in the curriculum.
- In Cosmetology, all eight seniors graduated and are working in full time cosmetology positions with state licenses. All juniors passed their state nail technician exam and OSHA certification.
- Culinary accomplished improved enrollment and student retention within the shop. The program received accreditation from the American Culinary Federation. The Cove Restaurant continues to be open to the public four days per week.
- Dental Assisting implemented initiatives

aimed at preparing students for college and career opportunities; as well as upgrading technology and equipment to reflect industry standards. Eight seniors achieved MA Certification in Radiology; all seniors participated in 5-week internships; four juniors took and passed the Dental Assisting National Boards.

- Early Childhood Education increased freshman enrollment by 40% and successfully launched a new screening instrument in their Preschool. Ten students were placed on teaching internships.
- The Electrical Department developed a new exploratory process for resulting in full freshman capacity and increased their Co-operative Education placements to 14, their highest rate. A team of 10 students won a silver medal from SkillsUSA District competition in Marlboro, MA.
- The Engineering Technology Shop graduated its first senior class of eight students, seven of which were accepted into college with six pursuing engineering degrees. This shop was awarded a \$165,000 grant for manufacturing equipment and training to support that component of the curriculum. Students created a mechanical-electrical display project for the Cape Cod Museum of Natural History which was filmed by the Cambridge Science Festival.
- Graphic Arts met their goal of providing all assignments, projects and final exams on their department curriculum website, including step-by-step instructions with visual examples and detailed rubrics for each assignment. Many students earned a certificate in advertising design.
- Health Tech increased their enrollment to 66 students, the largest enrollment of all shops; they placed 5 students at internships at Cape Cod Hospital. and introduced Principals of Biomedical Science last year as a two-year curriculum; it was completed this year by juniors.
- Horticulture had positive outcomes with students participating in internships, job shadowing and Co-operative Education placements. Four students won state championships at FFA and qualified for nationals and 100% of students participated in FFA activities. *Roots and Roses* floral shop continued to provide hands-on experiences for students while servicing the public.
- HVAC implemented Google Classroom consistently throughout the school year. They collaborated with two other technical high

schools to enhance curriculum. Six of their nine seniors achieved EPA Universal Certification and four participated in Co-operative Education.

- Marine Service Technology has made progress aligning 90% curriculum and instruction unit plans to VTE frameworks. American Boat and Yacht Council (ABYC) standards will be integrated over the next few years. Eleven (11) new freshman enter the shop this year
- The Information Technology shop implemented curriculum based on new textbooks and simulation software for grades 10, 11 and 12; and restored upper classman mentoring. Five students completed security certification and nine juniors completed Network Pro Certification.
- The Plumbing Department has been blending learning opportunities with the HVAC program. Four females are now with the shop and Co-operative Education placements are on the rise.
- Welding welcomed eight freshmen this year, four girls and four boys. The program enhanced writing skills by creating written response questions such as safety with hydraulic equipment.
- One hundred and two qualified students participated in placements for Cooperative Education, Internships and Student Practicums for real-life work experience. Students must maintain grades of C or better in academic classes and B or better in shop and theory classes to be eligible for placement. The Co-Op Office joined with the Business classes to provide the second annual Student Job Fair for the entire student body which was a great success.
- In Computer/21<sup>st</sup> Century Learning enhanced curriculum with Web 2.0 Google Classroom was added to all courses enabling student access 24-hours a day with live updated feedback.
- The English Department aligned their curriculum with Common Core and continued to integrate complex test and analysis and synthesis writing into all units.
- The Health classes required active reading and writing within their science curriculum. They developed 9<sup>th</sup> grade honors biology and rigorous 90-day classes for 11<sup>th</sup> and 12<sup>th</sup> grades.
- The Math Department worked collaboratively to modify Unit Plans for implementation of the Standards of Mathematical Practice

(SMPs). A Math Lab provided extra support to fifty-nine students as a result of an identified goal to improve utilization of Title I math support.

- The Physical Education Department implemented scope and sequence standards using assessment data with indicators to measure strength and stamina over time. Two week cycles of walking, jogging, fitness training and sports were offered on a rotating basis.
- The Science Department emphasized classroom organization and management along with student paperwork to affect an increase in student production and achievement.
- In Social Studies, Honors Civics and AP World History had fully functioning online components. Over thirty percent of students passed the AP exam in World History.
- The Spanish Department implemented new curriculum in Spanish Levels I and II. Students participated in multicultural events and Latin American music and dance activities.

- Special Education implemented data collection that recorded student achievement and participation in academic they consistently checked grades online and worked with regular education colleagues to improve specific student achievement.
- The Athletic Department developed both a coaches handbook and student-athletic handbook; established seasonal award banquets to recognize student athletes; and set objectives by seasons.

Please visit our website: [www.capetech.us](http://www.capetech.us) for more information.

Respectfully submitted,

Dr. Richard Hoffmann  
Dr. Norman Michaud  
Brewster Representatives to CCRTHS School  
Committee



# REPORT OF THE CAPE LIGHT COMPACT

Brewster Representative – Deane Keuch

*Cape Light Compact is an award-winning energy services organization operated by the 21 towns and two counties on Cape Cod and Martha's Vineyard. The Compact's mission is to serve its 200,000 customers through the delivery of proven energy efficiency programs, effective consumer advocacy, competitive electricity supply and green power options. For more information, visit [www.capelightcompact.org](http://www.capelightcompact.org).*

## *POWER SUPPLY – Stability, Security and Green Power Options*

Calendar year 2016 was slightly less volatile than prior years in terms of delivered natural gas prices, which resulted in lower and more stable electricity pricing overall.

The combination of milder-than-expected real-time wholesale electricity prices in the winter of 2014-2015, a relatively warm 2015 fall season, and the continuation of a New England-wide winter reliability program led to lower forward power pricing for the winter of 2015-2016 than the record highs seen in the 2014-2015 winter. Customers benefitted from this in the form of lower retail electricity prices, and based on these market factors, the Compact made a decision in December 2015 to lock in a rate for twelve months rather than go with the normal six-month pricing. The twelve-month rate was lower than Eversource's January-June Basic Service rate, which helped to mitigate impacts to customers' winter electric bills. This meant that Compact customers saved a cumulative total of approximately \$3.2 million over Basic Service from January through June.

Despite lower and more stable prices this year, New England continues to face electricity pricing challenges associated with the limited pipeline capacity that delivers natural gas to electric generators, which supply over fifty percent of New England's electricity. The pipeline constraint is only an issue for a limited number of hours in the winter, when gas is also used for heating homes, creating a supply shortage and increased pricing for generators,

thereby increasing the price for every megawatt hour they produce. Until such time as this issue is addressed, either through additional infrastructure, demand reduction or other targeted programs, the possibility of future high winter pricing remains, and as such, consumers should still expect seasonal pricing fluctuations for the foreseeable future.

The Compact continues to provide power supply to commercial customers through its contract with NextEra Energy Services and to residential customers through ConEdison Solutions. As of November 2016, the Compact had approximately 6,026 electric accounts in the Town of Brewster on its power supply.

## *CONSUMER ADVOCACY – Committed to Consumer Interests*

Since 1997, Cape Light Compact has advocated for the ratepayers of Cape Cod and Martha's Vineyard at the local and state level. In 2015, the Compact continued its focus on grid modernization, reviewing the plans submitted by the utilities in August 2015 and beginning to engage stakeholders about the plan and its implications for the energy future of Cape Cod and Martha's Vineyard. The Compact was granted full party status in Eversource's grid modernization plan review docket at the Department of Public Utilities (DPU), meaning the Compact will have the opportunity to take an active role in the adjudicatory review process of the plan. There are several key areas of concern to the Compact and Cape and Vineyard ratepayers, and the Compact will continue to engage our member communities to make sure they have a voice in these important decisions that will have a major impact on how energy is used and consumed on the Cape and Vineyard.

The Compact was also a participant in the DPU dockets for the proposals that were put forth this year by the state's two main electric distribution companies (EDCs), Eversource and National Grid, to contract for new natural gas pipelines and pass costs on to electric consumers. The EDC's proposed to have the costs of expanding natural gas pipelines paid by

electric rate payers through increased distribution charges. The Compact noted that this concept is contrary to the 1997 Massachusetts Restructuring Act. The Compact objected to having electric rate payers fund natural gas pipelines, and supported the position that natural gas pipelines be funded by natural gas customers and natural gas company shareholders. In early FY 17, the Massachusetts Supreme Judicial Court ruled the utilities' proposed funding concept illegal, stating the proposal "would reexpose ratepayers to the very types of risks that the Legislature sought to protect them from when it enacted the restructuring act." This ruling put an end to the concept of electric ratepayers funding natural gas pipelines. As such, while the pipeline constraint issue remains, electric ratepayers are

protected from exposure to the financial risks associated with these expensive pipelines.

In November 2016, the Compact learned that Eversource plans to file a rate case for its distribution service territory on Cape Cod and Martha's Vineyard for the first time in nearly twenty years. The Compact plans to petition the DPU for intervention in the case to help ensure that the interests of the ratepayers on Cape Cod and Martha's Vineyard are protected.

The Compact also continues to participate in dockets related to the retail electric market, pushing for policies that promote a competitive power supply market while ensuring common-sense protections for consumers.

### *ENERGY EFFICIENCY – Saving Energy and Money*

Jan – Nov 2016	Number of Participants	Customer Savings	kWh Saved	Rebates/Incentives Paid to Customers
Low Income	38	\$16,649.20	83,246	\$114,973.45
Residential	811	\$155,827.80	779,139	\$709,674.50
Commercial	43	\$100,859.40	504,297	\$61,068.84
<b>Total</b>	<b>892</b>	<b>\$273,336.40</b>	<b>1,366,682</b>	<b>\$885,716.79</b>

*\*Please note that this data does not include activity that occurred in December 2016. Please visit [www.capelightcompact.org/reports](http://www.capelightcompact.org/reports) for complete information.\**

Funding for the energy efficiency programs (i.e. energy audits for homes and businesses, rebates on the purchase of energy efficient appliances and energy education in our schools) comes from a monthly customer "energy conservation" charge (\$0.0025 cents multiplied by the number of kilowatt hours used during the month) and a portion of the "distribution charge" (\$0.01802 for residential customers and \$0.01343 for commercial and industrial customers) that appears on each customer's electric bill.

Other Cape Light Compact efforts include:

- An evaluation of Stony Brook Elementary was performed for lighting upgrades to be completed in 2017 as well as an overall evaluation of efficiency opportunities.
- Cape Light Compact continues to offer support for energy education to the Nauset School District through classroom visits, teacher workshops, curriculum and free materials all aligned with the state NGSS and STEM initiatives through the Compact's Energy Education Outreach program.
- 22 ENERGY STAR® qualified homes were built in the Town of Brewster.

# REPORT OF THE CEMETERY COMMISSION

This past year has been one of great progress for the BCC as two long standing goals have been accomplished. The first being the laying out and numbering of gravesites for section A in Brewster Memorial Cemetery. The second being the revision of rules for section C green burial in Brewster Memorial Cemetery and the ability of citizens to purchase plots in section C.

The Brewster Cemetery Commission sponsored and assisted a young man in obtaining his Eagle Scout Badge. The BCC approved two projects and material in his question for this badge.

Patrick Ellis of the Department of Public Works (DPW) also wrote an article for Town meeting that tied all our small money "pockets" for different cemeteries in Brewster into one pot that can be used in all Town Cemeteries.

This article was successful at Town meeting. Tree work was completed in Pine Grove Cemetery with the oversight of the DPW. The DPW head Patrick Ellis has been assisting us in the planning of landscaping in Brewster Memorial Cemetery. This landscaping is our major project for the new year. One example would be the new grass seed to be used in Brewster Memorial that has been tested for

use on Cape Cod. We also hope to plant new trees in section A and bulbs around the entrance circle.

Another project that James Jones of the DPW will be helping us with is the repair of the stone wall in Sears Cemetery. The wall was damaged when a tree fell on it several years ago and requires more muscle than the Cemetery Commission has to make such a heavy repair. We can always rely on the DPW for assistance.

The up keep and landscaping is the Commission's main work areas this year as most of the stone repair has been completed. We will also be working on the cleaning of the stone so that the public can enjoy the wonderful carving on the stones.

There have been a member change this year former head commissioner Tom Rogers was replaced by Norma Modzelewski.

Members of the Brewster Cemetery Commission:

Norma Modzelewski  
Joan Carstanjen  
Joan Vachon  
Tom Rogers



# REPORT OF BREWSTER CHAMBER OF COMMERCE

During Fiscal Year 2016 the Brewster Chamber of Commerce continued its campaign promoting Brewster as Cape Cod's Ecotourism Destination – a unique community with the environmental and cultural assets to support the claim. The organization began work with the Planning Board to review the Route 6A Business Zoning Study completed by the Chamber in FY15 with an eye toward updating the Use Tables.

Also during FY16, the chamber continued to offer programs to businesses and the community in addition to running the town information center daily during June, July and August.

- The Chamber was represented on the Brewster Coastal Advisory Group.
- “everyone (love) brewster We’re filled with local color!” continues as our advertising slogan, placed in a number of publications including the Best of Brewster, Brewster Whitecaps and Cape Cod Sea Camps Alumni magazines among others.
- “Best of Brewster” magazine celebrated its 6<sup>th</sup> anniversary. This life style publication is mailed to all Brewster tax payers including part-time residents at their primary address. It features local businesses, stories about the town and is available at all of our inns, B&B’s campgrounds, resorts, rental properties and advertising businesses.
- The “Welcome New Owner” program was expanded to include new business owners who are greeted with a “Welcome to Brewster” certificate as well as our magazine “Best of Brewster” and a packet of information about the community. New private property owners continue to be an important part of this program.
- “Best of Brewster” TV show celebrated its 5th full year. It can be seen on local cable access channel 99. This talk show features businesses

from Brewster and across Cape Cod. Over 60 business people have been interviewed over the 5 years the show has been running.

- 5th Annual Green Halloween, in collaboration with the CC Museum of Natural History and media sponsor 102.3 The Dunes attracted more than 600 people to enjoy a safe Halloween celebration. Businesses donated non-edible treats for the children attending.
- The 9<sup>th</sup> annual Brewster for the Holidays, the 3-day town-wide festival held the first weekend in December, provides holiday fun for the young and the young at heart while raising money to support a local mission-based organization working with Brewster children. Through the sale of the annual commemorative ornament (Snowy Owl by Mary Lou Foley) in FY16 Cape Cod Children’s Place received \$2,000.
- The “We Referred You” program is very popular with chamber members who look forward to know that their business was referred by chamber staff. And only chamber members are referred!
- BCC continues as a Viridian Associate offering members green energy alternatives.
- BCC and the four other Lower Cape Chambers present the 7th Annual Lower Cape EXPO with more than 85 vendors and 3,500 attendees
- Brewster in Bloom celebrated its 30<sup>th</sup> anniversary with Susan Lindquist and Elliot Carr reprising their roles as judges for the parade – they judged the first parade in 1987. The craft show has 92 craft vendors again; town-wide support for the festival continues. \$5,000 from proceeds of fundraising goes to the Brewster in Bloom grant program

- BCC presents “Red Wigglers” during Brewster Conservation Day complete with live worms for the kids to touch and an activity demonstrating how to compost.
- BCC continues as a partner of the five Lower Cape Chambers to market the region as “old Cape Cod” and with LC3 (Local Cape Chambers Collaborative) working on issues that impact businesses across Cape Cod.

**The Mission of the Brewster Chamber of Commerce (BCC) is to strengthen, promote and support the economic feasibility, cultural richness, environmental sensitivity and social needs of Brewster. The Chamber encourages the spirit of fair trade and good business practices.** This mission is met through a variety of programs and events undertaken by the Chamber including but not limited to the Member Advertising Program, Brewster in Bloom, and the Lower Cape Home & Garden EXPO. The two, part-time year-round professional staffers facilitate the work plan of the Board of Directors and assist Chamber volunteers. Three seasonal part-time staffers work for 14 weeks in the summer to assist in providing visitor services.



# REPORT OF THE BREWSTER COASTAL COMMITTEE

The Brewster Coastal Committee (BCC) was established in 2014 and charged with the responsibility of developing a management plan for Brewster's coastal resources. This work involves conducting an assessment of the coastal processes, natural resources, existing uses and management practices on Brewster's Cape Cod Bay Shore. In the plan, critical areas of the Bay Shore will be identified, including those that support important uses of the resource by humans or coastal species and those that are vulnerable to erosion or affected by upland development. The Brewster coastal management plan will identify a range of alternatives to address future management of the coastal resources of Brewster's Bay Shore, public access to the bay and research alternatives to onsite parking lots and rising sea levels and increases in storm, intensity, including retreat and relocation.

In fall 2015, the Town received a coastal resiliency grant from the Massachusetts Coastal Zone Management Program to conduct a facilitated public engagement process to develop a community-based coastal adaptation strategy. In response to high levels of public interest regarding coastal issues, and to ensure that the Strategy reflects community wisdom and scientific information, the Brewster Board of Selectmen convened the Brewster Coastal Advisory Group (BCAG) to involve residents and stakeholders in a public process – incorporating vulnerability and risk information with public needs, concerns, and values. Members of the BCAG were selected, based on applications of interest, to represent a range of perspectives, demographics, and points of view within the community. BCC members were also members of the BCAG and, during the facilitated process, the BCC meetings were suspended. The Selectmen's goal for the BCAG was "to develop and publicly present a set of strategies and mechanisms to address key community vulnerabilities, issues, and priorities and to identify the community's preferred

adaptation strategies." The final product of this effort is the Brewster Coastal Adaptation Strategy, which can be found on the Town web site under the Brewster Coastal Committee heading.

To develop the Strategy, the BCAG had support from professional consultants in facilitation and environmental science. The BCAG convened for eight public meetings between February and September 2016, with a public visioning session in April. During those meetings, BCAG members examined coastal conditions and threats (including predicted climate change impacts) and community needs. The BCAG identified and refined a set of guiding principles, and explored potential strategies for applying these at both the town-wide and landing-by-landing levels. The Strategy was also informed by a beach access survey, sent to all resident and non-resident taxpayers. Although the BCAG did not have time to reach consensus on all aspects of the report, they were able to guide its development, to reach consensus on a set of guiding principles, develop many town-wide approaches for coastal adaptation, and prepare a set of recommendations to guide next steps and implementation. In addition, the group collected a set of additional suggestions – including ideas for landing-specific approaches – that were developed by assigned smaller working groups or by individuals, and are included in the Strategy to inform on-going planning.

The Strategy is intended to lay the groundwork for future discussions and the development of the Brewster Coastal Resource Management Plan. Furthermore, the Strategy can guide the legal and regulatory changes that are likely to be necessary to implement adaptation approaches. Finally, the Strategy may assist the Town in identifying and applying for additional funding to improve the Town's climate resilience and appropriately respond to community access needs.

# REPORT OF THE COMMUNITY PRESERVATION COMMITTEE

The Community Preservation Committee is dedicated to the important work of helping make Brewster a better place to live through support of appropriate projects in Historic Preservation, Community Housing, Recreation and Open Space Acquisition

Now in its twelfth year, the Brewster Community Preservation Committee (CPC) receives its funding from Brewster taxpayers through a 3% surcharge on local real estate taxes and a supplemental amount from State government as provided under the MA Community Preservation Act (CPA). The State government "match" comes from a small statewide fee on real estate transactions. From 2005-2007 the State provided a 100% match, which percentage has declined ever since. The 2016 match was 33.9%.

When Brewster Town Meeting approved the Community Preservation Bylaw it provided for expenditures in the following areas:

- Open Space Acquisition - 50%
- Historic Preservation -10%
- Community Housing -10%
- Historic, Housing, or Recreation -30%

The CPC reviews applications for funding and considers recommendations from the Open Space Committee, Recreation and Historic Commissions, the Housing Partnership and the CPC's own Housing Sub-Committee before submitting articles for consideration by Town Meeting voters.

Over its history, the CPC has recommended and Town Meeting has approved 24 Historic Preservation awards totaling over \$2.125 million; 13 Community Housing awards totaling just over \$2.6 million; 8 Recreation awards totaling over \$660,000; and 18 Open Space awards totaling just over \$6.9 million. Town Meeting approved \$978,000 in funding for CPC referred projects in 2016.

Five projects were approved at the May 2, 2016 Town Meeting:

## 1. Historic Preservation: \$225,000

Cape Repertory Theatre Company- funding to support the first phase of a project to preserve and rehabilitate the Crosby Barn on the state owned Isaac F. and Sarah Crosby Historic Site, currently leased to and occupied by the Cape Repertory Theatre Co. The rehabilitation will be done in accordance with the Theatre's lease with the state and in accordance with the Secretary of the Interior's Standards for Rehabilitation. The 1889 barn will be lifted and a full basement will be installed. Structural repairs will be made with steel and timber and the building will be made tight to the weather. Platforms, flats, scenery and props currently stored on the main floor will be moved into the new basement so the theater company can proceed in phase two, to rehabilitate the main floor into a place of assembly along with two classrooms for educational purposes.

Total Project: \$484,890  
CPC Funding: \$225,000

## 2. Community Housing: \$118,000

Harwich Ecumenical Council for the Homeless (HECH): Funding to allow the continuation of the 2015 Brewster HELP program which offers low/moderate income (80% of HUD area median or less) Brewster Homeowners a 0% loan of up to \$25,000 to secure their housing "envelope" by providing some of the following: new roofs, windows and siding, addressing health and safety code issues; upgrading failing systems to energy efficient systems; and ensuring decent, safe, warm and sanitary housing conditions. HECH program staff will assist homeowners through the entire process. To qualify, income-eligible applicants must own and occupy as their primary residence a home in the Town of Brewster. Applicants will sign a Loan and Note along with a Mortgage which will be

recorded. Any repaid loan will be returned to the Town's CPA Community Housing budget reserve. This program is also available to landlords who will be required to sign an affordable housing restriction requiring the unit to remain an affordable rental property in perpetuity.

Total Project: \$118,000  
CPC Funding: \$118,000

### 3. Community Housing: \$100,000

The Cape Cod Village Inc. (CCV): Funding to provide a safe and caring home environment for 16 income eligible (80% or less of HUD area median) adults with autism at a site in downtown Orleans. There will be two duplex homes with four residents on each side. There will also be a commons building where residents can gather with their families and other members of the community for programs, activities and events. The campus-like setting will also include spaces for outdoor activities. The goal is to provide safe, affordable, permanent homes for adults with autism in a centrally located setting where residents can easily engage in local activities and become integrated members of the larger community. The homes will be staffed 24 hours a day, 365 days a year, to assist residents with their needs. This is an affordable housing project with regional impact, as permitted under the Community Preservation Act. An affordable housing restriction will be recorded against the title to the property.

Total Project: \$5,225,000  
CPC Funding: \$100,000

### 4. Recreation: \$60,000

Brewster Recreation Department: Funding for a major rehabilitation of the turf and infield material at the Babe Ruth Baseball Field as part of the Freeman's Way Recreation Facility. Over the years the condition of this field had deteriorated significantly. This is also the field used by local organizations and groups from all over the state. The condition of the field had become a safety issue. Irrigation problems had also led to huge puddles and muddy playing conditions. Groups have had to use different,

less convenient fields. This field is an important revenue source for the Recreation Department.

Total Project: \$60,000  
CPC Funding: \$60,000

### 5. Open Space: \$125,000

Boehm Property: This funding article allowed the Town to continue its partnership with the nonprofit Brewster Conservation Trust (BCT), working together to preserve critical open space, in this case, 11.11 acres (two potential building lots) stretching from Gulls Way to the Cape Cod Rail Trail. The property is within the pond recharge area of Sheep Pond, one of the town's top five ponds with highest water quality. Preventing further development in this area will help the pond remain pristine. The Town owns almost 80 acres of conservation land east of this proposed acquisition, known as the Sheep Pond Woodlands. The BCT will own the land subject to a permanent Conservation Restriction held by the Town Conservation Commission. The parcels will be open to the public for passive recreation activities such as walking, hiking and bicycling. The BCT provided \$150,000 of the \$275,000 total purchase price. The Town provided \$125,000 to hold the Conservation Restriction on the two lots.

Total Project: \$275,000  
CPC Funding: \$125,000

One Project was approved at the November 14, 2016 Fall Town Meeting.

### 1. Community Housing: \$350,000

Habitat for Humanity of Cape Cod, Inc.: In May 2014 Town Meeting voted to approve Community Preservation Act funding for the acquisition of the approximately 14 acre parcel off 620 Tubman Road by Habitat. These additional funds will allow the construction of Phase 1, including related total project infrastructure, of six (6) of the fourteen (14) affordable ownership homes in the Tubman Road Community Housing development by Habitat. The homes will be initially sold to low-income (up to 65% of HUD area median income) households who will participate in Habitat's sweat equity model and devote 250- 500 hours building their homes along side community

volunteers. All homes will have a deed restriction that ensures long term affordability for future buyers. Phase 1 will include the construction and sale of one 4-bedroom home; three 3-bedroom homes; and two 2-bedroom homes along with most of the infrastructure for the entire 14 home development.

Total Project: \$5,525,954  
CPC Funding: \$350,000

CPC inherited an existing land purchase program enacted under prior state legislation providing for a Cape Cod Land Bank. In addition, the CPC inherited responsibility for a long term bond issued by Brewster to finance a prior purchase. The Town has issued additional bonds for three purchases since 2006, but the level of indebtedness on land purchases is relatively unchanged since the CPC was formed. Bond payments are from CPC funds.

As a part of acquiring open space parcels, the Town standardly applies for State Land Grants. Between 2006 and 2016 Brewster acquired eighteen open space properties (including one Conservation Restriction) totaling 198.6 acres with a total acquisition price of \$10,572,400. State LAND grants, as well as other funding was secured for these purchases resulting in a net cost of 65% or \$6,925,000, a final per acre cost of \$34,869. Less funding has been available in the last few years, making individual land grants harder to obtain. However, the Open Space Committee has

worked closely with the BCT and the Compact of Cape Cod Conservation Trusts to foster partnerships with other conservation trusts, as well as neighboring towns to purchase a number of properties, resulting in reduced costs to Brewster, even without State LAND grants.

This year the CPC welcomed Faythe Ellis as the Historic Commission representative.

Paul Ruchinskaskas, Chairman  
Citizen Member

Jeanne Boehm, Vice Chairman  
Citizen Member

Elizabeth G. Taylor, Clerk  
Planning Board

Roland W. Bassett, Jr.  
Recreation Commission

Barbara Burgo  
Housing Authority

Joan Carstanjen  
Citizen Member

Faythe Ellis  
Historic Commission

Peter Johnson  
Citizen Member

William Klein  
Conservation Commission



# REPORT OF THE CONSERVATION COMMISSION

The Brewster Conservation Commission has the responsibility to balance the protection and enhancement of the town's coastal and wetland resources with the uses and rights of the community's property owners. This is accomplished each year by the Commission through the implementation of the Massachusetts Wetlands Protection Act (enacted in 1972) and the town's own Brewster Wetlands Protection By-law (enacted in 1984), both specifying the protected interests for Brewster's coastal and inland resource areas. In addition to detailing the valuable contributions of the town's natural lands, the Wetlands Act and the Brewster By-law also provide guidance for a review process by which the Commission may address any project proposed within 100 feet of resource areas. They establish clear performance standards that projects must meet in order to be protective of the interests attributed to various types of wetland environments.

Enforcement of our wetland regulations is both a challenge and priority for the Commission. This tool provides the Commission the ability to ensure the proper review process for projects is followed and our resource values protected. These cases may require the Commission to spend significant time, energy and money to successfully enforce and resolve. The Commission strives to work in partnership with property owners and project managers to resolve enforcement matters and if needed, to restore environmentally sensitive areas. Sometimes this is not possible, and the MA Department of Environmental Protection and the Barnstable County and Orleans District Court Systems become involved. For 2016, however, the Commission has resolved many cases working with the property owners. When enforcement or penalties are needed, they are issued as a reminder that wetland laws are there to protect our natural resource areas.

Michael Tobin and Hayley Winfield served as Chairman and Vice Chairman, respectively. This year, Shana Brogan and Virginia Iannini

have stepped down from their Commission duties after providing both their voices and expertise to the Commission, and the Commission welcomed two new members, Nicole Smith and Peter Wells, whose contributions are already enhancing the Commission's work. The Conservation Commission has been very active in 2016, with over 160 filings. With 157 filings in the two previous years, the Commission's work continues at a very good pace. It should be noted that this work also includes numerous hearings and continuances due to the complex nature of the filings.

In addition to their work on the Commission, Bruce Evans and William Klein also serve as Commission representatives on the Brewster Water Planning Committee and Open Space Committee, respectively. William Klein also serves on the Community Preservation

Committee. All committee members should be applauded for their commitment and hard

work in this extremely busy year. Gratitude should also be extended to Noelle Bramer, our new Conservation Administrator, and Carol Spade, our Administrative Assistant. Both work tirelessly to ensure the public and the Commission are provided with accurate and educational information for resource areas, site visits, projects, schedules, and meetings. Chris Miller, Natural Resources Director and Ryan Burch, his Assistant, are to be commended on their initiative and energy in managing extensive properties throughout town as well as skillfully handling the demanding field work essential to its care. Their work and dedication is exemplary.

Respectfully submitted,

Michael Tobin, Chairman

Hayley Winfield, Vice Chairman

Bruce Evans, Commissioner

William Klein, Commissioner

Nicole Smith, Commissioner

Peter Wells, Commissioner



Conservation Department Filings 2016

January through December

Notices of Intent	37
(continuances not tallied)	
Requests to Amend Orders of Condition	11
Abbreviated Notice of Resource Area Delineation	0
Requests for Determination of Applicability	24
Requests for Certificates of Compliance	33
Requests for Extension Permits	14
Administrative Review Applications	42
Total	161





# REPORT OF THE COUNCIL ON AGING

The mission of the Brewster Council on Aging is to enhance the dignity and well-being of our Brewster seniors. The COA provides social services, referral services, educational programming, transportation, and social and cultural activities to Brewster residents over the age of 60.

The Brewster Senior Center remains housed in a grand, historically significant building, now 142 years old. It continues to present problems and roadblocks to properly serve the growing population of seniors in our town.

Thru UMass-Boston's Center for Social and Demographic Research of Aging and Department of Gerontology, our town conducted a survey to better understand the growth in our senior population, their changing social and service needs, their diversity of interests for programming, activities and events. "The Future of Aging in the Town of Brewster: Brewster Council on Aging Needs Assessment Study" report is now allowing the COA Board members and the Director to identify the goals and strategies needed to develop a plan for our future. Better communication, affordable housing, transportation, access to services and care are important factors in helping our citizens' age in place.

## **Personnel:**

Director: Denise Rego

Senior Department Assistant: Lauren Zeller

Department Assistant: Regina Egan

Bus Driver: Peter Pettengill

2 (19 hour) Outreach Workers: Debra Johnson and Brenda Locke

Program/Volunteer Coordinator: Marilyn Dearborn (19 hours-grant funded)

Bus Driver: Rob Williams (8 hours thru town funding & 8 hours thru grant funding)

Town Nurse: Charles Altieri (part time)

## **Grants:**

In FY17, the Commonwealth of MA's Formula Grant provided us with \$37,680 to fund staffing positions and necessary expenses that are not covered in our town budget. Elder Services' Title III funding helps us with mileage reimbursement for volunteer drivers. Other grants provide the opportunity for specific outings for homebound seniors as well as medical supplies to help seniors with mobility issues.

**Outreach:** Our Council on Aging is fortunate to have 2 dedicated employees that help identify, advocate for and connect seniors with unmet needs to government, private sector, agencies and COA programs and services designed to meet those needs.

They meet with individuals in their office or at the client's home to help with issues, including: food and nutritional programs, such as SNAP, Brown Bag program and Harwich Food Pantry; fuel assistance, thru Lower Cape Outreach and South Shore Coalition; health and safety, including the Reassurance Program thru our Brewster Police Department, Lifeline alert buttons, lock box thru our Brewster Fire Station and File of Life; and housing, support, tax and finances.

Thru Elder Services of Cape Cod and the Islands, we refer individuals for services, such as: emergency intervention for frail, house bound elders and those in crisis, along with information and referral for supportive medical and social services that are not available in town.

In 2016, S.H.I.N.E. (Serving Health Insurance Needs of the Elderly) representatives, last year, they were able to save \$171,714.20 for over 200 seniors who participated in Medicare's Open Enrollment, which is held from October 15<sup>th</sup> to December 7<sup>th</sup>.

**Programs/Services:**

The COA provides a wide selection of services in accordance with the needs of our seniors, including: consumer and community education; exercise and wellness programs; recreation, health screening and social events; and daily lunches at the COA or via Meals on Wheels. In addition to on-going programs throughout the year, there are special events and seasonal social functions, many of which involve our local schools and other town departments. For more information, please stop in to pick up a current newsletter, "Bayside Chatter" or check us out on the Town's website: <http://www.town.brewster.ma.us/departments-mainmenu-26/council-on-aging-mainmenu-35>

**Transportation:**

In 2016, our fleet of vans transported 151 seniors, 3,984 times to our dining programs, Orleans Adult Daycare Center, bank, flu clinic, hairdresser, medical appointments, pharmacy, post office, local shopping and voting. This totals to 22,182 miles driven. This valuable service provides those without transportation or a support system to carry out daily living activities.

**Volunteers:**

In 2016, 110 volunteers provided 6,531 hours of service. The Staff at the Senior Center is so appreciative and grateful for their dedication to help others. These wonderful volunteers allow us to provide vital services to the COA: banking assistance, computer classes, financial planning, legal help, community garden cleanup crew, food distribution, kitchen help, medical equipment shed maintenance, Meals on Wheels delivery, medical appointment transportation, newsletter assembling, and running the Sea Captains Thrift Shop.

**Friends of Brewster Elders (F.O.B.E.):**

The COA is most grateful to the financial support given by the Friends of Brewster Elders. This organization supports many of our programs and subsidizes several "get together" lunches on various holidays, ice cream socials and dinner and game nights. They also provide entertainment events to our seniors throughout the year. Every year, they donate

to Elder Service's Meals on Wheels Program to ensure that no senior will go without a meal.

The Friends also manage our Sea Captains Thrift Shop, which is now located at 66 Harwich Road. Your support of the Thrift Shop provides aid to some of the programs which otherwise could not be funded through the Town's budget. The Shop's hours are Mondays to Saturdays from 10:00am until 3:00pm, with limited hours during January and February.

**Memorial/Honorary Donations:**

Donations to the Senior Center are used solely for the benefit of our Brewster seniors. Brewster artist Karen North Wells has painted a mural of Paine's Creek in the Senior Center which is used to display memorial and honorary donations. Please stop in to see this beautiful mural and to obtain more information.

Respectfully submitted,

Robert Deloye, Chairman

Cindy Bingham, Selectman's Liaison

Dennis Hanson, Finance Committee Liaison

Russ McGown

Andrea Nevins

Cynthia O'Leary

Sharon Tennstedt

Karen Thurber

Brenda Vazquez

# REPORT OF THE CULTURAL COUNCIL

## Mission Statement

The Brewster Cultural Council, made up of volunteers appointed by the Brewster Board of Selectmen, makes decisions on how to award the money granted to it by the Massachusetts Cultural Council. In addition to its state responsibility, the Council sponsors several cultural events, in Brewster, throughout the year.

## Applications

The local council reviews two types of applications: standard LCC applications, which may include a broad range of cultural activities that will serve local cultural needs, and PASS applications, which are used to request money for K-12 students' field trips to cultural performances and institutions that appear on the PASS roster. There are currently 329 local cultural councils in Massachusetts that form an extensive grassroots system of public support for community cultural programs.

## Grantees

For 2015-16, the Brewster Cultural Council received \$4200 to award for cultural programs. The Council received 19 LCC applications and approved 16. Successful applicant projects included: Meeting House Chamber Music Festival's Summer Chamber Music Series, The Academy of Performing Arts, Cultural Center of Cape Cod RISE AND SHINE program, Cape Cod Poetry Review, Cotuit Center for the Arts, Nauset Regional Middle School and, Nauset Regional High School, Cape Rep Theatre, Cape Cod Alzheimer's Services, Open Mic Classical Brewster Council on Aging program, and the Brewster Ladies Library.

## Local Initiatives

In addition, the Council sponsored and organized the Ninth Annual Brewster "Literary

Evening," readings by Brewster writers in October, 2016, the Tenth Annual Art Exhibit of Brewster Artists in March, 2016, and in May, 2016 our Fourth Musical program. The Council sponsored our First Writers workshop in the 2016. All programs were held at the Brewster Ladies' Library.

## Meetings

The Brewster Cultural Council generally holds its meetings on Mondays, 4:00 p.m. at the Brewster Town Hall or Brewster Ladies Library. Agendas are posted at Town Hall. We welcome future grant applications and input to improve the quality of life for all Brewster residents.

## Appreciation

The Brewster Cultural Council wishes to thank the Board of Selectmen, the Town Administrator and staff, Brewster Ladies Library staff and the people of Brewster for their support. Under state law, members of the Council may serve for two consecutive terms of three years. The Council wishes to say "Thank You" to Joan Swaluk and Benton Jones for their many years of service and for their valuable contributions to the work of the Council.

## Cultural Council Members

Respectfully submitted,

Ralph Marotti - Chairperson

JoAnn Phillips – Secretary

Annie Gerrity– Treasurer

Joan Bernstein

Maureen Callahan

Sharon Leder

Milton Teichman

Monika Woods

# REPORT OF THE EMERGENCY MANAGEMENT DIRECTOR

In 2016 as in past years the Office of Emergency Management received an EMPG Grant from the Commonwealth of Massachusetts which was utilized to fund our fourth annual Table Top training exercise that tested the Towns response to a potential mass shooting event at a municipal facility. This dynamic, hands-on training exercise was developed by Brewster police and fire officials in conjunction with staff members of the Horsley-Witten Emergency Management Planning Group.

During the program attending LEPC members worked in partnership with other emergency response personnel from surrounding communities and the Regional Emergency Planning Committee to develop and implement a response and recovery plan capable of mitigating a hypothetical shooting event. The session included the intentional injection of a variety of real time emergency scenarios in rapid succession that were designed to test the emergency decision making, response, and planning capabilities of the attendees. These professionally moderated programs that have become the focal point of our annual training efforts have allowed us to improve our internal and external working relationships and response capabilities.

Throughout the year and prior to any severe weather, potential winter storm, or large community event group meetings were held between Department heads and key Town employees who are trained to work and respond to emergencies and operate at large scale events within a common Incident Management System. In these sessions response and recovery plans that included individual department staffing and resource needs, weather reports, crowd control issues, road closures, sheltering plans, and other necessary response and mitigation needs were discussed and written response and recovery plans developed. Proactive planning meetings held during 2016 included sessions for the Brew Run, Brewster in Bloom Parade, and several severe weather (wind/rain/snow) warnings and storm events.

Emergency management personnel also continued to work cooperatively and attend monthly meetings with the Cape Cod Regional Planning Committee, the Massachusetts Emergency Management Agency, Barnstable County Incident Management Team, Federal Emergency Management Agency (FEMA), and the Barnstable County Regional Emergency Planning Committee to maintain a continuous level of community response readiness and knowledge of regional emergency response and sheltering plans.

Coordinating the response to emergency events within our community is a dynamic and rapidly moving process. With this said, Brewster residents should be aware that while it is the dedicated work of all Town agencies and employees to provide you safety on a daily basis it is those personnel serving in field positions that are assigned to respond to your calls for assistance and render immediate aid and assistance that make up the foundation of our emergency management endeavors.

## Local Emergency Planning Committee

### Members:

Michael Embury	Richard Koch
Robert Moran	Paul Anderson
Nancy Ice	Patrick Ellis
Denise Rego	Irene Larivee
Joseph Cox	Chris Miller
Kathy Cockcroft	Tom Thatcher
Sherrie McCullough	Victor Staley
Lisa Vitale	Donna Kalinick
Sue Broderick	Peter Rubel
Heath Eldredge	Kathy Lambert
James Jones	

# REPORT OF THE ENERGY COMMITTEE

2016 continues the good news of the energy savings from the town's solar projects. We continue to work with CVEC to purchase excess power to enable Town buildings to offset their energy needs at favorable rates. The charts attached to this report provide a comparison of the Town's electric and natural gas annual consumption for the last five years.

Solar collection canopies are still under consideration for the golf course and police facility. This Committee will continue to work with other planning committees and boards to assist with efforts for energy efficiency and cost savings.

We are saddened by the loss of two valued member of the Committee. Deane Keuch, our Cape Light Compact representative passed away suddenly.

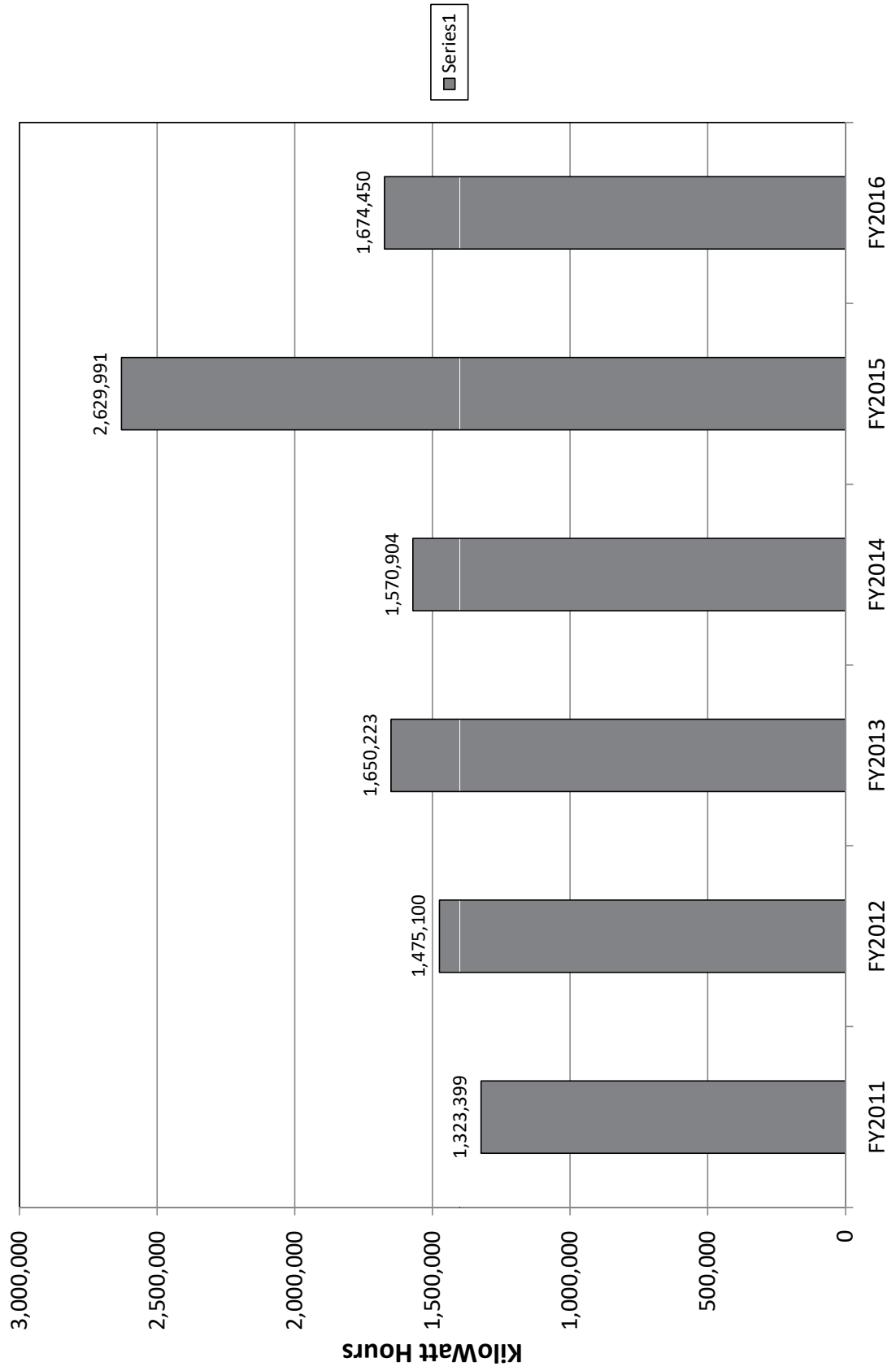
Also, Jillian Douglas resigned to take up other responsibilities. Both were long time members of the Committee and will be sorely missed. The Board of Selectmen has appointed Colin Odell to the Committee beginning in January 2017.

The Committee thanks the Board of Selectmen and the Town Administrator for their support.

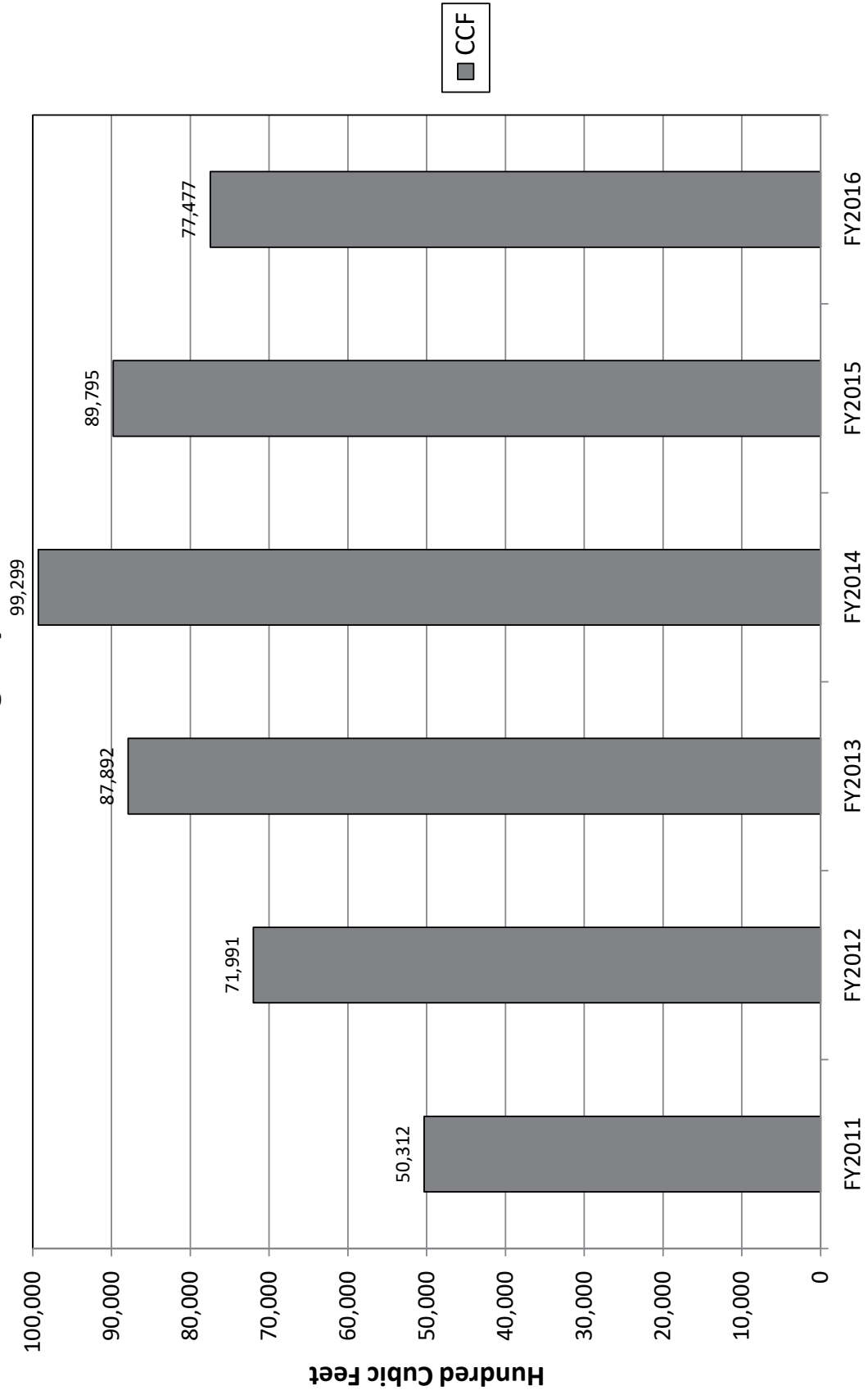
Respectfully submitted

Edward Swiniarski, Chairman  
Richard Wolf, Vice Chair  
Chuck Hanson, CVEC Representative  
Deane Keuch, CLC Representative  
Jillian Douglas, Secretary

## Brewster Electricity Usage by Fiscal Year



## Brewster Natural Gas Usage by Fiscal Year



# REPORT OF THE FINANCE COMMITTEE

The Finance Committee consists of nine members appointed by the Town Moderator. Each member serves a three-year term, with each term being staggered so three members are appointed yearly. The Finance Committee meets throughout the year, usually weekly, during the town's budget review process. It reviews all operating budgets as well as the spring and fall Town Meeting warrant articles.

The Finance Committee is independent of the elected and appointed administrators of the Town. The Finance Committee's responsibility is to review all business to be presented at Town Meeting as well as giving recommendation and guidance to the voting taxpayers for their actions at Town Meeting.

Committee members also attend other town board's meetings as liaisons. Members spend significant personal time reviewing and evaluating department budgets.

The Finance Committee controls a reserve fund of \$106,395.00 for fiscal year 2017. The funds are an emergency relief appropriation for any town department that may request funding from an unforeseen and/or unexpected shortfall in their operating budget. Appropriation requires a majority vote.

Our membership takes analyzing all town governmental operations in a "cost/benefit" evaluation methodology. Over the past few years funding town government the real estate tax portion, as a percentage of total income has carried an increasing burden. We are committed to continue our thorough assessment of all expenses and promote efficiencies and prudent financial management practices. One example is to look at long term financing options in accordance with expended life expectancy thus reducing the annual prop 2&1/2 override tax impact.

This past year after serving the town for over 40 years as Moderator Steve Doyle retired. We appreciate his dedicated service, appointments to and support of the Finance Committee. We wish him all the best as he moves out of public service.

The committee continues to provide input and review of the \$10,000,000.00 bond authorization for repairing town roads. The implementation will take over five years with a goal of bringing our roads to a satisfactory state. Additionally, a plan to maintain the improvements will follow. The committee continues to support the initiative as a wise and prudent investment.

The committee appreciates the inclusion and involvement in the structural changes to the annual operating budgets and the reformatting of warrant articles to allow greater transparency and flexibility in funding. Additionally, with the aforementioned changes the administration and committee are looking at upgrading equipment for further improvements to the electronic system implemented in 2012. We see the electronic medium as a vital tool to inform taxpayers on all financial matters in "real time" and full access via the town's web site.

In closing, our membership will continue to assess all financial aspects of the town in a cost/benefit measurement. The Finance Committee will also play an active and guiding role in evaluating the growing needs and additional services provided by the Council on Aging and Health and Human Services.

Respectfully submitted,

Michael Fitzgerald, Chairman

Dennis Hanson

Su Ballantine, Clerk

Harvey (Pete) Dahl

Will DeMaida

Charles DeVito

Greg Levasseur, Vice Chair

Herb Montgomery

Madhavi Venkatesan



# REPORT OF THE FIRE & RESCUE DEPARTMENT

The Honorable Board of Selectmen and the residents of the Town of Brewster,

The members of our department would like to express our sincere gratitude to the Board of Selectmen, Finance Committee, Town Staff members, and the residents of our community for the support provided to our department throughout 2016.

While our organization accomplished many operational, training, and administrative related goals during the year a significant amount of effort concentrated on collaboratively working with the Selectmen to strengthen our organization through the establishment of a full-time Deputy Fire Chief position. In addition, we are extremely happy to report that our consistent and proactive pledge to our residents to search out and secure highly competitive Federal grant funding to offset equipment and staffing expenses resulted in the award of a \$352,000.00 Assistance to Firefighters Grant (AFG) to fund the purchase of state-of-the-art portable and mobile radios and a \$288,000.00 Staffing for Adequate Fire & Emergency Response (SAFER) Grant award to fund the hiring of two firefighter/paramedic positions for a two-year period.

During 2016 department leaders worked tirelessly with the Fire Station Building Committee, owner's project manager, and architect to complete the design of the new fire station and secure a contractor to construct the facility. In November, Delphi Construction was chosen from a pool of several pre-qualified general contractors with a favorable bid that was less than the anticipated project construction cost. As of this report the anticipated facility completion date is May of 2018.

Our principal task of providing life safety services to the residents and visitors to our community is an extremely dynamic and ever-changing position. Annual adjustments to EMS protocols, community and mutual aid response needs, technology, equipment, fire inspection services, and fire suppression techniques require us to be more aware, better

trained, and more adept at planning for and responding to these challenging and escalating demands.

To ensure we meet these mandates our personnel will continue to focus on building respect from the community for our organization and the services we provide through continued efficient and effective response to service requests and strict adherence to our four core values of; Prepared For Duty, Serving With Integrity, Responding With Compassion, and Committed To Professional Excellence.

Our experienced staff of skilled personnel have unfailingly proven to be the core providers of life safety services in our community for many years and we look forward to continuing to honor our mission of protecting our residents through the effective and efficient delivery of professional EMS and fire services.

Between January 1, 2016 and December 31, 2016 the Brewster Fire & Rescue Department responded to a total of 2940 requests for assistance. Of this total 728 were fire related incidents and 2212 were EMS rescue related responses. Total property and content loss from the reported fire incidents is estimated at \$538,000. A general breakdown of fire related incidents is as follows:

<b>EMS Incident</b>	2,212
<b>Fire</b> (Building, Brush, Vehicle, Chimney, Mutual Aid)	66
<b>Hazardous Condition</b> (Electrical, Gas leak, Power line down)	60
<b>Rescue</b> (Motor vehicle collision, water rescue, missing person)	93
<b>Service Call</b> (Public assist, Police assist, Water leak)	85
<b>Good Intent Call</b> (Controlled burning, Smoke scare)	83
<b>Detector Activation</b> (Smoke/CO activation, Alarm malfunction)	295

**Severe Weather** (Lightning strike, Wind storm) 33

**Special Incident** (Walk in report of fire, Citizen Complaint) 13

### **Fire Prevention & Inspection**

The Fire Prevention Bureau conducted a number of fire safety education programs during the year paying particular attention to ensure we reached each of our community's schools by educating over 500 public and private school students, visiting our nursing and assisted living facilities and connecting with our senior housing facility residents.

In addition, we hosted two Open House events attracting over 600 visitors to our facility which enabled us to showcase our equipment and provide further fire and life safety education to our residents and visitors to the community. We also participated in several community sponsored events that provided us with additional opportunities to interact with and educate the public on fire prevention topics and the services we offer.

In 2016 the workload and responsibilities of the inspection services component of the Fire Prevention Bureau continued to escalate in direct correlation with an increase in new construction, increased home sales, and new fire code regulations. Annual mandatory fire inspections, home resale inspections, new construction, plan reviews, oil tank installation inspections, quarterly inspections of all nursing and assisted living facilities, and required follow up re-inspections all placed a significant burden on the daily work assigned to the position.

The office generated approximately \$27,000.00 in permit, inspection, burn, and miscellaneous fees. The following breakdown identifies the various inspections completed and permits processed by the fire prevention bureau during the year.

Oil Burner Permits/Inspections	47
Annual Inspections/Re-inspections	117
School Fire Alarm Visits	16
Residential Home Inspections	16
Lock Box Installs	52
Smoke Detector Permits/Inspections	314
Open Burning Permits Issued	503
Meetings/Plan Reviews	104

### **Report of the Oil Spill Coordinator**

Between January 1, 2016 and December 31, 2016, the Brewster Fire & Rescue Department responded to 89 hazardous material incidents in the Town of Brewster. These responses included motor vehicle accidents, natural gas leaks, leaking vehicle tanks, chemical spills, refrigerant leaks, and oil leaks.

### **Report of the EMS Division**

Between January 1, 2016 and December 31, 2016 the Brewster Fire & Rescue Department responded to 2212 requests for EMS assistance. A general breakdown of EMS incidents is:

Request for EMS services	1589
Rescue, other incident	342
Medical assist, assist EMS crew	58
Motor vehicle accident w/injuries	53
Transport to Cape Cod Hospital	1452

# BREWSTER FIRE & RESCUE DEPARTMENT

## PERSONNEL ROSTER

### Career

Robert Moran	Fire Chief/EMT
Kevin Varley	Deputy Chief/Medic
Anthony Dalmau	Captain/Paramedic
Jeff Sturtevant	Captain/Paramedic
Chris Flavell	Captain/Paramedic
Daniel Kimball	Captain/EMT
Peter Rubel	Captain/EMT
Kirk Riker	FF/EMT
Kirk Rounseville	FF/Paramedic
Chad Foakes	FF/Paramedic
Joseph Cox	FF/Paramedic
Matthew Tucker	FF/Paramedic
Michael Gerlach	FF/Paramedic
Michael Herrmann	FF/Paramedic

Jared Hogg            FF/Paramedic

Robert Hooper       FF/Paramedic

Paul Brazil            FF/EMT

Tim Druckenbrod    FF/EMT

### Call

Cindy Coulter	Lt. /EMT
Diane Romme	Lt. /EMT
Arthur Romme	FF/EMT
Kevin Moran	FF/EMT
Jeff Parker	FF/EMT
Cheryl Esty	FF/EMT
William Romme	FF/EMT
A. Rounseville	FF/EMT
William Kraul	FF/EMT
Gary Stobbart	FF/EMT
Scott Romer	FF/EMT
Bill Schneeweiss	FF/EMT
Anthony Muniz	FF/EMT
Bretten Johnson	FF/EMT

Carrie McEnaney    FF/EMT

Richard Bunker      FF/EMT

Dan SanGiovanni    FF/EMT

Dean Smith           FF/EMT

Amy Handel

Administrative Assistant

In closing, our personnel would like to extend our appreciation to the Brewster Police Department, Department of Public Works, and all other Town departments for the invaluable daily assistance, cooperation, and support received by our organization throughout the year.

Respectfully submitted,

Chief of Department  
Robert Moran

# REPORT OF THE FIRE STATION BUILDING COMMITTEE

On December 1<sup>st</sup> 2015, a Special town election was held. The question on the ballot was to approve or disapprove building a new fire station. The vote for a new fire station was passed. At the end of December 2015, the Board of Selectmen appointed the Fire Station Building Committee, consisting of five members to serve, and charged the Fire Station Building Committee with ensuring the construction of a new state-of-the-art fire station to be delivered on time and within budget.

The design of the new fire station was 30 percent complete when the committee started and had their first meeting on January 29<sup>th</sup> 2016 and received an update from the architect CDR-Maguire, with building design and changes. The committee set up a schedule for meetings and picked two members of the fire station committee, Ralph Ingegneri and Herb Montgomery to attend all project meetings held with Pomroy Associates Owner's Project Manager, CDR-Maguire and the General Construction Co. for the new fire station.

Preliminary Schedule was set with Schematic design thru design development, construction documents, bidding, construction start and completion, budget updates and review of current budget. Geotechnical drilling and test pits were done and completed by J.M O'Reilly & Associates Inc.

Owner Project Manager, Richard Pomroy and Taylor MacDonald project manager for Pomroy Associates, Mark Saccoccio Architect for CDR-Maguire and the committee met with all town agencies to go over the plans for the new fire station. The new fire station has received all the proper permits to move forward with the project.

Fire Chief Robert Moran went over the plans to assure the space needs for the apparatus bay and the administration portion of the building meet the needs of the fire department, while staying within the budget.

Meetings were set up with the COA director, Denise Rego to make sure their concerns were addressed so that their operation will run smoothly during the construction of the new

fire station. We met with the Energy Committee, discussed the {HVAC} Heating, Ventilation, Air Conditioning design options with them as well as Cape Light Compact. An elevator will be installed in the new fire station.

All permit applications have been filed. A new septic system will be installed connecting the old fire station that will be occupied by the natural resources department, the new fire station and the COA building.

Utilities for the new fire station will be natural gas, electrical local utility service and town water. Landscape design has been completed including the relocation of the 9/11 memorial piece to the front of the new fire station. The fuel tanks for town cars and trucks will be moved to the town recycle center. In July, we conducted a pre-qualification of the sub-contractors and general contractors. In late October, filed-sub bids were opened and reviewed, followed by General Contractors in early November.

General contractors bids. The Town received three bids for the project:

Delphi Construction	\$ 9,943,800
WES Construction Corp.	\$10,885,523
RAC Builders, Inc.	\$11,105,000

After a thorough review of the bids was undertaken, Delphi Construction was issued a Notice of Award.

The Fire Station Building Committee and Pomroy Associates are working to have this project come in on time and under budget. We would like to submit the entire cost out to you at this point.

Contract bid	\$9,943,800
Soft cost	\$1,885,796
Subtotal	\$11,829,596
Contingency total	\$1,637,125
Total	\$13,466,721

Thank you to all the members of the Fire Station Building Committee for their volunteering. A special thanks to Fire Chief Robert Moran, who spent many hours attending meetings, providing tours for interested citizens and being constantly available as a source of information.

Thanks to Susan Broderick, Administrative Supervisor, Donna Kalinick, Procurement Officer and Donna Moberg, Committee Assistant,

for preparing numerous documents and posting of agendas.

Respectfully submitted:  
Chairman Robert Miller  
Vice-Chair Ralph Ingegneri  
Herb Montgomery  
Charlie Sumner  
Hayley Winfield



# REPORT OF GOLF DEPARTMENT/GOLF COMMISSION

The Captains Golf Course continued its upward trend in revenues for FY2016 and had the most successful golf season with regard to revenues since 2008. The major factor contributing to this success is the fantastic condition of the course thanks to our Golf Course Superintendent, Pete Ervin, and all of his staff. Their hard work and dedication went above and beyond and the feedback from our customers was extremely positive. Word of mouth is the most effective advertising in the golf industry and our conditions promoted a high percentage of return customers, as well as new customers to the Captains. In addition, our golf staff continued to provide outstanding service and our expanded marketing efforts have proven to be successful.

In FY 2016 the Captains Golf Course achieved a gross profit of \$1,044,792 (Total revenues less wages, operating expenses, and fringe benefits). This Operating Profit was more than sufficient to pay the total debt service, principal & interest, and capital improvements relevant to the golf course and the Captains again finished the year with no financial impact to the taxpayers of Brewster.

In addition to contributing over \$5M to the Town's General Fund since the inception of the golf course in 1985, the Captains Golf Course continues to provide many valuable benefits to the Town of Brewster that are not easily quantified, but cannot be understated. These include: the positive draw for the Brewster real estate market and business community; the availability of affordable recreation provided to Brewster residents; the support provided to charitable endeavors; the employment opportunities provided to area residents that support local businesses; as well as being a good steward of the land and reducing development.

Over the years, the Captains Golf Course has been an active supporter of fundraising efforts associated with the Lower Cape Outreach Council, Brewster Elementary Schools, Nauset Regional Schools, Brewster

Police Relief Association, Brewster Ladies' Library, Cape Cod Regional Technical High School, Cape Cod Hospital, and many more. Over the past ten years the charitable events held at the Captains Golf Course have netted over \$1.5M for their respective organizations. We also provide free use of the course for both the boys and girls Nauset High School golf teams during their seasons and host a Junior Golf Day in August to promote junior golf. In addition, the Captains Golf Course has participated for the last two years in the PGA Junior League whose goal it is to introduce young golfers to the game of golf.

The golf course experienced some issues with the electrical service to our irrigation pumps in August of this year. This could not have happened at a worse time considering the hot and dry summer. Thanks to the efforts of the staff and cooperation of other Town departments, we were able to get the system back up and running within five days, saving the course from severe damage. Monies were appropriated at the Fall Special Town Meeting to repair this service with the repair scheduled to take place in March 2017. We would like to thank all that were involved in this project and it demonstrates the Town's commitment to maintaining this valuable asset to Brewster.

Over the years, the Golf Department has taken many steps to improve the efficiency of the operation. Some of these have included: reduced part-time seasonal man-hours by about 17%; reduced a 40-week maintenance position to 25 weeks; hired a professional advertising agency to more effectively market and promote the Captains Golf Course; created an annual fee player tiered structure; utilized equipment leasing options as opposed to purchasing; and participated in inter-municipal agreements with area towns to share equipment. In addition, we launched a new and improved web site in January 2017 that is more modern and easy to navigate. In the upcoming year, the Golf Commission will be investi-

gating ways to restructure the food and beverage lease at the golf course to better serve the needs of our golfers and the Brewster community.

The Captains Golf Course has always enjoyed the support of the Brewster Board of Selectmen and all of the Town departments and committees as well as the Brewster community as a whole. We feel it is important to take a long range view of the Captains Golf Course with all of the above factors in mind, so that we can continue to provide a best in class golf facility for the Town of Brewster.

Respectfully submitted,  
Mark T. O'Brien, Director of Operations

*Brewster Golf Commission:*

Anne O'Connell, Chair  
Carl Blanchard, Vice-Chair  
Judy McCarthy  
Wyn Morton  
Jeff Odell  
Ed Pavlu  
John Piemontese  
Joe Shaw, Commissioner emeritus

Below are some statistics for the period January 1, 2016 through December 31, 2016:

**Annual Fee Passholders:**

Resident Passholders	720
Charter Non-Resident Passholders	5
Non-Resident Passholders	259
Junior Passholders	<u>41</u>
<b>Total Passholders</b>	<b>1,025</b>

**Rounds Played:**

Annual Fee Passholders	40,549
Daily Fee Players	<u>38,869</u>
<b>Total Rounds Played</b>	<b>76,302</b>

Below is a recap of the Captains Golf Course financial performance for FY 2016:

**Revenues**

Annual Fee Passes	\$ 890,846
Daily Green Fees	1,794,265
Cart Rentals	664,491
Driving Range	131,091
Pro Shop Net	42,406
Restaurant Rent	50,000
Miscellaneous	<u>68,684</u>
<b>Total Revenues</b>	<b>\$3,641,783</b>

**Expenses**

Wages	\$1,246,242
Fringe Benefits	389,481
Operating Expense	904,268
Property & Liability Insurance	<u>57,000</u>
<b>Total Expenses</b>	<b>\$2,596,991</b>

**Gross Profit** **\$1,044,792**

Capital Improvements	159,679
Debt Service Interest	163,050

**Net Profit** **\$ 722,063**

In addition, there were debt service principal payments totaling \$665,000 in FY16. The resulting surplus of \$57,063 was retained in the Golf Cart Receipts Reserved for Appropriation account resulting in a break-even bottom line for the Golf Department.

# REPORT OF THE BOARD OF HEALTH

**The Role of the Board of Health:** The Brewster Board of Health is composed of five elected members who are responsible for administering Massachusetts health laws and regulations in the Town of Brewster. Daily activities are conducted by a full time Health Director, a full time Assistant Health Director, and a full time Senior Department Assistant.

Local Boards of Health in Massachusetts are required by state statutes and regulations to perform important duties related to:

- Protection of public health, safety and welfare
- Control of transmittable diseases
- Promotion of sanitary living conditions, and
- Protection of the environment

**Board Members:** The Board elected Carmen S. Scherzo, DVM, to serve as Chairman and Joe Ford to serve as Vice Chairman. Joe Ford and James Gallagher were elected to 3 year terms that expire in 2019. Carmen Scherzo, DVM, serves in a term that expires in 2018. Mary Chaffee, PhD, RN, FAAN, serves in a term that expires in 2017. Annie Dugan, RN served the entire 2016 year and resigned as of January, 2017. We wish to thank her for her thoughtful investigations and careful evaluations during her 5 ½ years of service. Lemuel Skidmore, MS, MPH, the previous Chairman, finished 6 years of dedicated service in May.

**Board Meetings:** Board of Health meetings were moved from the first and third Tuesday of each month to the first and third Wednesday of each month, beginning July 2016. Meetings are open to the public. Video archives and meeting minutes are available on the Town website.

**Member's Additional Activities:** The Board of Health has representatives or liaisons on the following Town committees:

- Water Quality Review Committee: Carmen S. Scherzo, DVM

- Recycling Commission: Mary Chaffee, PhD, RN, FAAN
- Dog Park Development Committee: Annie Dugan, RN

## Board Activities:

**Applications:** The Board of Health evaluated 22 applications for variances to local and state Title 5 septic system regulations, 5 applications for Food Service Permits, reviewed 9 Planning Board Applications and also reviewed 6 Annual Reports for large septic systems.

**Regulation Review:** In a multi-year effort to update and revise all Board of Health regulations, the Board reviewed six regulations. Updated regulations include:

- **Prohibited Smoking on All Public Bathing Beaches:** Added this smoking ban to the Regulation Prohibiting Smoking in Workplaces and Public Places to protect the public from second-hand smoke at beaches.
- **Prohibited the Sale of Tobacco Products to Anyone under the Age of 21:** Added to the town's Tobacco Regulation to limit the influence and harmful effects of tobacco on younger residents.
- **Regulation Prohibiting the Sale of Synthetic Cannabinoids and Cathinones:** A new regulation was enacted to protect the public from these dangerous drugs.
- **Regulation of Sewage Disposal to Protect Surface Waters and Pond Water Quality:** The Board has been reviewing this proposed regulation for over two years. A public hearing was held in September. The Board felt more information was needed. See Septic System Source Phosphorus under "Presentations and Updates" below. The Board voted in December to postpone indefinitely the proposed regulation.



- **Small Waste Water Treatment Facility Regulation** is under review.
- **Innovative/Alternative Monitoring Regulation** is under review.

**Enforcement Actions:** The Board issued fines for 3 separate violations for sale of tobacco to individuals under the age of 21. The Board also resolved 3 separate complaints regarding trash dumpsters.

**Brewster Public Health Nursing Contract:** The Board again awarded the contract for fiscal year 2017 to the Visiting Nurse Association of Cape Cod, Inc. The VNA holds vaccinations clinics, health screening, and home visits for Brewster residents. They have provided outstanding service to the Town of Brewster for many years.

**Presentations and Updates:** The Board heard presentations and held discussions on several public health issues:

**Eversource Herbicide Spraying:** The Board directed its chairman to appear before the Board of Selectman to state the Board of Health's opposition to Eversource herbicide spraying under transmission lines rights of way and to strongly support the Town's efforts to prevent herbicide spraying in Brewster.

**Insect-Borne Diseases:** Gabrielle Sakolsky, Assistant Superintendent and Entomologist, Mosquito Control Project discussed mosquito control and Zika virus transmission, and Larry Dapsis, Entomologist Cape Cod Cooperative Extension discussed ticks and Powassan Virus transmission.

**Septic System Source Phosphorus:** To gain important data necessary for policy development, the Board asked Barnstable County and George Heufelder, Director of the Massachusetts Innovative and Alternative Septic System Test Center, to seek a 319 Nonpoint Source Management Program, at no cost to the Town,

to measure septic system source phosphorus passage through Cape Cod soils.

Discussions were also held on the harmful effects of fragrances and other topics.

**Emergency Call-Down Drills:** The Chairman, the Health Director, and the Assistant Health Director participated in call-down drills as part of the quarterly test of the Town's emergency response system.

**Thank yous:** The Chair thanks the Board members for their thoughtful and conscientious service to the Town and Animal Inspectors Lynda Brogden-Burns and Sherrie McCullough for their continued, compassionate care.

The Chair also thanks the members of the Brewster Health Department; Health Director Nancy Ellis Ice, Assistant Health Director Sherrie McCullough, and Senior Department Assistant Tammi Mason. This small department of three thoroughly, competently, and efficiently performs the many activities required by the Brewster Board of Health, the Town of Brewster, and the Commonwealth of Massachusetts.

The Board is also grateful to George Heufelder for his exceptional support during his long tenure as Administrator of Barnstable County from which he stepped down in 2016. Mr. Heufelder continues to serve as Director of the Massachusetts Innovative and Alternative Septic System Test Center.

Respectfully submitted,

Carmen S. Scherzo, DVM – Chair

Joe Ford – Vice Chair

Mary Chaffee, PhD, RN, FAAN

Annie Dugan, RN

James Gallagher

# REPORT OF THE HEALTH DEPARTMENT

The Health Director carries out the daily activities of the Brewster Board of Health and is responsible for a broad array of duties. During the period from January 1, 2016 – December 31, 2016 my staff and I continued many activities designed to protect the environment and promote public health. Many activities are coordinated with other Town departments, with Barnstable County Department of Health and Environment and with other outside agencies. Quarterly call down drills were conducted to be better prepared for an emergency. I attended monthly meetings of the Cape & Islands Health Agents Coalition to coordinate emergency planning with all the towns in the coalition. My staff and I completed numerous inspections and reports, budget reviews, health planning, and participated in reviewing existing regulations. We have enhanced information available on the Departments website.

## INSPECTIONS PERFORMED

Barns.....62  
Camps, Trailer Parks, Mobile Homes,  
Motels.....18  
Food Establishments.....316  
Housing.....5  
Percolation Tests, Soil Tests.....211  
Sewage Disposal.....498  
Swimming Pools.....37  
Tanning Establishments.....1

**Complaints Investigated.....55**

## Review of Subsurface Disposal System Inspections...193

Monthly activity reports are submitted to the Board of Health. Weekly water testing of the town's beaches and ponds during the summer season was conducted by personnel of the Natural Resource Department.

## Reportable Diseases

Under the authority of 105 CMR 300.100, communicable diseases are required to be reported by household members, physicians and laboratories to the Board of Health. The following diseases have been reported to the Board of Health:

Babesiosis.....14

Campylobacteriosis.....5  
Group B Strep.....1  
Hepatitis C (chronic)... 6 (chronic)  
(1 probable-chronic)  
Human Granulocytic Anaplasmosis.....7  
Influenza.....10  
Lyme Disease.....58 suspect  
Legionellosis.....1  
Salmonellosis.....2  
Shiga Toxin producing organism.....1  
(1 probable)  
Streptococcus pneumonie.....1  
TB-LTBI.....2 (3 suspect)  
Viprio sp.....1

**Anyone wishing to report a disease may do so by contacting the Health Department.**

The following licenses and permits were issued during January 1, 2016 – December 31, 2016:

No. Permits	Total Fees
Barn	56 \$1310.00
Burial	149 \$745.00
Disposal Works Construction Permits	
	153 \$10600.00
Disposal Works Installer	
	62 \$6820.00
Food Service	103 \$9980.00
Private Well Installation	
	23 \$1380.00
Recreational Camps, Motels, Campgrounds & Mobile Homes	
	9 \$450.00
Remove, Transport & Dispose of	
Garbage	14 \$1540.00
Septage Haulers	35 \$3850.00
Swimming Pools & Spas	
	30 \$3,300.00
Tanning facilities	1 \$110.00
Tobacco Sales Permits	7 \$770.00
Variances	16 \$1200.00
Fines	2 \$125.00
Trench Permits	2 \$50.00

**Fees Collected by the Health Department**

Xeroxing.....	\$61.15
Soil & Percolation Tests....	\$7565.00
Miscellaneous.....	\$4655.00
Total turned in to the Treasurer's Office	
	\$54,511.15

The Health Department sponsors programs, with the assistance of the Visiting Nurse Association, programs such as pre-school immunization clinics, adult counseling clinics, home visits, communicable disease monitoring and preventative control programs were offered. An Influenza clinic was held in the fall of 2016 with a total of 97 immunizations.

As in previous years, I have continued to work towards better public health standards for the Town through involvement in meetings, seminars, sponsored by the Massachusetts Department of Public Health, Massachusetts Environmental Health Association and the Massachusetts Health Officers' Association. I also serve on the following committees: the Brew-

ster Water Quality Review Committee, the Local Emergency Planning Committee, Cape & Islands Health Agent's Coalition, Staff Review and the Cape Cod Regional Tobacco Control Advisory Panel. My Assistant, Sherrie McCullough, attends meetings of the Cape Cod Rabies Task Force and the Cape Cod Hoarding Task Force.

I would also like to acknowledge the services of the Barnstable County Health and Environmental Department whose staff continues to provide technical expertise and extensive laboratory analyses at significant cost savings to the Town. In addition, they provided supplemental inspection services for the summer of 2016. I extend a special thanks to the Board of Health; my Assistant, Sherrie McCullough; Tammi Mason, Senior Department Assistant; the Natural Resource Department and Mary Devlin, RN, BSN the Public Health and Wellness Manager at the Visiting Nurses Association of Cape Cod, for all her assistance.

Respectfully Submitted,  
Nancy Ellis Ice, MPH, CHO, RS  
Health Director



# REPORT OF HEALTH & HUMAN SERVICES COMMITTEE

The Health & Human Services Committee supports non-profit agencies that serve to enhance the quality of life of all Brewster residents in accordance with the Town Code (clause 16.2). Each non-profit submits organizational information, strategic plans, financial data, service statistics and funding requests. The committee reviews their submissions, conducts site visits, and seeks to meet with representatives of the agencies. Finally, the committee makes funding recommendations to the Board of Selectmen, the Finance Committee and, ultimately, the citizens of Brewster at the Town Meeting.

The committee continued its work to better understand the needs of Brewster residents and evaluate agencies and non-profit groups that are providing significant support to our citizens. The committee met with representatives of five agencies as well as members of the Brewster Police Department and Council on Aging. These meetings have enhanced the committee's understanding of the significance and urgency of Brewster's needs. Therefore we recommend an 8.8% increase in funding from \$101,959 for FY 2017 to \$110,960 for FY 2018. The committee recommends level funding for 9 non-profits and increased funding for the remaining 7 agencies. These agencies are:

**AIDS Support Group of Cape Cod (ASGCC)** provides care, support and housing in order to foster health, independence and dignity for people living with HIV/AIDs and viral hepatitis. In FY 2016, ASGCC served 4 Brewster residents living with HIV/AIDS. Recommendation: \$2,500

**Alzheimer's Family Caregiver Support Center** provides free supportive counseling, care consultation, education, support groups, caregiver interventions, telephone support and outreach services. In its second year of operations this agency is supporting more than 350 Cape individuals with dementia-related disorders and their families, 55 of whom reside in Brewster. Recommendation: \$9,000

**Cape Abilities** provides residential, social, therapeutic and employment support to individuals with disabilities so as to empower them to achieve meaningful and valued roles in society. In FY 2016, Cape Abilities served 28 Brewster residents. Recommendation: \$7,000

**Cape Cod Child Development (CCCD)** provides early childhood, early intervention, family support and Head Start services to over 3,000 children and their families on Cape Cod annually. In FY 2016, CCCD served 29 Brewster children and their families. Recommendation: \$5,020

**Cape Cod Children's Place (CCCP)** provides high-quality care, support and advocacy for families with young children, in order to sustain a healthy community for Cape Cod's future. In FY 2016, CCCP provided 41 Brewster families with childcare scholarship aid, 128 Brewster children and their families with free family programs, 51 children with outdoor spring programs, and 37 parents with free parent education. Recommendation: \$8,000

The **Consumer Assistance Council (CAC)** provides consumer information and mediates consumer complaints. In FY 2016, the CAC saved Brewster consumers \$2,325 by responding to 130 Brewster inquiries or complaints. Recommendation: \$500

**Elder Services of Cape Cod and the Islands (ESCCI)** provides essential services to older citizens in the 22 towns of Barnstable, Dukes and Nantucket counties. In FY 2016, ESCCI provided 6,979 meals on wheels to 74 Brewster residents. Recommendation: \$8,500

**Gosnold on Cape Cod** provides addiction and mental health treatment, serves men, women and families affected by these illnesses, and promotes lasting recovery. In FY 2016, Gosnold provided 142 Brewster residents with individual counseling, diagnostic evaluation, medication management and group counseling. Furthermore, 43 Brewster residents required an inpatient stay at the detoxification/rehabilitation level of care. Recommendation: \$10,500

The **Homeless Prevention Council (HPC)** combats and prevents homelessness in the eight towns on the Lower Cape. In CY 2015, HPC served 275 Brewster residents. Recommendation: \$13,500

**Independence House** provides help to domestic violence and assault victims, survivors and their children through crisis intervention, advocacy, counseling, referral, prevention, outreach, education and inspiring change in our community. In FY 2106, Independence House served 208 Brewster residents. Recommendation: \$5,500

The **Lower Cape Outreach Council (LCOC)** provides emergency assistance of food, clothing and financial support to individuals and families in Brewster, Chatham, Eastham, Harwich, Orleans, Provincetown, Truro and Wellfleet which will lead to healthy, productive and self-sustaining lives as part of the Cape Cod community. In FY 2016, LCOC provided 252 Brewster residents with cash assistance. In addition, LCOC provided 1190 Brewster residents with food from the pantries (690), free clothing (440) and free toys (60). LCOC gave Brewster residents a total value of \$169,750 in goods and money. Recommendation: \$9,500

The **Nauset Together We Can Prevention Council (NTWC)** provides programs and activities that support, empower and engage the youth of our community. In FY 2016 NTWC served 11 Brewster youth through its after-school program, for a total of 229 visits. Recommendation: \$2,500

**Nauset Youth Alliance (NYA)** provides after-school care, homework support, and activities as well as summer programs for Brewster children and their working parents. In the past year, NYA provided care and programs for 125 children in the after-school program and 73 in the summer program. Recommendation: \$8,500

**Outer Cape Health Services (OCHS)** provides a full range of primary, specialty, and preventable health care and supportive social services that promote the health and well-being of all who live in or visit the eight outermost towns of Cape Cod. In FY 2016, OCHS

served 759 Brewster residents. This year OCHS is requesting \$15,000 to begin the Regional Community Navigator Program, to coordinate services and treatment options for Brewster individuals struggling with substance abuse, mental health and/or co-occurring conditions. Recommendation: \$15,000

**Sight Loss Services (SLS)** provides peer support, information and referral, education and awareness, outreach/home independence training, and adaptive aids to people who are learning to cope and function safely and independently with the loss of sight. In CY 2015, SLS served 76 Brewster residents. Recommendation: \$1,200

**South Coastal Counties Legal Services (SCCLS)** provides community based legal advocacy in order to achieve equal justice for the poor and disadvantaged. In FY 2016, SCCLS served 44 Brewster residents with an average case costing \$880. Recommendation: \$4,240

We continue to be impressed by the work of these non-profit agencies, their collaboration with each other, and the passionate, dedicated, knowledgeable, skilled individuals who work to support Brewster citizens. We are very appreciative of a town which understands the significant needs of and supports our citizens. Thank you as well for your support of the work of this committee.

Respectfully submitted,

Lisa Perkins, Chairperson

Sean Parker, Vice Chairperson

Denise Rego, Secretary

Deborah Blackman-Jacobs

Vivian Cafarella

Patricia Hess

Anne O'Connell

Jonathan O'Neil

Tony Zeller

## REPORT OF THE OLD KING'S HIGHWAY

Now in its 42<sup>nd</sup> year the Old King's Highway Regional Historic District was established under Massachusetts General Laws, Chapter 470, Acts of 1973 as amended December 24, 1975. The Old King's Highway Regional Historic District Act is a uniquely formed regional preservation and architectural review law. The regional Historic District regulates the construction, alteration and/or demolition of all signs, buildings and structures protecting a distinctively historic and aesthetically important region of Cape Cod.

Historic District Committee meetings are generally held at 7:30 pm on the first and third Monday of each month. Applications and guidelines are available at the Historic District Committee's office located within the Building Department or at the Town of Brewster's website.

In 2016 the Committee received \$5,770 in fees. Reflecting the increase in building activity, 265 applications were processed as described below:

<b>Applications</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>
Certificate of Appropriateness	60	79	105
Certificate of Exemption	119	87	112
Certificate of Amendment	32	23	26
Certificate of Demolition	8	6	11
Sign Certificate of Appropriateness	11	15	11
<b>Total</b>	<b>230</b>	<b>210</b>	<b>265</b>

The most notable applications for 2016 included the new Fire Station as well as the demolition of the current Cumberland Farms and approval for a new Cumberland Farms building and gas station on Main Street.

Larry Houghton was elected Chairman for the 2016-2017 year. Former Chairman John Halvorson will remain on the committee as the Selectmen-appointed builder. The Brewster Historic Committee is most appreciative of John's many, many years of service to the community as Chairman.

The Committee wishes to express its appreciation to the residents and merchants of the

Town of Brewster for complying with the Historic District guidelines and thank the Building Department for their continued assistance.

Respectfully submitted,

Larry Houghton, Chairman

John Halvorson

Patricia Busch

Don Arthur

Jim Trabulsie

Tom Turketta (Alternate)

# REPORT OF THE BREWSTER HISTORICAL COMMISSION

The Brewster Historical Commission had an active year in 2016. The commission added several new members--Renee Dee, Faythe Ellis and Patricia Hess who joined George Boyd (Chairman), Pat Busch, Jeff Hayes and associate member Bill Wibel. The BHC recommended to the Community Preservation Commission approval of funding of the first stage of the renovation of the old barn which is now part of the state-owned property utilized by Cape Repertory. The BHC completed the first stage of an assessment of the town's inventory of historical structures. This "wind shield" survey identified 103 historical structures not included in the initial survey which was completed in the late 1970s.

In addition, the survey identified the need to update the historical description of 177 of the 199 previously surveyed historic homes because the reports were incomplete. With fund-

ing from the CPC the BHC has engaged a professional to begin work on documenting the historical structures not yet documented before updating those with incomplete documentation. Detailed information about this project as well as links to the survey itself is posted on the BHC page of the town website.

In 2017, the committee looks forward to exploring other initiatives, partnerships and resources that dovetail with the BHC's purpose to preserve and develop the town's historical assets.

Respectively submitted,

George H. Boyd III

Chairman

Brewster Historical Commission





# REPORT OF THE BREWSTER HOUSING AUTHORITY

The mission statement of the Brewster Housing Authority as follows:

The Brewster Housing Authority is committed to providing safe, decent and affordable housing for families and senior citizens and single special needs individuals of low and moderate income.

Our portfolio consists of 32 Chapter 667 Elderly/Handicapped housing units at Fredericks Court; 24 units of Chapter 705 Family Housing at Huckleberry Lane (Sunny Pines); and 11 Massachusetts Rental Vouchers scattered throughout the town. Our website is [www.brewsterhousing.org](http://www.brewsterhousing.org) and office hours are Monday, Wednesday, and Friday 8:30 AM – 1:30 PM. Phone calls are forwarded to the Mashpee office when the Brewster office is closed.

Fiscal Year 2016 was another busy year for the BHA, filled with challenges, accomplishments, and changes. In addition to a slight increase in funding from the state, we adopted our updated five-year Capital Improvement Plan for formula funding from the Department of Housing and Community Development.

Capital Improvements in 2016 consisted of improvements to vacant units and the start of a septic upgrade project at Huckleberry Lane. Several new appliances at both sites were installed and some exterior doors were replaced at Huckleberry Lane. In addition, tree limb trimming and removal was done at both Huckleberry Lane and Frederick Court. Most of the Capital Improvement money to be spent next year will be devoted to the completion of the septic upgrade project at Huckleberry Lane as well as various smaller projects.

Several policies were reviewed, updated, or changed throughout the year and we were able to accomplish full budget compliance. All reports were filed with the state Department of Housing and Community Development in a timely manner. We were happy to add Betty Rankin, administrative assistant, as our newest staff member.

The Authority maintains a management contract with Mashpee Housing Authority, led by Executive Director Leila Botsford, an arrangement which has proven to be very successful, cost effective, and professional.

The biggest accomplishment this past year was the selection of a developer for the Brewster Woods project, which consists of 30 affordable rental units. Preservation of Affordable Housing (POAH) and Housing Assistance Corporation (HAC) submitted a joint application which was selected for construction and management of the project. A development agreement and ground lease will be finalized in 2017 and a new application for Community Preservation Funds will be submitted. We hope to work closely with the community to develop attractive, affordable rental homes that Brewster residents can be proud of.

This year we welcomed Zachary Volpicelli as our newest Board Member and welcomed back Brian Harrison to serve out an unexpired term through the Spring of 2017.

The coming year will undoubtedly provide the BHA with new challenges but also with new opportunities to serve the residents of Brewster in a way that preserves the right to decent, safe and affordable housing.

Once again, great appreciation is extended to all the members of the Brewster Housing Authority Board of Commissioners for their service to the Authority during the past year and to the members of the community who support our mission.

Respectfully submitted,

Robert Hooper, Chairman

Brewster Housing Authority

Board of Commissioners



# REPORT OF THE HOUSING PARTNERSHIP

The Brewster Housing Partnership (BHP) welcomed new members Steve Seaver, Lisa Forhan and Vanessa Greene. Sarah Robinson is now serving as chair and Diane Pansire is now Secretary. Members will rotate chair and secretary duties on an annual basis.

BHP held regular monthly meetings on the 3<sup>rd</sup> Wednesday of the month at 6pm, 11 meetings took place during the period.

- BHP participated in the lottery drawing for Cape View off Underpass Road with 2 units closed which has permanently add 2 units new to the affordable housing inventory.
- The Partnership continues to support the Habitat For Humanity Project.
- BHP wrote letters of support to the Community Development Partnership, Cape Cod Village to support for regional housing.

The largest undertaking was BHPs involvement with the Housing Production Plan which was supported by a grant from the town and the results were eye opening. With the affordability gap widening on Cape Cod and an increasing need both for affordable housing and year-round housing at all market levels, Brewster faces a significant challenge. Through this Housing Production Plan, Brewster has the opportunity to plan strategically and creatively about how to address its affordable housing needs.

To develop the goals of this Housing Production Plan, the Brewster Housing Partnership sponsored community meetings on Wednesday, November 2 and Saturday, November 19, 2016. The purpose of these workshops was to engage residents and others with an interest in Brewster in an interactive process that served to inform people and solicit their ideas. The meetings included a presentation which gave participants an introduction to the purpose of a Housing Production Plan, and public input: Participants examined and commented on seven draft housing goals and helped to identify potential strategies.

Top concerns of community workshops participants: How can Brewster provide more affordable housing - which inherently means increasing density - while protecting the Town's natural resources and visual character? Many Brewster residents support affordable housing and see it as an important goal, and want to encourage both housing affordability and housing choice. With these concerns in view, Brewster's HPP is guided by the following seven goals.

1. Increase the supply of year-round market-rate and affordable rental housing for all types of households.

2. Build support for addressing housing needs through partnerships.

3. Create housing that is affordable and appropriate for very low-income seniors and people with disabilities.

4. Increase local capacity to plan, advocate for, and create affordable housing, preserve the affordability and condition of existing affordable units, and monitor affordable housing restrictions.

5. Increase the variety of mixed-income housing choices in Brewster.

6. Create and provide programs to support struggling homeowners, such as a housing rehabilitation programs.

7. Provide at least 10 percent of Brewster's year-round housing units as affordable housing in order to meet local and regional needs.

As of the 2010 census, we currently have 4,803 year round residences in Brewster, of which 257 are affordable, leaving us 224 units short of the 10% goal.

By systematically increasing its low- and moderate-income housing inventory, Brewster will have more flexibility in the future to decide when, where, and how much affordable housing should be built. Since seasonal buyers typically have better means to compete for the housing supply that does exist, the demand they generate has a disproportionate impact on pricing, affecting not only low- and moderate-income households but also middle-income households who cannot find reasonably priced year-round housing.

Several housing production strategies emerged from this HPP planning process. The strategies fall into four broad categories:

**-Regulatory Reform:** These strategies involve tools that make permitting more efficient, allow more housing developments, and allow more types of housing in Brewster,

**-Funding and Assets:** The focus of these strategies is to protect existing affordable housing and pursue specific ways to expand local funds.

**-Education and Advocacy:** Brewster can combine strategies into an education platform that captures key decision makers, property owners, neighbors, and people most at risk from the effects of limited housing choices.

**-Local Planning and Policy:** The Town could be strategic in pursuing partnerships and creating a more welcoming environment for housing development in Brewster.

We want to thank the residents of Brewster for all of their support and help throughout the year especially with the “Big Fix”. Additionally, we want to thank Jillian Douglass for her vast knowledge and excellent guidance.



## BARNSTABLE HUMAN RIGHTS COMMISSION

My time continues to be spent attending meetings of the Human Rights Commission.

In November, I again participated in the annual Human Rights Academy, an event sponsored by the HRC to engage middle and high school students in learning about human rights and developing projects to foster human rights on Cape Cod. Again, several students from Brewster participated in this event. A follow up will occur in the Spring. Students from the Human Rights Academy groups at Nauset and Monomoy participated and for the first time helped plan Martin Luther King Jr. Day activities in several locales around the Lower Cape.

I represent the Human Rights Commission on the Network, a collaboration of human service agencies and the Nauset Interfaith Council. The main focus is presenting forums on issues of interest to the communities of the Lower Cape. A candidates forum took place in this year, another forum with the new State Senator is planned for Spring 2017.

A forum for Mid Cape Police occurred in the Spring of this year, was well-attended and covered by local media leading to increasing positive dialogue among police departments and community groups. This activity was co-sponsored by the Human Rights Commission and the Lower Cape Nauset Interfaith Council, both of which I participate in as a subcommittee member dedicated to the issues of good police/community relations. In addition, with members of the Martin Luther King Jr. Action Team, I meet bimonthly with Police Chiefs from the Lower Cape towns. As Public Safety is often the first place where human rights issues, not just related to policing, come to attention, this constructive connection is vital for prevention and communication on these issues.

In addition, I am a member of a subcommittee of the HRC working on a forum with police departments from the Mid Cape to improve relations with diverse communities. A similar forum occurred in June on the Lower Cape sponsored by the faith community which I helped to plan.

Meetings with town officials, sharing information with local community groups and providing information to diverse communities in the Town of Brewster continues to be a goal.

Respectfully Submitted by

Margaret T. Shea. LICSW

## REPORT OF THE LADIES' LIBRARY

It was a very eventful year at the Brewster Ladies' Library. The Library served 93,347 patrons and circulated 180,393 items. The parking lot was redesigned and expanded in the spring, the Massachusetts Board of Library Commissioners Design Grant was completed, and the Library sponsored numerous programs that served all age groups for Brewster's full and part-time residents. These included "Story Time," the summer reading program, "Friday Foreign Films," and book discussion groups. Also, the Library provided free meeting rooms, issued museum passes, held its annual book sale.

The parking lot redesign and expansion, which took 44 days to complete, was made possible by an easement from the Brewster Baptist Church to use part of its parking facilities. An Eddy grant will be used to replace the landscaping that was removed during construction of the lot.

The Library sponsored 334 programs which were attended by 9,325 people. The most popular programs were Sunday concerts, foreign films, and author book discussions. The best attended adult programs were *Beatrice Potter Birthday Celebration* with Susan Branch and the book discussion with Sally Gunning of her new book *Monticello*. The most popular children programs were *Owls of the World*, *Harry Potter's Birthday Party*, and the annual Halloween Parade. The most popular teen program was the "Teen Steampunk ART Workshop."

The Library also offered several new activities in 2016, including the addition of the "Brewster Writing Group" which was co-sponsored with the Brewster Cultural Council and a monthly "Local Poem of the Month" display featuring a poem by a Cape or Island resident.

The Library continued to sponsor the annual Nickerson Lecture Series. The 2016 featured speaker was Emmy-award winner, journalist and co-anchor of ABC's Nightline Bryon Pitts. Pitts, who wrote *Step Out on Nothing: How Family and Faith Helped Me Conquer Life's Challenges*, related how he overcame illiteracy and a debilitating stutter and how he turned these impediments into fulfilling his dreams. Sally Gunning, Representative Sarah Peake and Mindy Todd led a discussion of Pitts' book. In addition, Boston Globe columnist and associate editor Thomas Farragher discussed journalism and his eight years on the Globes' "Spotlight Team," and Dr. Michael Coyne, Professor of Educational Psychology, University of Connecticut, discussed the teaching of reading.

Voters at the November Town meeting approved preliminary designs for the Library renovation and authorized the Library Board of Trustees to apply for a Massachusetts Board of Library Commissioners Construction Grant. The Library held three public forums for the community to give its input on the renovation design plan. Also, the request for a new "chiller" used for air conditioning was approved at the November meeting.

The Town provides 75% of Library's annual budget (the Brewster Ladies Library Association and the book sale provides the other 25%) and the Library is grateful for the Town's continued support. It is also grateful to its volunteers who provided 5,053 hours of work, including repairing books, conducting the annual book sale and for providing many other services.

Finally, the Library had several personnel changes during 2016. Angela Howes was promoted to Assistant Youth Services Librarian, and Mary Fecteau was hired as Assistant Reference Librarian, Cheryl Murphy as Library Assistant for the children's section and Kathy Hunt as Library Assistant for the adult section.

Respectfully submitted,

Joan Cassidy, President Board of Director

Brewster Ladies' Library Board of Directors

Joan Cassidy, President

Lawrence Houghton, Vice President

Lisa Gerrish, Treasurer

Ross Gorman, Recording Secretary

Cynthia Mathison, Corresponding Secretary

Mary Ducharme

Sarah Hewitt

Glenn Lowery

Robert Mauterstock

Anne O'Connell

Meredith Pearson

Barbara Schaible



## REPORT OF THE STONY BROOK MILLSITES COMMITTEE

With the completion of siding, trim, paint and window restoration work done in 2015, this year's focus was to clean up the area immediately surrounding the mill. Volunteers dug out the dirt that had built up against the building, laid gravel around the perimeter, installed new granite steps, and cut back bushes and brush that had overgrown the old stone foundation walls. This was a significant effort by volunteers and the changes enhance the site immensely. In addition to the volunteer work by local citizens, we are also grateful for the manpower provided by Americorps volunteers. They made a big contribution to the improvements done this year.

Over 1,900 pounds of organic cornmeal was ground and sold over the course of our summer season. This number includes sales from Brewster in Bloom weekend, which is always very busy. We participated in Brewster Conservation Day at Drummer Boy Park with a booth and "herring puppet" activity for kids. Our annual summer events – Indian Pudding Party in July, and Cornbread Festival in August – were well attended too.

Every year, the Brewster Third Graders visit for a field trip. We consider this educational outreach to our young visitors as one of the most important things that we do. The children are interested to see the millworks in action, learn about the annual herring run, peruse the upstairs museum and weave on the

barn loom. These young citizens are so attentive and engaged. The field trip is always a highlight for mill volunteers.

The town website now has enhanced information about the gristmill, including directions, history, summer schedule and events. We would like to thank the Brewster Garden Club members who plant and maintain the beautiful window boxes and plantings near the mill. And, we are grateful for the many volunteers who help us as docents, weavers, cooks, miller assistants, and festival help. We appreciate you! If you would like to become a volunteer, please contact a committee member or leave a message at Town Hall.

Respectfully submitted,

Doug Erickson, Chairman

Dana A. Condit

Faythe Ellis

Roger V. O'Day

Sandra Godwin

Emily Sumner

Peter Ogozalek



# REPORT OF NATURAL RESOURCES

The Natural Resources Department's responsibilities include water quality, shellfish propagation/enforcement, land management, mooring permits and administration of the Wetlands Protection Act.

With the continued support from various Town Departments, a strong working relationship and collaboration with Brewster Conservation Trust, Brewster Ponds Coalition, Pleasant Bay Alliance, Brewster Coastal Committee, AmeriCorps, Brewster Conservation Commission, Water Quality Review Committee, and a dedicated corps of volunteers, the Natural Resource Department accomplished its forecasted goals for 2016.

Looking back, here are the highlights for 2016.

## **Water Quality Monitoring**

We continue to monitor 29 ponds in Town, utilizing the Pond and Lake Stewards (PALS) volunteers for a majority of the testing. PALS volunteers gathered invaluable data used to monitor trends in dissolved oxygen, temperature, clarity & algal growth for specific ponds. This year we extend our thanks to Maureen Steinmann for her 15 years of service to the PALS program and her commitment to Schoolhouse Pond. Maureen has been involved in this program from day one and has never missed a sample during this time. Thank you Maureen!

In addition, we continued monthly monitoring on Long Pond from April-November to evaluate the effectiveness of the 2007 alum treatment program.

We continued to support the Brewster Ponds Coalition <http://www.BrewsterPonds.org> with historic pond data and AmeriCorps personal for special projects.

With guidance from the Water Quality Review Committee and technical support from Lynn Mulkeen Perry of Barnstable County Health & Environment, we continued the revised groundwater monitoring protocol for Captain's Golf Course.

We continued State mandated weekly bacterial monitoring from Memorial Day to Labor Day at both fresh and saltwater bathing beaches. Results can be found at:

<http://www.barnstablecountyhealth.org/programs-and-services/bathing-beach-water-quality/beach-sample-results>

## **Volunteers**

### The Brewster FLATS

(Friends of Lands, Aquatics, Trails & Shellfish) continued to support the Department's expanding responsibilities in the areas of water quality monitoring, shellfish enhancement, public access, resource preservation & trail maintenance. The grass roots, community based group has expanded its membership from 150 in 2013 to 198 in 2014, 2017 in 2015, and 209 in 2016.

### Summer Interns

The DNR had two returning summer interns in 2016, Bruce Johnson and Liam Hanley. Liam returned after his first year with the Department and picked up right where he left off, contributing 44 hours of volunteer service. Bruce returned as a recipient of a Tufts University Career Center Summer Internship Grant. From June until mid August Bruce worked 350 hours, contributing to our shellfish propagation program, trails network, water quality and community outreach.

### Brewster Senior Volunteer Tax Abatement Program

Gwen Pelletier provided the DNR with 70 volunteer hours in the area of conservation property management. Gwen assisted us with updating management plans, locating property boundaries, and photo documenting properties.



## **AmeriCorps**

2016 welcomed AmeriCorps members, Aaron Brisley (Oct. 2015-July 2016) and Cory Bray (Sept. 2016 to July 2017). The organization contributed 2,196 volunteer hours to our community in projects that ranged from improved access to town amenities, shellfish propagation, environmental education, community events (Beautify Brewster, Brewster Conservation Day, Coast Sweep), habitat restoration, fire safety and waste reduction. Some of the major AmeriCorps projects include:

### 2016 Group Service Days ~ Project List

With guidance from the DNR, AmeriCorps assisted with the following projects:

- Punkhorn Trail Maintenance
  - Wing Island habitat restoration
  - Kingsbury/Mathews Conservation Areas invasive species removal
  - Hawks Nest Farm Conservation Area habitat restoration
  - Prescribed burn at Mother's Bog Conservation Area
  - Quivet Marsh Vista invasive species removal
  - Stony Brook Grist Mill invasive species removal
  - Oyster & quahog propagation projects
  - Making over 150 cultch bags for oyster habitat
- 2016 Beautify Brewster. The 6<sup>th</sup> annual Town wide clean-up was a huge success, with 8 AmeriCorps members, over 100 community volunteers, 12 Town Departments and committees, all working together to remove 1,560 lbs. from our streets.

### 2016 Brewster Conservation Day

Saturday, July 9<sup>th</sup> at Drummer Boy Park was another great success. A collaborative effort between the Town of Brewster, Brewster Conservation Trust, The Mill Site Committee and Brewster Historic Society. The event engaged over 900 visitors with educational and interactive exhibits focusing on protecting our

natural resources. AmeriCorps members participated by hosting 2 exhibits and assisted with the set-up and break down.

### 2016 Coast Sweep

The 6<sup>th</sup> annual Coast Sweep brought together 36 volunteers to help remove 240 lbs. of trash from 5 miles of shoreline.

## **Public Outreach**

### Reduce, Reuse, Recycle

We worked with AmeriCorps to bring the message of reduce, reuse, recycle to 1 local elementary school in Brewster through the Green Ribbon Recycle Puppet Show.

### Trash to Treasure

The DNR continued to collect shells from local restaurants to recycle old shells for habitat restoration projects in Cape Cod Bay. This year, AmeriCorps assisted with bagging the shells to create approximately 150 bags to be used as habitat for shellfish to grow.

### Brewster Conservation Day

The DNR set-up an information booth at Brewster Conservation Day to educate people about what the Town is doing to protect its natural resources.

## **Land Management**

Land management efforts continued in 2016, as we maintained our aggressive approach at invasive species removal at various properties throughout Town. With the continued support of AmeriCorps, a healthy relationship with the Department of Public Works and support from FLATS volunteers, we worked vigorously at maintaining a diversified habitat, able to support a wide range of wildlife species and to promote native vegetation. Focus areas included: Baker's Pond, Kingsbury / Mathews property, Mother's Bog, Hawks Nest Farm, Wings Island, Punkhorn Park Lands, and Quivett Marsh Vista.

We utilized the skills and knowledge of AmeriCorps' Fire Corps to continue efforts (9th consecutive year) of field habitat maintenance and restoration on Wings Island. This year, the



Fire Corps was able to complete a prescribed burn on Wings Island with promising results.

### Wildfire Prevention

For the 9<sup>th</sup> consecutive year the Department used grant funding from the Barnstable County Cooperative Extension to continue its efforts at reducing wildfire risk in the Punkhorn Parklands. The grant emphasized fuel source reduction through mechanical cutting. AmeriCorps' Fire Crew along with DPW was instrumental at trimming intersections and roadside vegetation in accordance with the Wildfire Management Plan. This year grant funds paid for an independent contractor to selectively cut safety zones outlined in the Wildfire Management Plan.

### **Coastal Issues and Grants**

The Department continues to work with the Comprehensive Water Quality Review Committee, the Department of Public Works and others on stormwater improvements across town. Engineering design for stormwater and erosion control at Linnell Landing, Ellis Landing, Slough Landing and Fisherman Landing were prepared. Linnell Landing and Fishermans Landing are complete, with Ellis Landing going to bid early in 2017. The Fisherman Access ramp at Slough Pond Landing is complete, and the shoreline stabilization and plantings are awaiting warmer weather in spring 2017.

### Coastal Resilience Retreat at Breakwater Beach

The Department received a \$165,000 grant from the Massachusetts Division of Coastal Zone Management for a resilient design for Breakwater Beach. We received a second construction grant to implement the design. The project is complete, including a handicap accessible roll out walkway to the beach.

### Coastal Community Resilience Grant

The Department received a \$160,000 grant from the Massachusetts Division of Coastal Zone Management to develop a Coastal Adaptation Strategy for our Brewster public properties along the coastline. We established the Brewster Coastal Advisory Group who met throughout 2016 to evaluate scientific data on climate change and risk from sea level rise and

provide public input on our long-term strategy for our coastal access points and beaches. Their report was completed late in 2016 and will help guide the Brewster Coastal Committee and town boards and committees.

### **Harbormaster**

### Kayak and Canoe Racks

We continued to manage over 75 kayak & canoe racks at Paines Creek, Mant's Landing & Upper Mill Pond. The goal of this hugely popular service is to promote access to our waterways and increase recreational boating for our residents & visitors. Selection is done by lottery with applications due before March 1<sup>st</sup>. There is a \$25 annual or bi-weekly fee due with the application. For more information please visit the Town's website under Natural Resource – Shellfish & Mooring regulations.

### Boat Moorings

The Brewster flats and fresh water ponds continued to be a popular boat mooring destination. With over 300 moorings in Brewster, strong efforts are being made to maintain a safe environment for recreational boaters and protect personal property. Along with patrolling for current mooring stickers, we continued efforts at removing dangerous and unclaimed mooring tackle from the flats and Long Pond.

Maintaining safe waterways on Long Pond was accomplished through the seasonal installation of 32 NO WAKE buoys and designating one area as a SAFE SWIM ZONE. We also added a swim line and buoy to Sheep Pond beach to better define the swimming area and separate it from the boat ramp.

### **Strandings**

We continue our work with the International Fund for Animal Welfare (IFAW) in responding to stranded or dead marine mammals. Each year we have multiple strandings on Brewster beaches, and our department functions as the trained local first responders. We also work with several other local groups in responding to wildlife issues through out the town. In the last several years we have been very successful in saving many dolphins, seals and sea turtles that otherwise may have suffered and/or perished.

## Shellfish

Our Department purchased oyster & quahog seed through a program connected with Barnstable County's Cooperative Extension and was supplemented by funds raised from our rent a rake program, donations, and sales of Brewster Oyster gear. Our municipal shellfish propagation program continues to flourish with help from our shellfish volunteers. Bud Johnson heads up our dedicated group, who provides assistance in propagation, distribution and grow out. This year we saw another record number of people take advantage of summer quahogging program at Saint's Landing, Oyster Sundays at Ellis, & Little Neck weeks also at Ellis. We would not provide the level of service to Brewster without their valuable assistance.

## Local Support

We wish to thank Brewster for its continuing dedication to open space preservation and protection of its natural resources.

2016 experienced the passing of longtime supporter and shellfish warden, Frank Borek. Frank served as a true ambassador to the Town, sharing his love and knowledge of Brewster's Flats to hundreds of visitors each year. Known to many as "Uncle Frank," his charm

and smile was the first and last impression recreational shellfishermen and women had when gathering their catch. Frank will be missed by many but forgotten by none, for his spirit lives within all of us, each time we grab our shellfish gear and head for "The Flats."

Gifts and Donations We received a tremendous amount of support from our local business community through food and drink donations for a majority of our events. We wish to thank Laurino's Restaurant, Ocean Edge Golf Club & Resort, Brewster Pizza, Brewster True Value, Agway & Dunkin Donuts.

I wish to thank the staff, including Ryan Burch, Natural Resources Assistant; Noelle Bramer, Conservation Administrator/Natural Resources Assistant; Carol Spade, Senior Department Assistant, John Sullivan, Assistant Shellfish Warden, and Sam McGee, Assistant Shellfish Warden.

Respectfully submitted,

Chris Miller, Natural Resources Director

Ryan Burch, Natural Resources Assistant

Noelle Bramer, Conservation Administrator



# REPORT OF NAUSET REGIONAL SCHOOL COMMITTEE

Nauset High School remains a Level 1 school and continues to attract students from all over the Cape. At Nauset High School, MCAS scores were once again excellent with 99% of the 10<sup>th</sup> Grade ELA students scoring advanced or proficient. 94% of our 10<sup>th</sup> Grade Math students scored advanced or proficient. 89% of our 9<sup>th</sup> Grade Science Intro to Physics students scored advanced or proficient. Nauset Regional Middle School had the highest percentage of students scoring proficient or advanced in Grade 8 Science of all Cape Cod Schools. Nauset Middle School had the highest percentage of students in the proficient and advanced categories in Math and ELA, when compared with similar school across Massachusetts. Our highly-qualified and caring staffs continue to inspire our students to reach their potential and beyond.

The Capital Asset Subcommittee continues to meet with Business Office staff to identify priority items that need repair. The Massachusetts School Building Authority (MSBA) visited the Nauset High School campus and were very impressed by the programming and student learning taking place. The School Committee hopes that a large building renovation project will take place sometime in the near future for the 40 year old classrooms and buildings. Our staff and students deserve a facility that is geared for 21<sup>st</sup> century teaching and learning. We continue to meet with Town Officials to keep them informed as we continue through the process. We hope that February brings a “thumbs up” from the Massachusetts School Building authority.

The Nauset Endowment Foundation is a non-profit organization that promotes shared physical resources and would like to be a “bridge that connects school and community.” NEF would like to donate funds for improving the auditorium at the Nauset Regional Middle School. In the future, they would like to create an endowment in the

form of mini-grants to provide teachers with resources for enrichment opportunities for students. We are incredibly grateful to the Nauset Endowment Foundation for assisting our schools in this most generous way.

The Police Chiefs continue to work with Administration on security plans across the District. Presently schools are purchasing Visitor Registration software to provide an instant check on persons visiting our schools. We thank the Chiefs and their officers for all their efforts in keeping our students safe.

Our Substance Abuse Task Force, chaired by Dr. Ann Caretti, Director of Student Services in Nauset, continues to meet regularly and is presently working on surveys for Middle and High School students that would assist administrators, teachers and parents in identifying areas of concern. Through collaboration with many local agencies, they are working diligently to research appropriate educational programs available to students and parents in our community to deal with substance abuse and peer pressure, as well as, assisting in finding resources to help those in need. Counselors, teachers, and administrators are working to assist students in their decision-making skills and one of their top priorities is how to prevent addiction.

The International Student Subcommittee, made up of students, teachers, administrators, school committee members and community members, has created an International Student Center at the High School for students to gather for International learning. Students at Nauset High School will benefit from interaction with the International students and will enhance their global education. The Superintendent is very interested in working with other schools and building relationships around the world.

For anyone interested in following what is happening in our schools, Lower Cape TV, Channel 22, has created an education channel managed by the nonprofit community organization. We thank Teresa Martin for assisting us in our efforts to reach our communities showcasing all that Nauset has to offer. The Superintendent initiated a “community week” and citizens were invited into our schools to see the teaching and learning that takes place each and every day. If you have not been in a school in a while, take the opportunity to visit by scheduling an appointment. You will be amazed by our staffs and our students!

We thank our citizens for supporting the best education for all our children and our continued commitment to excellence.

John O'Reilly, Chair,

Nauset Regional School Committee

Other members of the Nauset Regional School Committee are:

Chris Easely, Vice Chair, Deborah Beal, Sarah Blackwell, Ed Brookshire, Chris Galazzi, Ed Lewis, Robert Sinclair, Tracy Vanderschmidt and Jim O'Leary

Student Representative: Michael Sanborn



# REPORT OF THE OPEN SPACE COMMITTEE

The Open Space Committee, established in 1998 to carry out the purposes of and receive funding through the Cape Cod Open Space Acquisition Program (The Cape Cod Land Bank), now receives funding through the Community Preservation Committee (CPC).

Priorities for the Open Space Committee remain the same, although objectives and funding are now more flexible with Community Preservation funds:

1. Protection of water resources: drinking water supply, ponds, marine watersheds
2. Protection of the rural character of the Town, including historic scenic vistas
3. Provision of Open Space for passive recreation, creation of pocket parks
4. Special purposes: preservation of agricultural areas, wildlife/plant habitats, threatened resources/linkage to existing conservation areas

With a total area of 16,335 acres, Brewster is more than 40% developed; with 15% “undevelopable” wetlands; about 33% protected land; and less than 12% of its land left to be developed or preserved. Since 1999 the Town has purchased \$15.9 (\$10.1 Town cost) million in open space. The assessed value of these purchases is approximately 4/10 of one percent of the \$3.3 billion of the Town’s assessed property value. No real estate taxes are lost, since the taxes that would have been realized from the open space parcels are equally distributed to all Town taxpayers.

Town officials have said that the tens of millions that Brewster has spent to preserve open space and protect water supplies have greatly reduced our nitrogen loads to Pleasant Bay and the Herring River. This enables us to avoid many of the massive remediation expenses that other towns are facing with wastewater treatment/sewering costs.

As a part of acquiring open space parcels, the Town standardly applies for State Land Grants. Between 2006 and 2016 Brewster acquired eighteen open space properties (including one Conservation Restriction) totaling 198.6 acres with a total acquisition price of \$10,572,400. State LAND grants, as well as other funding was secured for these purchases resulting in a net cost of 65% or \$6,925,000, a final per acre cost of \$34,869. Less funding has been available in the last few years, making individual land grants harder to obtain. However, the Open Space Committee has worked closely with the BCT and the Compact of Cape Cod Conservation Trusts to foster partnerships with other conservation trusts, as well as neighboring towns to purchase a number of properties, resulting in reduced costs to Brewster, even without State LAND grants.

May 2016 Town Meeting approved the purchase of the above mentioned Conservation Restrictions.

## Boehm Property-

Two parcels, totaling 11.11 acres, stretching from Gulls Way to the Cape Cod Rail Trail, were purchased by the Brewster Conservation Trust (BCT). The Town paid \$125,000 for two Conservation Restrictions. These forested upland lots are located within the pond recharge area of Sheep Pond, one of the Town’s top five ponds with highest water quality. Preventing further development in this area will help the pond remain pristine. The Town owns almost 80 acres of conservation land east of this proposed acquisition, known as the Sheep Pond Woodlands. The BCT will own the land subject to the permanent Conservation Restrictions held by the Town Conservation Commission. The parcels are to be open to the public for passive Recreation activities such as walking, hiking and bicycling. The BCT provided \$150,000 of the \$275,000 total purchase price. The Town provided \$125,000 to hold the Conservation Restriction on the two lots. Any preservation



of land surrounding this or any other pond will help preserve existing water quality or go towards preventing further degradation of an impaired pond.

The Committee contracts with Mark Robinson, Executive Director of the Compact of Cape Cod Conservation Trusts (Compact), to coordinate, outreach and negotiate the acquisition of various parcels for open space. The Committee had identified a number of parcels based on specific criteria. The Santorello, Lalor and Mill Pond conservation areas were a result of this outreach. Mill Pond also represents the first time the Town has contributed monies to hold a Conservation Restriction on property. This represents a much less expensive way for the Town to participate in open space preservation.

Over this last year, the United States Department of Agriculture (USDA) has expanded a program of targeted conservation efforts for wildlife on farm and forest lands. They are helping landowners restore and protect habitat for declining species. Recent projects focus on [restoring and protecting wetland habitats for Blandings, Wood and Spotted Turtles – all considered at-risk by the U.S. Fish and Wildlife Service – in New England and New York](#). The turtles need a range of wetland and stream habitat. This new project provides opportunities for landowners to restore, protect habitat for these rare turtles. Landowners can help the turtles by restoring and protecting wetlands, managing healthy riparian areas and stream corridors, and improving grazing and forestry operations. The Natural Resources Conservation Service (NRCS) provides technical and financial help to agricultural producers and forest land owners to plan and implement conservation practices that benefit these target species.

*On July 31 the Massachusetts Legislature passed an act that recognizes Agricultural Commissions in state statute thereby giving them the authority to hold lands and leases for agricultural purposes. This allows more flexibility in keeping farms viable. Commissions can now oversee and manage the*

*preservation of land for agricultural use (subject to Town Meeting vote). Similar to Conservation Restrictions whereby a landowner may preserve property for conservation and a real estate tax break; a farmer may now preserve land for agriculture under an Agricultural Preservation Restriction and also receive a tax break. This provides an additional way for the Town to preserve lands and maintain the historic rural character of Brewster.*

The Open Space Committee continues to work with the Community Preservation Committee, jointly evaluating parcels as they become available. Some parcels are prioritized to prevent development within a drinking water Zone II, to preserve marine watershed recharge areas, or for habitat/wildlife corridor/wetland protection: other parcels are better suited for Community Housing, Historic Preservation and/or Recreation.

This Committee works closely with the BCT and the Compact, which have been of inestimable assistance in locating/ negotiating/ purchasing lands. It must be noted that over the last fourteen years, BCT now owns over 489 acres of land and holds Conservation Restrictions on over 448 acres (Town and private land), totaling over 900 acres of protected land.

The Open Space Committee also works with the Water Department and Water Commissioners. They have begun to set aside a portion of the revenue collected from water rates in order to contribute monies towards future land purchases within wellfield protection areas. We thank them for their contributions towards a number of the Town's recent land purchases.

The Committee will continue to pursue ways to supplement open space funds through collaborations, contributions, joint purchases, or bargain sales from owners who wish to assist conservation. Land can be protected in many ways: direct purchase, reserved life estate, bargain sale, gift, will, easement or agricultural preservation restriction, all with attractive tax incentives. People can also give land to the Town for

Open Space, Community Housing, Recreation or Historic/Agricultural Preservation and generate tax savings.

We thank all Departments for their assistance, as well as the Board of Selectmen and the citizens of Brewster for their support of Open Space objectives.

Respectfully submitted,

Elizabeth G. Taylor/Planning Board Rep.,  
Chair

Gary Christen/Pathways Rep., Vice-Chair

Jeanne Boehm/Citizen-at-Large

PeterHerrmann/Citizen-at-Large

Keith Johnson/Citizen-at-Large

Don Keeran/Citizen-at-Large

William Klein/Conservation Rep.

Tom Kowalski/Citizen-at-Large

Andy Perkins/Citizen-at-Large

Peter Norton/Selectman's Representative



# REPORT OF THE PLANNING BOARD

The Planning Board is made up of seven elected members who serve staggered five year terms. The Board meets on the second and fourth Wednesdays of each month at 6:30 pm in Town Hall. The Board holds work session meetings when necessary for planning and by-law discussion. Public hearings are advertised in the Cape Codder newspaper. Agendas are posted in Town Hall and on the Town's Web site. The public is always welcome and encouraged to attend Planning Board meetings. Meetings are recorded and available for viewing on the Town Web site or Local Cable Channel 18. The Zoning By-law (Chapter 179 of the Town Code) can be found on the Town Web site under the Planning Department webpage.

## **Statutory Authority**

The Planning Board operates within the statutory authority conferred by Massachusetts General Laws (MGL), Chapters 40A and 41. These laws set the direction and scope of Planning Board review as it relates to the subdivision of land and long and short term planning

## **Planning Board Regulatory Jurisdiction**

- Site Plan Review
- Special Permits
- Land Division
- Approval Not Required (ANR)
- Scenic Road Act (MGL Chapter 40 §15C) & Public Shade Tree Act (MGL Chapter 87 §8)

## **Zoning Amendments**

The Planning Board regularly sponsors amendments to the Town's Zoning bylaw (Section 179). Amendments range from housekeeping items to complex zoning reform efforts. The Board is preparing a Stormwater Bylaw amendment, a recommendation of the Town's Integrated Water Resource Management Plan (IWRMP), for Fall 2017 Town Meeting.

## **Planning Board Members**

Richard Judd joined the Planning Board in 2012 and serves as Chair. Scott Collum joined the Board in 2010 and serves as Vice-Chair. Kari Hoffmann joined the Board in 2015 and serves as Clerk. William (Bill) Hoag was elected in 2012. Charlotte Degen was appointed to the Board in 2016 and duly elected thereafter. Madalyn Hillis-Dineen was also elected in 2016. Elizabeth Taylor has served consecutive terms since 1999.

Much of the work of the Planning Board is complex, demanding, and requires understanding of applicable State statutes, Town by-laws, case law decisions and subdivision regulations. Board members regularly participate in training and workshops to further their knowledge of complex land use and permitting issues.

## **Summary of 2016 Permits**

4 ANR Applications; 4 Informal Discussions; 4 Special Permits; 1 Covenant Release; 4 Site Plan Review; 4 Site Plan Review Waiver; 1 Tree Removal Hearing.

## **Planning Board Staff**

Ryan Bennett, Town Planner, joined the Town in August of 2016. Ms. Bennett provides support with development review; compliance with local, regional and state bylaws and regulations; drafting of by-laws; long range planning; and is present for meetings.

Lynn St. Cyr, Senior Department Assistant, joined the Planning Department in August 2016. Ms. St. Cyr provides administrative support to the Board by assisting applicants with the application process; fields inquiries from the public about applications before the Board; and supports the work of the Town Planner.



## Board Member Activities

Elizabeth Taylor: Cape Cod Commission Delegate, Open Space Committee, Community Preservation Committee. Kari Hoffmann: Visioning Advisory Committee. William Hoag: Water Quality Review Committee. Scott Collum: Coastal Advisory Group. Charlotte Degen: Board of Appeals liaison, Board of Selectmen liaison. Madalyn Hillis-Dineen: Board of Appeals liaison, Board of Selectmen liaison.

The Planning Board wishes to thank the members of all Town Departments, Committees and Agencies who contributed their time and efforts to the Board's endeavors. In particular, the Board would like to thank Victor Staley, Building Commissioner, and

the Building Department for graciously supporting the Board's efforts during staff transitions.

Richard Judd, Chairman

Scott Collum, Vice-Chairman

Kari Hoffmann, Clerk

William Hoag

Elizabeth Taylor

Charlotte Degen

Madalyn Hillis-Dineen

Respectfully Submitted,

Richard Judd, Chairman



# REPORT OF THE PLANNING DEPARTMENT

The Planning Department provides staff support to the Planning Board and Board of Appeals. The Department also assists with long range planning initiatives, including strategic vision planning, hazard mitigation planning and water quality management planning. The Department provides assistance and information to the general public as needed and upon request.

The Town Planner represents the Town on the Pleasant Bay Alliance, the Cape Cod Water Protection Collaborative, the Orleans Water Quality Advisory Panel and several other groups.

## **Zoning & General Bylaw Amendments**

The Department will support the Board's continued efforts toward adopting a Stormwater Management bylaw to improve water quality and in accordance with required compliance with the State MS4 permit.

The Department also supports zoning bylaw amendments consistent with the Planning Board's work plan and the Strategic Vision Plan for the Town.

## **Integrated Water Resource Management Plan Implementation**

The Department continues to work with the Horsley Witten Group on implementing the recommendations in the Integrated Water Resources Management Plan, including the Stormwater Management By-law mentioned above, as well as proposed remediation projects and Board of Health regulations to address water quality for impaired ponds.

As previously mentioned, the Town Planner is the Town's representative to the Cape Cod Water Protection Collaborative (CCWPC), a 15-member body committed to protecting and restoring water quality throughout the region. In 2016, the CCWPC approved a grant request from the Town to further

study and pilot septic system designs to maximize phosphorus uptake and contaminants of emerging concern (EC's). The study effort funded by the grant will begin in 2017.

## **Staff Review & Permitting Review**

Under Staff Review, a prospective applicant can meet with Town department heads to discuss a project before entering the permitting process. This process is free, confidential and intended to help applicants present regulatory boards with development proposals that are fully informed by and responsive to local bylaws and regulations. The Department managed 19 Staff Review Applications in 2016.

The Department also assists applicants during the permitting process with bylaw and zoning questions. Department staff support the Planning Board and Board of Appeals by preparing staff memos for permit applications, and drafting findings, conditions and decisions for permit approvals.

## **Vision Plan**

In 2016, the Board of Selectmen appointed a nine member Advisory Committee to develop the strategic Vision Plan for the Town. Planning Department staff will support the efforts of this committee in 2017.

## Public Service

The Planning Department continues to develop brochures to assist the public in navigating the permitting process, as well as explore new ways to disseminate public information about community meetings and active projects. Suggestions to improve the Department's public outreach efforts are always welcomed and encouraged. Please stop by the Department or make an appointment to discuss ways to improve communication in our community. The planning process is more effective when residents and property owners are informed and involved.

Thank you to all who supported the work of the Planning Department this past year, including Town staff and volunteers, and particularly during staff transitions.

Ryan Bennett, Town Planner

Lynn St. Cyr, Senior Department Assistant

Marilyn Mooers, Senior Administrative Assistant

Respectfully Submitted,

Ryan Bennett,

Town Planner



# REPORT OF PLEASANT BAY ALLIANCE

The Pleasant Bay Alliance ([www.pleasantbay.org](http://www.pleasantbay.org)) is an organization of the Towns of Chatham, Orleans, Harwich, and Brewster charged with implementing the Pleasant Bay Resource Management Plan. The plan encompasses the Pleasant Bay Area of Critical Environmental Concern (ACEC) and Pleasant Bay watershed. The Alliance develops public policy recommendations, technical studies and public education tools to support the Bay's natural resources and safe public enjoyment of the Bay. Highlights from 2016 are listed below:

The Pleasant Bay Citizen Water Quality Monitoring Program completed its 17th monitoring season. Trained volunteers collected samples at 25 bay-wide sites. Data from the monitoring program are used in local and regional nutrient management planning. The Alliance worked with the Coastal Studies Program-School for Marine Science and Technology at UMASS-Dartmouth to undertake an ecological assessment of statistical trends in the multi-year water quality data.

The Alliance continued its work with the Cape Cod Commission and MassDEP to spearhead a watershed approach to nutrient management. A presentation on the analysis was given to the Board of Selectmen in the spring, and a draft composite nitrogen management analysis was completed in December. This effort is intended to identify opportunities to increase cost effectiveness and foster regional cooperation among efforts to reduce nutrient loads in Pleasant Bay.

The Alliance continued development of guidelines for managing shoreline erosion, with the release of draft guidelines expected in 2017. The Alliance also continued tide level monitoring in concert with the Center for Coastal Studies. The Alliance began work with the Center for Coastal Studies on a study to assess the effects of Sea Level Rise on the barrier beach and inner shoreline of Pleasant Bay. Also in 2016, the Alliance sponsored the placement of two acoustic receivers to monitor tagged shark activity at the entrance to Pleasant Bay.

The Alliance wishes to thank the citizens of Brewster for your ongoing support.

Respectfully submitted by:

Chris Miller, Steering Committee

Ryan Bennett, Steering Committee

Carole Ridley, Alliance Coordinator

# REPORT OF THE BREWSTER POLICE DEPARTMENT

Looking back at 2016, the Brewster Police Department has continued to work to maintain the level of safety and security provided to those who live, work and vacation in our beautiful town.

As we move forward into 2017, we continue to take pride in our relationship with the community. The Brewster Police Department stays committed to its mission, which, in part, notes that “we will work in partnership with our community to identify and effectively respond to the diverse, ever-changing social and neighborhood problems and needs; all the while, keeping an emphasis on integrity, fairness, and professionalism”.

Our officers are able to accomplish this by remaining professional in all situations and keeping true to the principles of community policing. For us, community policing is not just a catchy slogan, but an over arching philosophy that guides us in all we do. Whether it is interacting with our school

children or trying to help a family dealing with a crisis, we strive to be humane in our treatment of everyone.

The top issues that the department continues to face are how to responsibly handle situations involving people living with mental health issues, and how to best intervene in situations where opiate and other addiction is driving criminal behavior. Here in Brewster, we are dedicated to continue to learn and grow to meet the needs of the people we serve. Our officers are as much a part of the community as those we encounter on a daily basis and we will strive to do our part to keep Brewster the great town that it is.

As always, we appreciate the support we receive not only from the citizens of Brewster but also from the Town Administration, the Board of Selectmen, the Finance Committee and all of the other departments within the town.



**REPORT OF THE ACTIVITIES OF THE BREWSTER POLICE DEPARTMENT  
FOR CALENDAR YEAR 2016**

VIOLENT CRIMES

Rape	1
Kidnapping	1
Assault	4
Threats	15
Domestic Violence	67
Domestic Order Violations	9

PROPERTY CRIMES

Burglaries	21
Larceny/Theft	121
Fraud	9
Motor Vehicle Theft	1
Vandalism	24
Trespassing	8

DRUGS/ALCOHOL

Drug Violations	10
Civil/Marijuana	10
Protective Custody	17
Driving Intoxicated	38
Minors with Alcohol	27

SERVICE CALLS/COMPLAINTS

Animal Control	567
Suspicious Incidents	377
Annoying Phone Calls	35
Missing Persons	12
Sudden Deaths	6
Well Being Checks	298
911 Hang-ups/Abandoned	183
Alarms	513
Restraining Order Service	56
Summons Service	156
Lost/Found Property	146
Hazardous Situations	191
Assist Citizen	586
Assist Other Police Agency	148
Other Calls/Activity	13953

<u>M/V CRASHES</u>	209
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<u>TOTAL CALLS /ACTIVITY</u>	17227
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<u>MOTOR VEHICLE STOPS</u>	1940
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CITATIONS ISSUED

Motor Vehicle	1414
Parking	1034
Town Bylaw	22

**BREWSTER POLICE DEPARTMENT  
APPOINTMENTS**

**CHIEF**

RICHARD J. KOCH, JR.

**CAPTAIN**

HEATH J. ELDREDGE

**LIEUTENANT**

GEORGE A. BAUSCH

**SERGEANTS**

BARRY M. HORTON  
JONATHON P. O'LEARY

CHARLES M. MAWN  
FREDDIE A. O'NEAL

**DETECTIVE/SERGEANT**

PAUL H. JUDGE, JR.

**DETECTIVE**

MATTHEW B. MARSHALL  
(reclassified 7/1/2016)  
PATRICK W. VARLEY  
(assigned 7/1/2016)

**POLICE OFFICERS**

ALDEN B. CHILDS  
NORMAN E. FOSS (retired 2/26/2016)  
DANIEL J. LANCTOT  
JOSEPH M. MASHRICK  
MICHAEL R. MEI  
BRANDON L. RICE  
PATRICK W. VARLEY (Detective assignment 7/1/2016)  
JACOB A ZONTINI (appointed 2/27/2016)

ANDREW J. DIONNE  
SHANNON C. HALEY  
MATTHEW B. MARSHALL  
(reclassified 7/1/2016)  
FRANCESCO J. MIRISOLA  
SIDNEY G. SMITH  
MORGAN A. VERMETTE

**ANIMAL CONTROL OFFICER**

LYNDA J. BROGDEN-BURNS

**DISPATCHERS**

MOLLY E. BRAZIL  
LUANA LASCALA (resigned 1/31/2016)  
DANIEL YOUNG (appointed 2/1/2016)

DEBORAH GRANELLI  
DEIDRE D. SCHOFIELD

**CADETS**

JESSICA R. AHLMAN  
(appointed 10/24/2016)

STEPHEN J. HATHAWAY  
(appointed (10/24/2016)

**ADMINISTRATIVE ASSISTANT**

JILL F. DOANE

**MATRONS**

LYNDA J. BROGDEN-BURNS  
DEBORAH GRANELLI  
JENNIFER J. HORTON  
NANCY H. MADDOCKS-SMITH  
SKYLAR RODERICKS

ASHLEY FARRENKOPF  
(resigned 6/30/2016)  
LUANA LASCALA  
(resigned 1/31/2016)  
DEIDRE D. SCHOFIELD

# REPORT OF THE DEPARTMENT OF PUBLIC WORKS

This is my second report as Superintendent of the Brewster Public Works Department. 2016 was very active and successful year for Public Works in Brewster.

Personnel issues were significant during this past year. John Ward our longest serving employee retired from full time duty after 44 years. John will continue to work for the town in a part time capacity at the Brewster Recycling Center.

John Roy our Transfer Station Operator retired after 28 years of service to the Town. John's tenure began with operating a Land-fill, then a commercial Transfer Station and evolved into a residential facility with Pay as you throw.

In November of this year our Department Administrative Supervisor Karen Halloran transferred to the Assessing Department. Karen spent 17 years in Public Works and was a highly effective employee of this department, she will be missed by all. We wish her the very best on her return to the Assessing office.

Public Works projects generally fall into two distinct categories, maintenance and construction. Throughout the year the department has ongoing seasonal maintenance activities, roadside mowing and brushing, catch basin cleaning, street sweeping, hot mix patching, sign maintenance and line striping. These activities provide maintenance standards which provide for the traveling public a clean well maintained community reflective of the character and concern of our residents.

2016 was a year of major construction projects for Public Works. The total reconstruction of Underpass Road and Snow Road was accomplished during spring and fall. Sidewalks were reconstructed on Underpass and Snow, and a new section of sidewalk was added from the Colony to Underpass Road. Bike lanes were added to both sides of Underpass to allow bikes to reconnect to the

Bike Path or to Route 6A. We would like to thank the people of Brewster for dealing with numerous road closures and the resulting confusion caused by large projects. Our design and inspection was completed by CDM/Smith our engineering consultant, and the job was constructed by Lawrence Lynch Corporation of Falmouth. We are very proud to have teamed with these two firms to accomplish this job.

The parking area at Fisherman's Landing was reconstructed in cooperation with the Natural Resources Department, and the State Division of Fisheries based upon a design by Coastal Engineering. This project reworked the parking pattern and prevented direct discharge of stormwater from the adjacent property and roads into Sheep's Pond. A passive drainage collection system was constructed under the parking area. Old granite curbing and new wooden guard rails were placed along the pond edge.

Another water quality preservation project was done at Linnell Landing. The entire parking area was reconstructed, a passive drainage system was built under the parking lot to capture stormwater and reduce its velocity. Previous to this project the edge of the parking lot towards the beach was constantly washing out during storm events, recent storms have had little effect on the parking lot edge. This project was developed by Natural Resources and designed by Coastal Engineering.

With approval from Town Meeting and the Board of Selectmen parking was expanded at the Crosby Mansion. This project required sign off from 11 State agencies and had the support of the State Department of Conservation and Recreation. The permitting and design were done by John O'Reilly, and the work was accomplished by Brewster town forces. The old tennis courts were cleared of trees and brush allowing for 15 additional parking spaces, the field was laid out for parking striped with paint to allow for use by



beach users and Crosby Mansion events. In the spring of this year we will develop another section of the old tennis courts further increasing parking and access to our beaches.

The Route 6A resurfacing project has brought sidewalks to the forefront in Brewster, it is now possible for a walker to walk on safe sidewalks from Stony Brook Road in West Brewster to the Robinwood subdivision in East Brewster. Throughout most of the project area sidewalks are on both sides of Route 6A. This has created permanent safe walking path connecting our citizens, visitors and businesses along the highway. Our Underpass project connected bikes to Route 6A as well as to the DCR Bike Path. In the future we will be developing connectivity with on and off road bike paths. Brewster will always be grateful for work of Chief Koch and former Town Administrator Charlie Sumner for their efforts in securing this project with the State. In carrying out the specific demands of the project Chief Koch and I are grateful for the efforts of State Representative Timothy Whelan and to Mike King the resident Engineer. In addition, we would like to thank Mike McGrath and Mike Broderick from MassDOT District 5 for their attention to the project and the necessary changes and modifications which took place in the field. We were fortunate to have Lawrence Lynch as the contractor on the Route 6A project, and we look forward to completion of the project this spring.

For many years a chronic drainage problem existed on Freemans Way, a significant portion of the road had an inadequate drainage system which was causing private property damage. The design was accomplished by Coastal Engineering and the job was partially completed prior to our winter shut down. Paving repairs and loaming and seeding will be completed in early spring.

Working in cooperation with our Recreation Department using funding from the Community Preservation Committee we began the renovation to the full size baseball diamond at our Freeman's Way recreational area. The

entire diamond has been regraded, new bases, mounds, and base paths, along with an expanded area around home plate. John Kissida did the design which includes a handicap accessible pathway from the new water well road to an area for viewing behind home plate. This pathway will be installed in spring along with the resetting of mounds, plates and bases.

Working with Chris Miller our Natural Resources Director and the Soil Conservation Service represented by Richard Devergilio the Town was awarded a grant to develop plans for the replacement of the culvert under Crosby Lane. Horsley & Whitten of Sandwich was our consultant and the DEP awarded the grant to Brewster with oversight by Soil Conservation Services. We are very grateful for the assistance and encouragement of the Soil Conservation Service and the role Rick played in the project. This project is near completion and has received a favorable review by the Conservation Commission. In 2017 we will be applying for an additional grant to build the replacement culvert along with a stormwater remediation effort. This project also outlined an alternative boardwalk trail from the lower tennis courts adjacent to the Mansion leading directly to the beach. We hope to secure funding for this project soon.

#### Brewster Recycling Center

The annual town meeting funded a change to our method of disposal for municipal solid waste. During this year we will convert to the use of compactors for trash and recycling and will be hauling in smaller trucks. Our existing fleet of tractor trailers will be sold. A new Mack roll-off truck has been purchased along with new compactors and cans, this will allow us to handle these products in an efficient manner.

The goal is to reduce our recycling commodities to two sorts; all paper (news, cardboard, office), and comingled (cans, glass, and plastics). Some minor modifications and permits are needed to execute these changes. We

continue to collect metals, electronics, light bulbs, waste oil, bulky items (sofas, couches, etc.), and demolition material from small carpentry and remodeling projects.

We continue to have an active leaf and yard waste composting program, our piles from last year have been screened and are ready for pickup by Brewster residents. Our brush piles will be chipped during the winter and chips will also be available to the public throughout the year.

A significant effort has been underway by this department to bring the closed landfill and transfer station into compliance with all regulations. We have observation wells for groundwater around the closed landfill, and wells to track the presence and movement of soil gas resulting from the capped landfill. All of our testing has been satisfactory and we have a very well maintained and consistently safe closed landfill. With the assistance of our consultant Kleinfelder we submitted our Biannual Monitoring report to DEP. Outermost Land Survey of Brewster has been developing a topographic plan of the entire landfill/transfer station site. This work will allow for the town to submit our Record Notice of Landfill Operation to the Registry of Deeds in Barnstable, this is a major requirement of owning and maintaining a closed landfill for the required thirty year period. We are very grateful for the efforts of the Barnstable County Public Health Department for their help in sampling of our groundwater monitoring wells.

#### Fuel Depot

Construction of our new Fire Station displaced our town fuel depot. We have moved the existing tank to the DPW and plan to re-install the tank adjacent to our existing salt storage facility. A permanent design is underway and this facility will be equipped with a new fuel management system, security

cameras, lighting and an emergency standby generator. Town Meeting also funded the removal of our 4,000 gallon underground diesel tank at the rear of our DPW building, to be replaced by a new vaulted above ground storage tank.

#### Tree Warden

This past season could only be described as crisis mode for the trees of Brewster. In addition to the ravages of Winter Moth, Gypsy Moth and Turpentine Beetle the trees of Brewster had to endure a long term summer drought. The effect of this will be noticeable for years to come. Our roadsides are lined with dead and dying trees. We have used hired tree crews along with our own staff to remove these hazards from our roadsides. Eversource has also been of great assistance in helping to remove identified hazard trees.

We look forward to working with Eversource this coming spring to provide a tree planting program for the town, particularly on Arbor Day.

Good cultural practices by Brewster residents can help trees to survive insect pests and drought. Watering, mulching and pruning can help trees withstand insect invasion and lack of water.

On behalf of our staff I would like to offer our sincere thanks to all of the town departments who have assisted us throughout the year, including Police, Fire, Natural Resources, Water, Golf, Building Maintenance and of course the Town Hall Staff. Most importantly I would like to thank the DPW staff who perform great service during the day and answer our call when we need them for emergencies throughout the year. We are very fortunate to have a small hard working government dedicated to providing a high level of service to the residents of Brewster.

# REPORT OF THE BREWSTER RECREATION DEPARTMENT

## Mission Statement

The Brewster Recreation Department is committed to enhancing the quality of life for all Brewster Residents and visitors by utilizing the Town's many beautiful parks, beaches and facilities to provide the best quality recreational activities that challenge the body and spirit across all generations. The purpose of the Recreation Department is to meet the diverse recreational, cultural, athletic and leisure-time pursuits of the residents of Brewster with a broad-based comprehensive program. Recreational programs are organized to encourage participation and enjoyment and will be held at safe and well-equipped facilities on a year-round basis.

## Brewster Recreation Programs and Events

During the last year the Recreation Department has continued to expand its core programs to include residents of the Brewster Community as well as residents and visitors from other Lower Cape towns. Our goal is to continue to refine the aspects of the existing programs and events, always looking for new ideas and opportunities to shape the experiences of our residents and visitors alike. We offer traditional programs such as basketball, baseball and softball, and more unique programs like youth running clubs, science programs and jump rope.

The Department painted regulation pickle ball court lines at our youth tennis courts, creating four new and outstanding permanent pickle ball courts. Tennis Courts and Pickleball Courts are located at the Stony Brook Elementary School.

During the year, the Recreation Department hosted community events such as the Breakfast with Santa which helped us raise and donate \$3,000 back to families in our community. Over the past eight years, we

have donated over \$35,000. We sponsored the Brewster in Bloom Run 5K, with proceeds benefitting our Bob Redd Youth of the Year Scholarship. This scholarship is awarded to Brewster high school seniors who have demonstrated service to our community and high character. Since 2009, we have given \$25,000 in scholarships toward students' high education.

## For More Information

Our web site [www.brewsterrecreation.com](http://www.brewsterrecreation.com) is regularly updated and provides information for all our programming and events. Registrations are accepted online through our website as well as completed in our office. The web site is also used as a means of communication for program information, department updates and weather cancellations.

The Brewster Recreation Department is committed to empowering our youth with the skills necessary to become responsible members of society. We recognize the need to instill high expectations so that all our participants realize that success lies within them. As we look forward to future we offer a special thank you to our staff, volunteers, sponsors and the community who supports our department each and every year.

## V. Recreation Commission Members

Roland Bassett, Chair

George Bausch, Vice-Chair

Allen Ryone, Treasurer

Sherrie McCullough, Secretary

Tom Wingard

Respectfully Submitted,

Ellen Ojala Bearse

Brewster Recreation Director

# REPORT OF THE RECYCLING COMMISSION

During 2016, emphasis shifted somewhat from the acceptability and viability of the Pay-As-You-Throw (PAYT), which was leveling off, to educating Brewster residents and permit holders about waste management and recycling in general. Regardless, the recycling level by the end of the calendar year remained steady and waste continued its decline in tonnage. The system continues to function well with few complaints received at the Town offices or the DPW office. Stabilization in the increase in recycling and decrease in volume was expected as noted in the prior annual report. It was for this reason that the Commission decided to focus on outreach and education for 2016.

Outreach included preparing messaging for insertion in the annual tax bills and recycling center & beach permits specifically regarding beach recycling. Members of the Commission also participated in the annual Brewster Conservation Trust event, which attracts many local families and visitors, as well as responding to general citizen enquiries.

New in 2016 was the addition of a monthly guest commentary written about different aspects of the 3Rs, being reduction, reuse and recycling and published monthly in the Cape Codder. Topics included beach recycling, information about plastics, greening your holidays, recycling organics, waste reduction and general information about the amount of waste produced by generators on average. Members of the Commission also conducted a 'show and tell' session at the Recycling Center to share information about what products are made from commonly recycled items.

The makeup of the Commission changed in January due to the resignation of Annie Dugan and then again in June when Bill Barnstead chose not to be re-appointed. Both played an important role in the success of the Pay-As-You-Throw launch and

subsequent implementation and were thanked for their service to the town. New members appointed by the Board of Selectmen include Peter Johnson and Debra Johnson.

Plans for changes at the Recycling Center were discussed early in the year and progressed throughout the calendar year. Specifically with the changes at the Fire House such as moving the gasoline pumps, the need to re-configure that Recycling Center became a priority. A new pattern for drop off was agreed upon and will be implemented during early 2017. Additionally, the Swap Shop, which has been somewhat idle for a good part of the year, will come back into the gated Recycling Center property. The intent is that it will ultimately be managed under the auspices of the Department of Public Works. The rationale for this change in management is to stem the tide of trash that is dumped at the Swap Shop, rather than generators paying for the disposal of items that should be trashed.

Beach recycling continued in 2016 with only minor changes, although one such change was the pick up at Crosby Beach seven days a week during the summer months and a slight extension of the term due to the warm weather.

Potential new contracts may result in changes to how permit holders recycle at the Recycling Center. The Commission is reviewing the Recycling Guide and all changes would take place during 2017. Potential changes include new items and the potential for mixing glass in with the plastic and metal. Until contracts are negotiated, however, the glass must be kept separate.

Through the Town, the Department of Public Works applied for a MA DEP Recycling Dividends grant and education grant. Subsequently, the Town was awarded a grant for \$1,260.00 and another in the sum of \$6,450.00. The DPW was able to use prior

grant funds to purchase several new compactors and a truck to haul the compactor boxes. Additionally, a new agreement resulted in our MSW being hauled only to Yarmouth, rather than all the way to the Covanta SEMASS facility in Rochester. The waste is still contracted to go to SEMASS to produce energy, but the town should recognize a savings in transportation and man hours as a result of the new program.

The Commission is planning more educational outreach for the coming year and will continue to meet with Town officials to encourage leadership in this important environmental endeavor.

Respectfully submitted,

Margretta (Meg) Morris, Chair

Patrick Ellis, Member &

DPW Superintendent

John Cunningham, Member & Vice Chair

Debra Johnson, Member

Peter Johnson, Member

Brenda Locke, Member

Joseph Prevost, Member

Jillian Douglas, Swap Shop Liaison

James Foley,

Alternating Board of Selectmen Liaison

Donna Kalinick, Town Hall Liaison & Scribe



# REPORT OF THE NAUSET SCHOOLS SUPERINTENDENT

## Brewster Elementary Schools

Eddy Elementary School is a very high-performing school and continues to surpass state-wide averages with MCAS results. Stony Brook and Eddy Elementary Schools continue their character education programs that build life skills for our students. At the Annual Wellness Expo held at Stony Brook Elementary, emphasis is on nutrition, physical fitness and the well-being of our staff and students. Many local vendors participated in this event and we thank them for their time and commitment to our families and their community. The YMCA continues to be housed at Stony Brook Elementary and provides childcare and preschool services for children age infant through five years of age. The Eddy Band, Chorus, as well as the Ribbons and Rhythm Team marched in the Brewster in Bloom Parade. Other venues where students performances took place were the Brewster Tree Lighting, Whitecaps games, Nauset POPS concert and, once again, with the Cape Cod Symphony Orchestra. We are so proud!

Technology integration into the curriculum is happening due to support of our citizens in providing funds for the purchase of Smart Boards, iPad Carts, Apple IV's in all instructional areas as well as funding a technology integration specialist to support our teaching staff. All staff members received an iPad to use with students K-5.

Security continues to be paramount for our schools and this past year the *Crisis Go* app was introduced at our schools to provide immediate notification in case of an emergency. We thank the Police and Fire Chiefs for their support as they continue to provide drills to ensure the safety of our staffs and students.

## Nauset Regional Middle and High School

Nauset High School and Nauset Middle School students continue to achieve outstanding MCAS scores. Student growth is evident in all areas and this can be attributed to our dedicated teaching staff and their tireless efforts to help students reach their potential and beyond.

**Nauset Regional High School** received the College Board Advance Placement Achievement Award and has applied for and received approval to continue with the process for implementing the International Baccalaureate Diploma Program. These are exciting times at Nauset Regional with the potential for both IB and AP programs available for our students. Nauset's Fine Arts Program continues to bring accolades to the District with many Boston Globe Scholastic Art Awards and student performances in the All-Cape Jazz Festival. Our students are traveling to various countries that include Ireland, Germany, Italy and South Africa. Students in the Human Rights Academy traveled to Belgium and The Hague where they attended the Global Leadership Human Rights Summit.

*Nauset Wins*, our annual one day a year, school-wide community service event was a huge success thanks to the efforts of John Schiffner and Mike Sherman who worked hard in coordinating this community service (give back) event. Staff and students from the region made a commitment of time and effort to help out neighbors and local businesses in our communities.

Nauset High School has submitted a Statement of Interest, SOI, to the Massachusetts School Building Authority to assist with some very substantial needs at the facility. On November 3<sup>rd</sup>, officials from the MSBA visited the High School campus and were very impressed with the programming at



our school. This is a tribute to the commitment in our communities for the support of programming and student achievement for all students. The Capital Asset Sub-committee, working with the Administration, meets regularly to address and prioritize the needs of the Middle and High School.

At Nauset Middle School the 2015 Science Summer Institute extended into the school year to be the NRMS Makerspace. Various grants have been obtained to purchase the 3-D printers and C & C router which enables students to use their ingenuity to design and create various projects using various mediums. The Greenhouse continues to provide a learning laboratory for students in all grade levels and students in Math, Science, Art and English participate in subject-related curriculum in the greenhouse. The winter's Farmer's Market has provided an opportunity for students to sell their home-grown vegetables to members of the community. The Nauset Regional Middle School Music Department received gold medals for Chorus, Orchestra, Jazz Band and Band at the Great East Music Festival.

Technology is constantly being integrated through the curriculum and students are now using iPad devices at all grade levels at the Middle School. We are thankful that our community supports these tools for learning and also supports the staff in their professional development in the area of technology.

Students enjoy over 30 clubs and sports at the Middle School and have an opportunity to go on various trips that include: New York City Model UN Competition and Mock Trial competitions, Washington, D.C., Quebec, and New Hampshire. There are also numerous learning opportunities in our own backyard at the National Seashore, ponds, beaches and museums that teach students about our environment and sustainability.

### **Superintendent**

In my second year as Superintendent, I continue to look at all systems and ways the

District can help itself financially. Improving student learning for all students is my focus and I continue to assist Administration and Staff in this goal. Parent forums have been held on various issues and in my decision making process for any major change, I will reach out to all stakeholders as their input is invaluable. All Nauset Schools held a Community Week where the public was invited to visit the classrooms and see first-hand the excellent teaching and learning that is happening at all grade levels in all of our schools. I encourage you to make an appointment to visit our schools. The experience will leave you pleased and proud of our staff and students.

I thank the School Committees, the parents and the community for their unwavering support for education in our communities. We are so grateful for all the support and assistance we receive from so many individuals and community groups. I am honored and privileged to be the Superintendent of the Nauset Public Schools and am committed to continued excellence in our schools.

My door is always open and I look forward to hearing your thoughts and ideas.

Respectfully submitted,

Thomas M. Conrad, Superintendent

# REPORT OF THE VETERANS SERVICES DEPARTMENT

To the Honorable Board of Selectmen and the Citizens of the Town of Brewster

The following report is of the activities of the Department of Veterans' Services for the Town of Brewster for Calendar Year 2016.

One of our two primary functions is to administer low-income benefits under Massachusetts General Law Chapter 115 for veterans who are honorably-discharged, who establish need and worthiness and are residents of the Town of Brewster. During the year, the Town of Brewster, through our office, provided local aid to qualified veterans totaling more than \$40,100 for housing, food, heat, medical and other related costs. The amount expended was reimbursed to the Town by the Commonwealth at a rate of 75% of total expenditures.

We also provide services to veterans in obtaining the full range of federal government (Veterans' Affairs) benefits. Over the past year this office obtained \$1,604,557 in VA cash benefits for service-connected injuries and VA non-service-connected pensions for Brewster veterans and widows/widowers. These federal funds greatly reduce the demand on our local aid fund.

We encourage any veteran or dependent of a veteran to contact us at 1-888-778-8701 Monday through Friday from 8:30 AM to 4:30 PM. We can also schedule appointments in one of our offices, at your home or any location that is best for you. Our Harwich office is open Tuesday, Wednesday and Thursday, 9:00 AM to 4:00PM and is located at 100 Oak Street. The phone number is 508-430-7510.

We extend our thanks to the Board of Selectmen, the Town Administrator and Town Accountant for their outstanding support throughout the year.

In Service to Veterans,

Gregory J. Quilty, Director,

Barnstable District Veterans Services

Wilfred Remillard,

Brewster Veterans Service Officer



# REPORT OF WATER COMMISSIONERS

The Brewster Water Department is pleased to provide the following report of happenings for calendar year 2016.

It is with great sadness that we report the passing of one of our longtime Water Commissioners, Deane Keuch. Thank you for your years of service and dedication to the water consumers of Brewster.

The Brewster Water Department won "New England's Best" drinking water taste test at the 2016 New England Water Works Annual Conference. Brewster also won this recognition in 2012.

Though 2016 brought "severe" drought conditions to Massachusetts and the Northeast and a deficit of between 2-4 inches of rainfall for Cape Cod, USGS monitoring wells located in Brewster indicated that water levels were normal. Because the Capes aquifer, which is estimated to be four times the amount of water as the Quabbin Reservoir, is mainly replenished in the winter months, lack of summer rainfall alone does not create a huge impact. Please check directly with the Water Department Office for information regarding any potential water restrictions.

In 2016, the Brewster Water Department began using Advanced Enterprise Systems Corporation (Utility Cloud) for distribution system flushing maintenance allowing the crew to move quicker. There are future plans to utilize utility Cloud for workorder tracking and asset management.

All office computers were upgraded in 2016 in order to support new Badger water meter reading software which should improve efficiency in the upload to the billing software. In addition, the following were completed in 2016:

- The well #3 access road project
- Well 1 & 2 bulkhead projects

were completed under budget

The Board of Water Commissioners would like to welcome our new Administrative Supervisor, Sherry Theuret and recognize the dedicated and professional work of our Water Department Staff whose combined efforts are the reason for the success and efficiency of our operation. We would also like to express our appreciation to the residents of the Town of Brewster and the other town departments and employees whose help and cooperation contributed greatly to that success during the past year.

### Department Statistics

	<u>2015</u>	<u>2016</u>	<u>% change</u>
Total Pumped (MG)	504.254	510.385	1.215
Peak Day	8/3/2015	6/27/2016	
Peak Gallons (MG)	3.541	3.873	9.375
Total Service Connections	7472	7511	0.521

Respectfully submitted,

The Brewster Board of Water Commissioners



## REPORT OF THE ZONING AGENT

Municipal Zoning Bylaws (land use regulations) are unique in that the townspeople, with a minimum 2/3 majority, vote to regulate themselves, which demands a high amount of respect and obligation from the Building Commissioner/Zoning Agent and the Building Department. Though the incidents can be quite varied, the approach for regulating what people can and cannot do on their property stays constant within the language of the Zoning Bylaws. Introducing a property owner to use and dimensional restrictions on their own property often takes a considerable amount of time, diplomacy and resources of the Building Department.

Another responsibility of the Building Commissioner/Zoning Agent entails assuring that applicants remain true to all conditions stipulated in Variances, Special Permits and approved subdivisions that have been granted by the Board of Appeals and/or the Planning Board. This type of oversight often requires constant vigilance by the Building Department for the life of the property.

This office made numerous zoning complaint investigations, inspections, interpretations and decisions during the calendar year 2016. Building Permit applications al-

ways involve some sort of zoning determination, particularly now that land that used to be considered marginal for construction is receiving more pressure for development purposes. The Brewster Zoning Bylaws can now be accessed via the Town's website <[www.brewster-ma.gov](http://www.brewster-ma.gov)>.

If you have any specific questions regarding how the Brewster Zoning Bylaws interact with your property either dimensionally (setbacks, lot coverage...) or by use (commercial, home occupation, signs...), we request that you submit your question in writing so that an accurate account of responses can be maintained for future reference. If you have general questions, we would advise reviewing the Zoning Bylaws or contacting the Building Department.

Respectfully submitted,

Victor E. Staley

*Brewster Building Commissioner/Zoning Enforcement Officer*

# REPORT OF THE ZONING BOARD OF APPEALS

The Zoning Board of Appeals (ZBA) is a quasi-judicial body empowered under the provisions Massachusetts general law 40 A, also known as the zoning act, to hear and decide applications for variances, special permits, comprehensive permits (M.G.L. 40B) and appeals from decisions of the zoning enforcement officer.

The Zoning Board of appeals consists of nine members appointed by the Selectmen, five regular members and four alternate members. Currently the board consists of regular members Brian Harrison (Chair), Arthur Stewart (Vice-chair), Bruce MacGregor and John Nixon and alternate members are Paul Kearney, Leslie Erikson, and Patricia Eggers. We currently have two vacancies on the board.

We would like to take this opportunity to thank Philip Jackson for his 15 years of service on the board, 8 of which were as chair. And Sarah Kemp who served on the Board as an alternate since 2009. Their attention

to detail and sense of fairness will be missed.

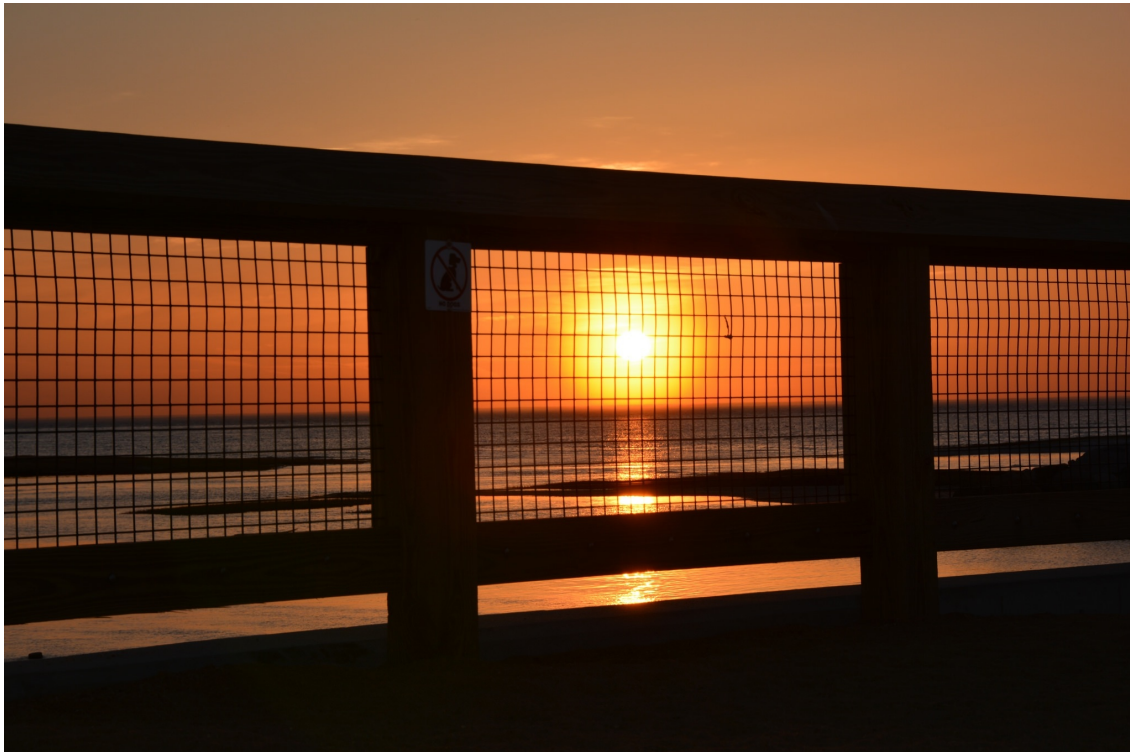
During calendar year 2016 twenty-seven regular applications were heard by the board, eighteen special permits were granted, two variances were granted, two appeals of the zoning enforcement officer were granted, one special permit was withdrawn, three variances were withdrawn and one permit was denied.

We would also like to take this opportunity to thank Marilyn Mooers our Administrative Clerk and Ryan Bennett, Town planner for their contributions to the board which are essential to the board success.

Respectfully submitted,

Brian Harrison

Chair



# REPORT OF THE ASSEMBLY OF DELEGATES

Cape Cod Regional Government (known as Barnstable County)  
First District Courthouse, Route 6A  
Barnstable, MA 02630

## REPORT FOR FISCAL YEAR 2016

The Assembly of Delegates is the legislative branch of Cape Cod Regional Government (also known as Barnstable County government). Each town within the county is duly represented on the Assembly of Delegates. Delegates are elected by the voters from each town for a two-year (calendar) term.

On Wednesday, January 7, 2015, delegates to the Fourteenth Session (2015 – 2016) of the Assembly of Delegates were sworn-in and assumed their duties. Ronald Bergstrom (Chatham) was elected Speaker, Deborah McCutcheon (Truro) was elected Deputy Speaker, and Janice O'Connell continued as the Assembly Clerk.

The Assembly of Delegates holds regular meetings on the first and third Wednesday of each month at 4:00 p.m. in the Chamber Hall of the Assembly of Delegates, First District Courthouse in Barnstable. The vote of each delegate is a weighted vote based on the 2010 U. S. Decennial Census. Barnstable has the largest weighted vote of 20.92% and Truro has the smallest weighted vote of 0.93%.

The legislative powers of county government are vested in the Assembly of Delegates, and except as provided in the Barnstable County Home Rule Charter, the acts of the Assembly of Delegates are required to be by ordinance. Ordinances are brought forward to the Assembly of Delegates and then referred for review and discussion to a Standing Committee of the Assembly by the Speaker prior to receiving a recommendation from the committee for a vote by the full Assembly. The public has the opportunity to participate in the process when a proposed ordinance is scheduled for a public hearing by the appropriate Standing Committee.

Delegates are appointed to serve on the Standing Committees of the Assembly and may also be appointed to serve on special committees.

The Standing Committees of the 14<sup>th</sup> Session of the Assembly of Delegates are as follows:

- **Economic Affairs:** addresses economic development in Barnstable County
- **Finance:** reviews the budget and looks at every major decision rendered by the Barnstable County government that has financial implications including inter-governmental fiscal policies and procedures
- **Governmental Regulations:** address all matters relating to the Regional Policy Plan (committee composition consists of the Chairs of all other Standing Committees)
- **Health and Human Services:** addresses matters relating to public health, social services and housing
- **Natural Resources:** addresses matters relating to environmental matters
- **Public Services:** addresses matters relating to public services
- **Telecommunications and Energy:** addresses matters relevant to telecommunications and energy policy and budgetary decisions of the Assembly and to the general welfare of the citizens of Barnstable County.

Members of each Standing Committee will review the components of all proposed ordinances assigned to and under consideration by each appropriate committee prior to issuing a report to the full Assembly.

An important and significant responsibility of the Assembly is the review and adoption of a proposed budget for the ensuing fiscal year. A proposed budget is submitted to the Assembly of Delegates by the Board of County Commissioners (executive branch of Barnstable County government) each February. Standing Committees meet with department managers, review their budgets and programs, look at the goals and

effectiveness of each program, and consider information that is gathered through the public hearing process prior to making a recommendation to the full Assembly for a vote. This budget process typically takes place between February and May of each year.

During FY2016 (July 1, 2015 through June 30, 2016), the Assembly of Delegates adopted fourteen ordinances (#15-06 through 15-12, 16-01 and 16-07). A complete list of all ordinances adopted by the Assembly of Delegates is available upon request or can be viewed on the county website at <http://www.barnstablecounty.org/assembly-of-delegates/ordinances>.

The following information represents a list of the Standing Committees and a summary description of the ordinances and subject matter that were reviewed by the committees and ordinances adopted by the Assembly during fiscal year 2016.

Standing Committee Health & Human Services:

- To amend Section 2 of Human Rights Commission Ordinance 08-12 – **Ordinance 15-06 adopted by Assembly on 7/15/15.**

Standing Committee on Finance:

- General Fund Transfer of \$232,000 to Special Revenue Fund for water monitoring and remediation at the Fire Training Academy - **Ordinance 15-07 adopted by Assembly on 9/16/15.**
- Supplemental Appropriation of \$6,000 from General Fund Statutory Reserve Fund for Assembly Copy Machine Equipment – **Ordinance 15-08 adopted by Assembly on 10/21/15.**
- Rescind Unissued County Debt in the amount of \$399,900 – **Ordinance 15-09 adopted by the Assembly on 11/4/15.**
- Amend Ordinance 13-03 and 14-02 Bond Term Limits – **Ordinance 15-10 adopted by Assembly on 11/18/15.**
- Rescind Unissued County Debt in the amount of \$402,805 – **Ordinance 15-11 adopted by Assembly on 12/2/15.**
- Supplemental Appropriation of \$51,000 from General Fund Statutory Reserve Fund for Finance Department Salary and Wages – **Ordinance 15-12 adopted by Assembly on 12/16/15.**
- Appropriation from the Vehicle replacement Stabilization Fund of \$39,946 for Facilities Department new vehicle – **Ordinance 16-01 adopted by Assembly on 1/6/16.**
- Amend Ordinance 15-05 to restate language and re-affirm purpose of FY16 bonding (\$1,755,500) – **Ordinance 16-02 adopted by Assembly on 1/20/16.**
- Amend Ordinance 06-16 for budget timeline review – **Ordinance 16-03 adopted by Assembly on 3/16/16.**
- Supplemental Appropriation from Stabilization Reserve Fund – Legal Reserve Fund in the amount of \$50,000 for legal services – **Ordinance 16-04 adopted by Assembly on 5/4/16.**
- Amend Ordinance 09-06 Deeds Excise Tax from \$1.35 to \$1.53 p/\$500 effective 7/1/16 – **Ordinance 16-05 adopted by Assembly on 5/4/16.**
- FY17 County Operating Budget authorization and appropriation of \$27,733,930 – **Ordinance 16-06 adopted by Assembly on 5/4/16.**
- FY 17 County Capital Budget authorization and appropriation of \$850,000 – **Ordinance 16-07 adopted by Assembly on 5/4/16.**

Economic Affairs

Health & Human Services

Natural Resources

Public Services

Telecommunications & Energy:

- Reviewed and recommended department budgets to the Finance Committee for FY 2016 proposed operating budget – **Ordinance 16-06 and 16-07.**

**Town Representation (effective June 30, 2016)  
Fourteenth Session (2015 -2016)  
Assembly of Delegates**

<b><u>Delegates</u></b>	<b><u>Town</u></b>	<b><u>% Weighted Vote</u></b>
Ronald Bergstrom	Chatham	2.84%
Lilli-Ann Green	Wellfleet	1.27%
Christopher Kanaga	Orleans	2.73%
James Killion	Sandwich	9.58%
Marcia King	Mashpee	6.49%
Edward Lewis	Brewster	4.55%
Teresa Martin	Eastham	2.30%
Suzanne McAuliffe	Yarmouth	11.02%
Deborah McCutcheon	Truro	0.93%
Edward McManus	Harwich	5.67%
John Ohman	Dennis	6.58%
Brian O'Malley	Provincetown	1.36%
Patrick Princi	Barnstable	20.92%
Julia C. Taylor	Falmouth	14.61%
Linda Zuern	Bourne	<u>9.15%</u>
		100.00%

If you have any questions about the operation or structure of the Assembly of Delegates please contact the Assembly Clerk via the following:

Janice O'Connell, Clerk  
 Telephone (508) 375-6761  
 Fax: (508) 362-6530  
 Email: [aofd@barnstablecounty.org](mailto:aofd@barnstablecounty.org)

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## Town of Brewster

2198 Main Street  
Brewster, MA 02631-1898  
Phone: (508) 896-3701  
Fax: (508) 896-8089

Office of:  
Board of Selectmen  
Town Administrator

### SERVE YOUR COMMUNITY

The Town of Brewster needs citizens who are willing to give time in the service of their community. The Talent Bank is organized as a means of compiling names of citizens willing to serve, voluntarily, on boards, committees and as resource people. Names in this file are available for use by the Selectmen, Town Moderator as well as all Town Officers. Thank you for your willingness to participate in your town government.

Talent Bank files will be updated to include categories consistent with the changing needs of the Town. Please complete this form and file it with the Town Administrators Office at Town Hall, 2198 Main Street, Brewster, MA 02631. This form and associated materials may be e-mailed to: [townadmin@brewster-ma.gov](mailto:townadmin@brewster-ma.gov).

DATE \_\_\_\_\_

NAME \_\_\_\_\_ TEL. \_\_\_\_\_

ADDRESS \_\_\_\_\_

EMAIL \_\_\_\_\_

OCCUPATION \_\_\_\_\_

COMMITTEE(S) & BOARD(S) OF INTEREST (Please refer to the list posted on the Town of Brewster's web page: [www.brewster-ma.gov](http://www.brewster-ma.gov))

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Please attach a resume or brief history of work and/or volunteer activities that you believe qualifies you for service on the committees and/or boards that you have identified above.

Front Cover Photograph:  
Brewster Conservation Day 2017

Back Cover Photograph:  
Brew Run 2017

## Town of Brewster Telephone Numbers and Hours

Beach Parking & Transfer Station Permits (June- September)		896-4511
Brewster Ladies Library		896-3913
Captains Golf Course		896-1716
Automated Tee Time Scheduling		896-5100
Council on Aging at 1673 Main St.	9:00 a.m. to 4:00 p.m. Mon. -Fri.	896-2737
Meal on Wheels call in line		896-5070
Deputy Tax Collector		(617) 545-5125
Fire Department at 1657 Main St.	Emergency	911
Non-Emergency		896-7018
Housing Authority at 11 Frederick Court		896-9800
Police Department at 631 Harwich Rd. (Rte. 124)	Emergency	911
Non-Emergency including Animal Control		896-7011
Public Works Department at 201 Run Hill Rd.	8:00 a.m. to 4:00 p.m. Mon.-Fri.	896-3212
Transfer Station at 201 Run Hill Rd. (Automated Line)	8:00 a.m. to 3:00 p.m. Thurs.- Mon.	896-9665
Swap Shop at 201 Run Hill Rd.		896-4523
Recreation Department at 2298 Main St. (Eddy Elem. School)		896-9430
Elementary Schools:		
Stony Brook Elementary at 384 Underpass Rd.		896-4545
Eddy Elementary at 2298 Main St.		896-4531
Nauset Regional School Administration at 78 Eldredge Pl	School Superintendent	255-8800
Town Clerk/Registrar		896-4506
Town Tax Collector/Treasurer		896-4502
Town Offices at 2198 Main. St. Main Number & Information	8:30 a.m. to 4:30 p.m.	896-3701
Accounting		Ext. 1247
Assessors		Ext. 1137
Zoning Board of Appeals		Ext. 1133
Building/Zoning		Ext. 1125
Gas Inspector	Wed 8:30 a.m. to 9:30 a.m.	Ext. 1113
Plumbing Inspector	Wed. & Fri. 8:30 a.m. to 9:30 a.m.	Ext. 1113
Wire Inspector	Mon. & Thurs. 10 a.m. to 11 a.m.	Ext. 1127
Conservation		Ext. 1135
Town Hall Maintenance		Ext. 1118
Town Administrator & Selectmen		Ext. 1100
Historic District Committee		Ext. 1119
Health		Ext. 1120
Natural Resources		Ext. 1135
Planning Board		Ext. 1133
Registrars		Ext. 1146
Town Clerk		Ext. 1141
Treasurer/Collector		Ext. 1112
Veterans Services - Hyannis		775-9817
Water Department		896-5454
Thrift Shop		896-8180
Chamber of Commerce at 2198 Main St.		896-3500
Animal Rescue League		255-1030



